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Dates and Information
This catalog is in effect from March 15, 2021 until it is superseded by a new catalog or if an addendum is noted.

All information contained in this catalog was current as of the date listed above. Some of this information may change through action of the University of Wisconsin System Regents and/or the Wisconsin Legislature. New courses may be added and some listed courses may be altered to remain current with needs.

Current fee and tuition information is available through the Office of the Bursar. Consult the Bursar’s website at http://www.uwgb.edu/bursar/ or call the Office of Graduate Studies directly at (920) 465-2123.

Course information for each session is available online in the Schedule of Classes website at http://sis.uwgb.edu/schedule/.

For More Information
Office of Graduate Studies
Cofrin Library 835
University of Wisconsin-Green Bay
2420 Nicolet Dr.
Green Bay, WI 54311-7001
(920) 465-2123

Website: www.uwgb.edu/graduate
E-mail: gradstu@uwgb.edu
Campus information: (920) 465-2000
TDD (Telecommunications Device for the Deaf): (920) 465-2841

Affirmative Action Policy
In compliance with applicable federal and state regulations, the University of Wisconsin-Green Bay is committed to nondiscrimination, equal opportunity, and affirmative action in its educational programs and employment practices. Inquiries concerning the Affirmative Action Policy may be directed to the Human Resources Office, University of Wisconsin-Green Bay, 2420 Nicolet Drive, Green Bay WI 54311-7001; (920) 465-2390.

Accommodations
UW-Green Bay is committed to providing accommodations for eligible individuals with documented disabilities as defined by federal and state law. In accordance with Board of Regents Policy (UWS 22.01), sincerely held religious beliefs shall be reasonably accommodated with respect to all examinations and other academic requirements. Questions about these policies should be directed to the Dean of Students, University of Wisconsin-Green Bay, 2420 Nicolet Drive, Green Bay, WI 54311-7001; (920) 465-2152.

About UW-Green Bay

- At-a-Glance (https://www.uwgb.edu/about/)
- Degrees and Accreditation (p. 4)
- Institutional Learning Outcomes (https://www.uwgb.edu/provost/institutional-learning-outcomes/)
- State Authorization for Distance Education (p. 6)
- UW-Green Bay In-Depth (https://www.uwgb.edu/about/quick-facts/)

Degrees and Accreditation

Graduate Degrees

- Doctorate of Education (Ed.D.)
- Master of Athletic Training (M.A.T.)
- Master of Business Administration (M.B.A.)
- Master of Science (M.S.)
• Master of Science in Nursing (M.S.N.)
• Master of Social Work (M.S.W.)

Accreditation

Founded in 1965, UW-Green Bay is one of 13 degree-granting institutions in the highly respected, tradition-rich University of Wisconsin System.

The University holds a full 10-year accreditation from the Higher Learning Commission
230 South La Salle Street, Suite 7-500
Chicago, Illinois 60604-1413

For more information, view the UW-Green Bay affiliated institution profile page (http://www.ncahlc.org/?option=com_directory&Action=ShowBasic&instid=2052) on the Higher Learning Commission website.

Individual programs with accreditations or approvals:

• Art (Art Education, Gallery/Museum Practices, Studio Art); Design Arts, National Association of Schools of Art and Design
• Chemistry, American Chemical Society
• Dietetics component of Human Biology, Academy of Nutrition and Dietetics
• Health Information Management and Technology, Commission on Accreditation for Health Informatics and Information Management
• Music, National Association of Schools of Music
• Nursing, Commission on Collegiate Nursing Education
• Social Work, Council on Social Work Education
• Teacher Education, Wisconsin Department of Public Instruction

Administration

University of Wisconsin System

Tommy G. Thompson – President

Board of Regents

• Robert Atwell
• Scott Beightol
• Amy Blumenfeld Bogost
• Héctor Colon
• José Delgado
• Michael M. Grebe
• Eve Hall
• Mike Jones
• Tracey L. Klein
• Becky Levzow
• Edmund Manydeeds III
• Andrew S. Petersen
• Cris Peterson
• Corey Saffold
• Carolyn Sanford Taylor
• Karen Walsh
• Kyle M. Weatherly
• Olivia Woodmansee

