

Course Drops

Remove one or more courses from a schedule but remained enrolled in at least one credit.

Students may drop one or more courses after the start of a term or session based upon the deadlines noted below. Please see the Bursar's Office website for information regarding drop fees and refunds.

Regular 14-week semester long courses or longer:

- Courses dropped within the first 2 weeks of the session will not receive an academic grade.
- Courses dropped within the third through eighth weeks of the session will receive an academic grade of 'W'.

Sessions less than 14 weeks:

- Courses dropped within the first week of the session will not receive an academic grade.
- Courses dropped within the second week through the first half (50%) of the session will receive an academic grade of 'W'.

After the Drop Deadline has passed, a student may submit a Late Drop Petition for review by the Enrollment Review Committee. Petitions are only approved for extenuating circumstances with supporting documentation. If a late drop is granted, students remain responsible for the tuition and fees assessed for the course as they received instruction and held a seat in the course. Courses dropped through the Late Drop Petition will receive an academic grade of 'W'.

- Regular 14-week semester long courses or longer: The Late Drop Petition is required within the ninth week through the last day of classes.
- Sessions less than 14 weeks: The Late Drop Petition is required during the second half (50%) of the session.

¹ A week is defined as 7 calendar days, beginning on the first day of a term or session, for the purposes of adds, drops or withdrawal deadlines.

² Tuition refunds and/or withdrawal fees vary by length of course and date of transaction. Please consult the Fee deadlines for the appropriate semester on the Bursar website for more details (<http://www.uwgb.edu/bursar/term-deadline-calendar/>). Please note that financial deadlines are different from academic deadlines.