

# Health Information Management

---

## Certificate Program

The Certificate of Degree represents an in-program certificate within the existing and established collaborative online BS in Health Information Management and Technology (BS-HIMT) program. The Certificate of Degree will be offered as a fully online, asynchronous curriculum comprised of existing BS-HIMT curriculum. The curriculum complies with the Commission on Accreditation for Health Information and Informatics Management (CAHIIM) Education standards currently being followed by the BS-HIMT program. Upon successful completion of the Certificate of Degree, students with an existing bachelor's degree will be eligible to sit for professional credentials offered thru The American Health Information Management Association (AHIMA). Credentials earned thru AHIMA are the gold-standard for Health Information Management professionals.

The Certificate of Degree program will serve as an option for BS-HIMT degree-seeking students with a prior bachelor's degree, as well as a freestanding certificate program for non-degree (i.e. certificate-only) students with an earned bachelor's degree who may or may not elect to pursue the full BS-HIMT degree following completion of the certificate. To assure academic rigor, "**Certificate** of the Degree programs must be in compliance with the 2018 Accreditation Standards for Baccalaureate Degree Programs and therefore must assure the achievement of all competencies as required by the 2018 HIM Curricula Competencies for Baccalaureate **Degree** programs. This coherent and complete program offers a pathway to the HIM profession for *prospective students that hold a previously earned baccalaureate degree or higher from an academic institution.*" (CAHIIM, 2021)

Following the collaborative model, students will select and enroll at a home campus from which they will receive full academic supports and the certificate is conferred. Academic advising will be provided by the designated BS-HIMT academic director at each institution.

### Program Requirements and Curriculum:

Admission requirements for the Certificate of Degree in HIMT will include a Bachelor's degree or concurrent enrollment in the BS-HIMT program. Program prerequisites will include coursework in College level Statistics, Communications, Biology, Medical Terminology and Body Systems, and Survey of Disease Treatments.

Below outlines the 24-credit curriculum for the certificate. Students must successfully complete all eight courses to earn the certificate. Course syllabi have been included for informational purposes. Syllabi provided contain the basic information of the courses/course content.

Code	Title	Credits
<b>Required Courses:</b>		<b>24</b>
HIMT 301	Digital Literacy in Healthcare	
HIMT 340	Ethical issues, Security Management and Compliance	
HIMT 380	Healthcare Billing, Coding and Reimbursement	
HIMT 400	Healthcare Information and Technology - Data	
HIMT 415	Human Resource Management in Healthcare	
HIMT 420	Healthcare Systems: Project Management	
HIMT 430	Quality Assessment and Improvement	
HIMT 440	Group Processes, Team Building and Leadership	
<b>Total Credits</b>		<b>24</b>

### Program Learning Outcomes:

As defined above, the certificate program will consist exclusively of existing HIMT courses.