University of Wisconsin-Green Bay

• Michael Alexander – Chancellor
• Kathleen Burns - Interim Provost and Vice Chancellor for Academic Affairs
• Sheryl Van Gruensven – Vice Chancellor for Business and Finance
State Authorization for Distance Education

Authorization for Distance Education in States Outside Wisconsin

The University of Wisconsin-Green Bay has nine online degree programs: an Associate Degree (AAS), a Bachelor of Business Administration (BBA), a Bachelor of Science Degree in Nursing (BSN), a Bachelor of Science in Health Information Management Technology (BS-HIMT), a Bachelor of Arts in Organizational Leadership (BA-OL), a Bachelor of Applied Studies in Organizational Leadership (BAS-OL), a Master of Science in Applied Biotechnology (MS-ABT), a Master of Science in Cybersecurity (MS-CYB), a Master of Science in Data Science (MS-DS), a Master of Science in Health and Wellness Management (MS-HWM), a Master of Science in Sustainable Management (MS-SMGT), and a Master of Science Degree in Nursing Leadership and Management (MSN).

Distance Learning Education - State Authorization Reciprocity Agreement

Pursuant to Wis. Stats. Ch. 39.85, et. al, the State of Wisconsin is a member of the State Authorization Reciprocity Agreement (SARA) through the Midwestern Higher Education Compact which regulates the manner in which participating institutions may offer distance learning education to students who reside in other states. The University of Wisconsin-Green Bay is a participating institution in MSARA. The terms and conditions of SARA can be found in the current SARA Policy Manual (https://nc-sara.org/resources/guides/). If a student has a complaint that involves distance learning education offered under the terms and conditions of SARA, the student must file a complaint with the institution first to seek resolution. If no resolution is reached, then the student may file a complaint with the Wisconsin Distance Learning Authorization Board (DLAB) in accordance with the State Authorization Reciprocity Complaint Process and available at UW System Student Complaint Process Information (https://www.wisconsin.edu/student-complaints/) or by email to apei@uwsa.edu (afgp@uwsa.edu). For purposes of this process, a complaint shall be defined as a formal assertion in writing that the terms of this agreement, or of laws, standards or regulations incorporated by the State Authorization Reciprocity Agreements Policies and Standards have been violated by the institution operating under the terms of SARA.

Additional information can be found at The Distance Learning Authorization Board's Frequently Asked Question (http://www.heab.state.wi.us/DLAB/faq.html) resource.

Approved SARA Institutions in Wisconsin

A list of approved SARA Institutions in Wisconsin is included in the NC-SARA Directory (https://www.nc-sara.org/directory/).

National Council for State Authorization Reciprocity Agreements Complaint Process

Pursuant to the United States Department of Education’s Program Integrity Rule, the University of Wisconsin-Green Bay is required to provide all prospective and current students with the contact information of the state agency or agencies that handle complaints against postsecondary education institutions offering distance learning or correspondence education within that state. Students are encouraged to utilize UW-Green Bay’s internal complaint or review policies and procedures through the Office of Student Affairs prior to filing a complaint with a state agency or agencies.

The State Authorization Guide (https://nc-sara.org/guide/state-authorization-guide/) provided by NC-SARA includes the contact information for each state’s agency for complaints regarding SARA and non-SARA institutions.

Colleges

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College of Arts, Humanities and Social Sciences (p. 7)

College of Health, Education and Social Welfare (p. 7)

College of Science, Engineering and Technology (p. 8)

Austin E. Cofrin School of Business

Mission Statement

The Austin E. Cofrin School of Business is a community of teachers, scholars, professionals, and learners dedicated to advancing the economic prosperity and entrepreneurial spirit of northeastern Wisconsin through partnerships, quality educational programs, and impactful research.

We achieve this mission through the following actions:

• Addressing the educational imperative to increase access to, and completion of, quality baccalaureate and masters-level business degrees within UW-Green Bay’s 16 county footprint in northeastern Wisconsin.

