

# Admission Requirements

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## Admission to Master's or Doctoral Degree Programs

To pursue a graduate degree (master's or doctoral program) at UW-Green Bay, students must be admitted to the specific program for which they are seeking a degree. The following are a list of requirements for all applicants to degree programs:

- Unless otherwise specified, required application materials will be uploaded or entered through an online application portal.
- A non-refundable graduate application fee will be paid within the online application portal. There are no waivers offered for application fees except for McNair Scholars. Please contact the Office of Graduate Studies if you are a McNair student and wish to apply.
- A baccalaureate degree from an accredited institution (or the US equivalent as determined by the Office of Graduate Studies), completed before the first term of enrollment.
- Unless otherwise indicated for a specific program, a cumulative grade point average of at least 2.75 on a 4.00 scale; or at least a 2.75 grade point average on a 4.0 scale for the last 60 hours of academic course work; or at least a 2.75 grade point average on a minimum of 9 hours of graduate credits; or evidence of professional certification or licensure in a relevant area as determined by the proposed program; or other program-approved relevant information. The submission of these additional items is a requirement for consideration, but it is not a guarantee of admission. Some programs have higher grade point average admission requirements.
- Students from schools not using a grading system will be evaluated on an individual basis.
- Applicants must submit official transcripts from all academic institutions where a bachelor's degree or above has been or will be earned, as well as any institution attended where transfer credit is desired. If graduate level work has been done, these official transcripts must also be submitted. Applicants may be asked to submit additional information if the documentation is insufficient.
- Applicants must submit a resume or curricula vitae.
- Additional requirements for entrance to the specific program chosen (i.e., letters of recommendation; statement of purpose; licensure; etc.). See program's catalog page or website for these requirements.
- International applicants will also need to provide English proficiency, as well as a course-by-course evaluation of their transcript, please see the section for international applicants for further information.
- UW-Green Bay does not require any standardized tests for admissions (e.g., GRE).

## Admission to Certificate Programs or as a Graduate Special (non-degree)

The following are requirements for certificates or Graduate Specials (students who are pursuing graduate coursework for personal or professional reasons, but are not in a degree program):

- Unless otherwise specified, required application materials will be uploaded or entered through an online application portal.
- A non-refundable graduate application fee will be paid within the online portal. There are no waivers offered for application fees except for McNair Scholars. Please contact the Office of Graduate Studies if you are a McNair student and wish to apply.
- Unless otherwise indicated, a baccalaureate degree from an accredited institution (or the US equivalent as determined by the Office of Graduate Studies), completed before the first term of enrollment. Some certificates have an admissions grade point average requirement (e.g., 3.0). See certificate's catalog page or website for these further requirements.
- Applicants must submit official transcripts from all academic institutions where a bachelor's degree or above has been or will be earned, as well as any institution attended where transfer credit is desired. If graduate level work has been done, these official transcripts must also be submitted. Applicants may be asked to submit additional information if the documentation is insufficient.
- Additional requirements for specific certificates (i.e., letters of recommendation; statement of purpose; etc.). See the program's catalog page or website for these requirements. There are no additional requirements for Graduate Special students since they are not in a degree program.
- International applicants will also need to provide English proficiency, as well as a course-by-course evaluation of their transcript, please see the section for international applicants (<https://catalog.uwgb.edu/graduate/general-information/admissions/requirements/graduate/general-information/admissions/international-applicants/>) for further information.
- Graduate students who are already admitted to a degree program who wish to be enrolled in a certificate aligned with the degree are able to submit a Graduate Certificate Declaration form (<https://www.uwgb.edu/graduate/student-resources/forms/>) in lieu of this admission process.

*Note: admission into an Accelerated Major Program is not considered Graduate Special admission, and therefore, students do not receive a graduate transcript.*

## ADMISSION CATEGORIES

### Full Standing Admission

Students who have fulfilled all of the admission requirements for a given program may be granted admission on a full-standing basis.

### **Provisional Admission**

Students who have deficiencies may be admitted on a provisional basis. Provisionally admitted students who do not receive at least a 3.0 GPA in courses totaling nine credits of graduate work after acceptance may be dismissed as explained in the Academic Review (<https://catalog.uwgb.edu/graduate/general-information/academic-rules-regulations/acad-standing/>) policy.

### **Denied Admission**

All admission decisions are final. Students are encouraged to work on any deficiencies prior to reapplying for admission in the same degree program. For deficiencies that are program specific, students may wish to consider applying for admission to a different program.