

# Application

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The admission process begins by reviewing the Office of Graduate Studies website for graduate program information and admissions criteria. UW-Green Bay highly recommend applicants reach out to the graduate program chair prior to beginning the admission process. Each program chair is highly knowledgeable about their program(s) and can offer advice, program options, and career potential.

Each graduate program may have additional requirements, including prerequisite courses and additional steps to apply. Minimum graduate admissions criteria include the following materials, however, please visit the program websites for a full list of required items. Minimal requirements include:

- UW System online application form ([apply.wisconsin.edu](http://apply.wisconsin.edu))
- \$56 application fee
- Official transcripts from all colleges and universities previously attended. If you completed less than 9 credits at a single institution, official transcripts are not required unless the courses were prerequisites required for admission or if they are approved transfer credits. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. UW-Green Bay retains the right to request additional official transcripts from all postsecondary institutions of higher learning attended by the applicant. Transcripts must include the following documentation:
  - Baccalaureate degree from a regionally accredited institution
  - 3.0 grade point average, on a 4.0 scale. Applicants with a grade point average of less than 3.0 may be considered for provisional admission.
- References are required as determined by each individual program. Please visit their admissions requirements for details

## International Applicants

In addition to the above list of requirements, all International applicants (<https://www.uwgb.edu/graduate/international-students/overview/>) must also provide the following documentation. International students requesting a student visa need to complete their application and receive an official admission letter by November 1 for spring admissions, and June 1 for fall admissions. For more information about attending UW-Green Bay as an International Student, please see the Office of Graduate Studies website (<https://www.uwgb.edu/graduate/international-students/overview/>).

- In lieu of transcripts, applicants who earned their undergraduate degree outside of the United States must provide a course-by-course Evaluation of Foreign Credentials from a professional evaluation service currently recognized by NACES ([www.naces.org](http://www.naces.org) (<https://www.naces.org/>)) for review. UW-Green Bay recommends one of the following evaluation services. These professional evaluations must be sent directly to UW-Green Bay's Office of Graduate Studies at [gradstu@uwgb.edu](mailto:gradstu@uwgb.edu). If the applicant's degree was granted from an institution within the United States, they may send official transcripts instead of an evaluation.
  - Educational Credential Evaluators (ECE) <http://www.ece.org/> (<https://www.ece.org/>)
  - World Education Services (WES) <http://www.wes.org/> (<https://www.wes.org/>)
- Every applicant whose native language is not English, or whose undergraduate instruction was not provided in English, must submit an English proficiency test score. Scores more than two years old will not be accepted. Full admission to the graduate school requires one of the following test scores:
  - Duolingo English Test (<https://englishtest.duolingo.com/applicants/>) - minimum score of 110. All Duolingo test scores can be emailed to [gradstu@uwgb.edu](mailto:gradstu@uwgb.edu) from Duolingo.
  - International English Language Testing System (IELTS) (<https://www.ielts.org/>) - minimum composite score of 6.5. IELTS unofficial test scores can be emailed to [gradstu@uwgb.edu](mailto:gradstu@uwgb.edu). The Office of Graduate Studies will verify official scores through the IELTS website.
  - Test of English as a Foreign Language (TOEFL) (<https://www.ets.org/toefl.html>) - minimum score of 79 iBT (or 550 on the PBT). All TOEFL scores should be sent directly to the Office of Graduate Studies from the testing service. The institution code for the TOEFL is 1859.