• Intentionally seek a student body representative of the diverse, multicultural communities of NE Wisconsin that UW-Green Bay serves as a public regional comprehensive university.
• Providing transformative undergraduate and graduate business degree programs that emphasize the use of high impact practices to prepare learners to ethically and critically address complex issues and deliver innovative socially responsible solutions.
• To instil in our learners a philosophy that the positive power of business drives economic, social, and environmental progress.
• Recognizing our role as an anchor institution, to develop and sustain meaningful partnerships that facilitate the exchange of knowledge and resources with key stakeholders, including students, alumni, faculty, businesses, and other organizations and individuals that comprise our community.
• Building a diverse community of professionals who continually seek to enhance their core proficiencies through professional development and reflective practice, and a faculty who participate in high quality and impactful scholarship that incorporates discovery, application, and teaching and learning.

Values Statement

In pursuit of service to our students and community, the Austin E. Cofrin School of Business stresses core values in:

• **Community engagement**: a recognition of our responsibility to act as an anchor institution and through open dialog and partnership create shared opportunities and broad benefits across Northeastern Wisconsin.
• **Leadership**: a commitment that inclusivity, team-work, and interdisciplinary study enhance our ability to think creatively, act ethically, practice informed decision-making, and lead change.
• **Innovation**: a shared belief that reflection and calculated experimentation leads to a problem-solving mindset and continual progress in teaching, scholarship, and business evolution.
• **Sustainability**: a recognition of the power and responsibility of business to innovate sustainable social, environmental, and economic practices.

**College of Arts, Humanities and Social Sciences**

The College of Arts, Humanities and Social Sciences offers over thirty interdisciplinary and disciplinary majors and minors in the visual and performing arts, humanities, communication, computer and information sciences, and social sciences. Our faculty takes pride in their engagement with students through traditional, online and blended delivery methods. We create unique communities of learners that engage critically and creatively around issues, problems, and solutions. In addition, the College supports community engagement through centers that sponsor speaker series, outreach events, and community-based research. Central to our mission is the promotion of problem-based, engaged learning through close relationships with our students to ensure successful, fulfilling careers and lives. The College of Arts, Humanities and Social Sciences develops students who:

• Are critical and creative thinkers
• Engage in high impact, hands-on learning experiences
• Learn in a diverse and inclusive environment in order to enable success and understand a global, multicultural world
• Develop an understanding of civic and global citizenship and promote this through our community connections
• Can adapt to change and promote improvement

**College of Health, Education and Social Welfare**

The College of Health, Education, and Social Welfare (CHESW) offers educational programs that are transforming in terms of developing a broader worldview, gaining new knowledge and skills, and preparing for a chosen profession. Through field experience in degree programs, students are offered the opportunity to connect within communities. Graduates contribute to the greater good of communities as teachers, nurses, social workers, health information specialists, innovators, and leaders. CHESW programs include:

• The Professional Program in Education (http://www.uwgb.edu/education/) offers a Bachelor of Science in Education with specialization options ranging from teaching Early Childhood to Adolescence. Each student completes student teaching providing hands-on learning on how to be an effective leader in the classroom. A graduate program, Master of Science in Applied Leadership in Teaching and Learning, and several dual listed courses (for both undergraduate and graduate credit) are available.
• The Nursing and Health Studies Unit (http://www.uwgb.edu/nursing/) provides a range of online and face-to-face program options to acquire a Bachelor of Science in Nursing or Bachelor of Health Information Management and Technology. It also offers graduate degrees: Master of Science in Nursing Leadership and Management and Master of Science in Health and Wellness Management, as well as certificates in health-related areas
(Management in Health Systems and Nursing Leadership). Students complete relevant practicum experiences in degree programs. Dual listed courses (for both undergraduate/graduate credit) are available.

- The Professional Programs in Social Work (http://www.uwgb.edu/socwork/) offers both a bachelor’s degree in Social Work and a Master of Social Work (MSW) degree. Students complete field practicums for both degrees, providing hands-on learning in a variety of social service fields. The MSW Program also offers a school social work certificate for current and post-MSW students.

For further information about CHESW, go to https://www.uwgb.edu/chesw/

- Doctorate of Education, EdD (p. 31)
- Master of Science in Applied Leadership for Teaching and Learning (p. 43)
- Master of Science in Health and Wellness Management (p. 67)
- Master of Science in Nursing Leadership and Management (p. 72)
- Master of Social Work (p. 82)
- Nursing Leadership/Management Certificate (p. 87)
- School Social Work Certificate (p. 87)

College of Science, Engineering and Technology

The College of Science, Engineering and Technology offers a diverse array of graduate degrees through the departments of Human Biology, Natural and Applied Sciences, and the Richard J. Resch School of Engineering. These include online master's degree programs in Applied Biotechnology, Cybersecurity, and Sustainable Management, as well as traditional face-to-face programs in Athletic Training and Environmental Science and Policy. Faculty in the College are accomplished teachers and scholars who provide high quality instruction and hands-on teaching and research experiences to students in laboratory and field settings. The College has consistently obtained funding from local, state, and federal sources to support on-campus and community-based research projects that actively engage graduate students. The College also supports two seminar series (Human Biology and Natural and Applied Sciences) and several student organizations, while also providing numerous named scholarships for students. The state-of-the-art laboratory and research facilities include a human cadaver laboratory, an instrumentation laboratory, a scanning electron microscope, a cybersecurity laboratory, and numerous other research laboratories. In addition to the laboratory and research facilities associated with Human Biology, Natural and Applied Sciences, and the Resch School of Engineering, the College also includes the Cofrin Center for Biodiversity and the Environmental Management and Business Institute (EMBI), which both provide research and internship opportunities. The College also has a partnership with the Medical College of Wisconsin-St. Norbert Campus, with faculty in Human Biology providing instruction to Medical College of Wisconsin students.

Students in the College of Science and Technology will have the opportunity to:

- Gain important knowledge and skills pertinent to their chosen field of study
- Develop critical thinking, problem solving, and communication skills
- Engage in hands-on teaching and research experiences
- Utilize modern laboratories and equipment
- Learn in an interdisciplinary environment that promotes diversity and inclusion
- Become a complete student and citizen by participating in internships, travel courses, and other extracurricular activities
- Fully prepare themselves for their next professional ambition – whether it be employment, further credentialing, or graduate/clinical education.

- Master of Athletic Training (p. 35)
- Master of Science in Applied Biotechnology (p. 41)
- Master of Science in Cybersecurity (p. 47)
- Master of Science in Environmental Science and Policy (p. 51)
- Master of Science in Nutrition and Integrated Health (p. 75)
- Master of Science in Sustainable Management (p. 80)

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- Tuition and Fees (http://www.uwgb.edu/bursar/tuition-fees/graduate/)

Admission Process

The admission process is initiated by submitting the completed application form to UW System Admissions Application (wisconsin.edu). The office notifies applicants whose files are incomplete. When the file is complete, official transcripts* of previous undergraduate work and any graduate courses are examined and factors affecting either admission to the graduate program or acceptance of transfer credits are noted.

The file is reviewed by the Admissions Committee of the program specified on the application form. The Associate Vice Chancellor for Graduate Studies, on the advice of the committee, either admits, provisionally admits, or denies the applicant admission.

If an applicant is denied admission, reasons for the denial will be provided upon request from the applicant to the program chair, along with an explanation of available options. Students denied admission may request reconsideration by writing to the Associate Vice Chancellor for Graduate Studies. The request should include a rationale for reconsideration. Applicants who have been denied admission may reapply after the lapse of one semester.

*In practice, the Office of Graduate Studies requires official transcripts from all postsecondary institutions of higher learning from which nine or more credits have been attempted. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. The University of Wisconsin-Green Bay retains the right to request additional official transcripts from all/or additional postsecondary institutions of higher learning attended by an applicant. Common examples include, but are not limited to, situations regarding verification of the completion of program pre-requisites, or situations in which a student’s GPA is near or below the required 3.0 standard for admission. Official transcripts are always required for the transferring of graduate credits. Official transcripts must be sent directly from the institution to UW-Green Bay. Uploaded transcripts from students may not be accepted.

Letter of Admission

A letter of acceptance is sent to each student upon admission to the graduate program. This information appears on the letter:

Student Number
The permanent student number of each applicant is a University-assigned identification number.

Starting Term
Indicates spring or fall term admission.

Type of Entry
Indicates the graduate degree program.

Tuition Status
Indicates resident or nonresident status.

Conditions
Indicates admission status such as provisional admission.

Graduate Special Student (GSP)
Persons holding baccalaureate degrees or higher who wish to enroll in graduate courses or earn a certificate at UW-Green Bay but who do not wish to pursue a graduate degree or participate in the graduate program may enroll as a special student.
Graduate credit will be awarded provided the student registers in graduate-level courses as a graduate special student and pays graduate fees. Credits for which neither graduate fees were paid nor graduate credit awarded cannot be retroactively converted to graduate credits. Graduate special students are not eligible for Independent Study, Internships, or Culminating Experiences (e.g., thesis or capstone projects). A graduate special student who decides to pursue a UW-Green Bay graduate degree must submit an application form to enter the degree program. Often the credits earned as a graduate special student may be applied toward the M.S. degree; however, this is not guaranteed.

Graduate Degree Residency Requirement
A minimum of 50% of graduate credits must be earned in residence at UW-Green Bay.

Admission with Advanced Standing
All graduate course work completed at UW-Green Bay or at other graduate schools prior to admission to the M.S. degree program is evaluated by the student’s adviser or graduate faculty committee. A maximum of 15 credits may be accepted from other institutions. A maximum of 15 credits may be earned as a graduate special student (GSP classification) at UW-Green Bay prior to matriculation into the degree program.

Credit by examination or for prior learning may not be used to meet degree requirements. Prior learning and experience may be applicable to demonstrate competencies for admission or to meet course requisites. More information is available on the Institution Assessment website (http://www.uwgb.edu/oira/) about Credit for Prior Learning requirements and options.

Conditional Admission
Conditional Admission is limited to international students who meet Full Admission criteria, but still require evidence of language competency. Students must be admitted to an approved language program, with the Office of International Education working with students to coordinate options and document program completion to the Office of Graduate Studies. Conditional Admission is a promise to admit a student to a graduate program upon satisfactory completion of an approved language program.

Provisional Admission
Students who do not meet the minimum 3.0 GPA requirement or who have other deficiencies may be admitted on a provisional basis. Provisionally admitted students who receive at least a B grade in courses totaling nine credits of graduate work after acceptance will be fully admitted.

Transfer Credit Policy
Transfer credit is defined as credit earned at an institution other than UW-Green Bay that is to be applied to UW-Green Bay graduate degree requirements. Acceptance of transfer credits is determined by a credit review by the Office of Graduate Studies and development of a program plan which includes the credits as part of a coherent program of study. Acceptance of the transfer credits is subject to review and approval by the program chair and the Associate Vice Chancellor for Graduate Studies. (see academic transfer policy) (p. 26)

Use of Special Petition
Requirements sometimes may be modified or adapted to take into account a student’s special educational or program needs. A request to modify a graduate program academic requirement is submitted to the Associate Vice Chancellor for Graduate Studies on a special petition form. The forms are available online at https://www.uwgb.edu/graduate/students/forms/. If a change in a program requirement is being requested, the petition should include a statement from the major professor or graduate adviser and the graduate program chair explaining the change. Prior coursework can also be considered and substituted to meet degree requirements via approval of the faculty representative who can approve substitutions.

Active/Inactive Status
Matriculated students are considered inactive if they have not enrolled for four or more consecutive semesters without notifying the Office of Graduate Studies. They must be formally readmitted before they can re-enroll in classes. Inactive students required to reapply must meet the admission standards in effect at the time of readmission and are expected to meet degree requirements in effect at that time as well. The application fee does not apply to students seeking readmission after a period of inactivity.

Admission Standards
Admission to a UW-Green Bay graduate degree program is a decision by the Associate Vice Chancellor for Graduate Studies upon recommendation from the faculty for the specific program identified by the student on the application form. The decision is a judgment of the student’s suitability to succeed in graduate degree work at UW-Green Bay, based on educational background and educational objectives.

While UW-Green Bay has a basic admission policy for graduate study, a philosophy of personalized admission assures that each applicant is considered individually. Entry requirements for full admission include:
• A baccalaureate degree from an accredited institution.
• A minimum 3.0 grade point average (GPA), measured on a 4.0 scale. Students from schools not using a grading system will be evaluated on an individual basis.
• Official transcripts from postsecondary institutions of higher learning.
• Graduate Application Fee. A non-refundable application fee is required of anyone applying for admission as a new graduate student at UW-Green Bay. The fee is currently $56. The application fee is subject to change based on the actions of the University of Wisconsin System.
• Additional prerequisites for entrance to the specific program chosen.

Students who do not meet the minimum 3.0 GPA requirement or who have other deficiencies may be admitted on a provisional basis. Provisionally admitted students who receive at least a B grade in courses totaling nine credits of graduate work after acceptance will be fully admitted.

International students must demonstrate English proficiency by meeting the standards currently accepted. A full list of acceptable methods is available by contacting the Office of Graduate Studies. Applicants must also provide an Evaluation of Foreign Educational Credentials from Educational Credential Evaluators (ECE), World Education Services (WES), or another similar evaluation service. International applicants who meet English proficiency and academic admission requirements will be admitted, but also must show official evidence of financial resources adequate to provide for their educational expenses before an I-20 form will be provided.

Application

The admission process is initiated by submitting the completed application form to the Office of Graduate Studies. The office notifies applicants whose files are incomplete. When the file is complete, transcripts of previous undergraduate work and any graduate courses are examined and factors affecting either admission to the graduate program or acceptance of transfer credits are noted.

The file is reviewed by the Admissions Committee of the program specified on the application form. The Associate Vice Chancellor for Graduate Studies, on the advice of the committee, either admits, provisionally admits, or denies the applicant admission.

Students denied admission may request reconsideration by writing to the Associate Vice Chancellor for Graduate Studies. The request should include a rationale for reconsideration. Applicants who have been denied admission may reapply for a subsequent semester.

Letter of Admission

A letter of acceptance is sent to each student upon admission to the graduate program. This information appears on the letter:

Student Number

The permanent student number of each applicant is a University-assigned identification number.

Starting Term

Indicates fall, January, spring, or summer term admission.

Type of Entry

Indicates the graduate degree program.

Tuition Status

Indicates resident or nonresident status.

Conditions

Indicates admission status such as provisional admission.

Graduate Special Student (GSP)

Persons holding baccalaureate degrees or higher who wish to enroll in graduate courses or a certificate program at UW-Green Bay but who do not wish to pursue a graduate degree or participate in the graduate program may enroll as a special student.

Graduate credit will be awarded provided the student registers in graduate-level courses as a graduate special student and pays graduate fees. Credits for which neither graduate fees were paid nor graduate credit awarded cannot be retroactively converted to graduate credits. Graduate special students are not eligible for Independent Study, Internships, or Culminating Experiences (e.g. thesis or capstone projects). A graduate special student who decides to pursue a UW-Green Bay graduate degree must submit an application form to enter the degree program. Often the credits earned as a graduate special student may be applied toward the M.S. degree; however, this is not guaranteed.
Graduate Degree Residency Requirement
A minimum of 50% of a program's graduate credits must be earned in residence at UW-Green Bay.

Admission With Advanced Standing
Graduate course work completed at UW-Green Bay or at other accredited graduate schools prior to admission to a UWGB graduate degree program is evaluated by the student's adviser or graduate faculty committee. No more than 50% of credits may be accepted from other institutions. A maximum of 50% of a program's credits may be earned as a graduate special student (GSP classification) at UW-Green Bay prior to matriculation into the degree program.

Transfer Credit Policy
Transfer credit is defined as credit earned at an institution other than UW-Green Bay that is to be applied to UW-Green Bay graduate degree requirements. Acceptance of transfer credits is determined by a credit review by the Registrar's Office and development of a program plan which includes the credits as part of a coherent program of study. Acceptance of the transfer credits is subject to review and approval by the Associate Vice Chancellor for Graduate Studies. General guidelines for evaluating potential transfer credits are:

• No more than 50% of a program's required credits of graduate work may be accepted as transfer credits.
• A letter grade of A or B must be earned in each course transferred.
• The courses must contribute to a coherent program of study.
• All credits transferred must be graduate credits.
• The institution granting the credit must be regionally accredited at the master's degree level or higher.
• The credits must be reasonably recent, usually earned within the five years prior to admission.
• Credits earned through extension courses offered or sponsored by universities outside of the state of Wisconsin will be subject to particular scrutiny.
• Credits earned under conditions that make them unacceptable toward a degree at the institution where the credits were earned will not be accepted by UW-Green Bay.
• Credits earned at the graduate level through Credit for Prior Learning process (e.g., standardized examinations, challenge exams, portfolio development), may not be used to satisfy UW-Green Bay Degree Residency Requirements.

Use of Special Petition
Requirements sometimes may be modified or adapted to take into account a student's special educational or program needs. A request to waive or modify a graduate program academic requirement is submitted to the Associate Vice Chancellor for Graduate Studies on a special petition form. The forms are available online at www.uwgb.edu/graduate/forms (http://www.uwgb.edu/graduate/forms/). If a change in a program requirement is being requested, the petition should include a statement from the major professor or graduate adviser and the graduate program chair explaining the change.

Active/Inactive Status
Matriculated students are considered inactive if they have not enrolled for four or more consecutive semesters without notifying the Office of Graduate Studies. They must be formally readmitted before they can re-enroll in classes. Inactive students required to reapply must meet the admission standards in effect at the time of readmission and are expected to meet degree requirements in effect at that time as well. The application fee does not apply to students seeking readmission after a period of inactivity.

Graduate Assistantships
Graduate assistantships are available on a competitive basis to students in the following programs:

• Environmental Science and Policy
• Management
• Social Work
• Sport, Exercise, and Performance Psychology

Students receiving assistantships are expected to devote approximately 20 hours per week performing assigned duties. Typical duties are serving as a classroom assistant in a laboratory or discussion section, assisting in a center or institute, serving as a research assistant, and other duties as assigned by the program chair.

For more information on the application process for each program, please visit: https://www.uwgb.edu/graduate/students/assistantships/

To be eligible for graduate assistantships students must:
• be fully admitted to the M.S. degree program or Ed.D program;
• be enrolled for a minimum of six credits of course work each semester and no fewer than 15 credits during the entire academic year;
• maintain at least a 3.0 grade point average for graduate courses.

Academic Rules and Regulations

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Absence and Attendance Policy

Absence and Attendance Policies

Class Attendance
A student is expected to attend all class sessions. Failure to attend class does not alter academic or financial obligations. If, for any reason, a student is unable to attend classes during the first week of the semester, he or she is responsible for notifying the instructor(s), in writing, of the reason for nonattendance and indicate intentions to complete the course. Failure to attend classes during the first week of the semester may result in an administrative drop by the instructor. Registered students are obligated to pay all fees and penalties as listed on the fee schedule.

Other Attendance Policies
- Absence due to inclement weather. For more information, see Attendance and the Weather (http://www.uwgb.edu/provost/policies/storm.asp).
- Absence for funerals or a death in the family. For more information, see Bereavement Policy (http://www.uwgb.edu/dean-of-students/assistance-advocacy/bereavement-policy.asp).
- Student Religious Beliefs: In accordance with Board of Regents Policy (UWS 22.01), sincerely held religious beliefs shall be reasonably accommodated with respect to all examinations and other academic requirements. Questions should be directed to the Dean of Students (dosmail@uwgb.edu); (920) 465-2152
- Absence due to Disability: UW-Green Bay is committed to providing accommodations for eligible individuals with documented disabilities as defined by federal and state law. Questions should be directed to Student Accessibility Services (https://www.uwgb.edu/student-accessibility-services/) (920) 465-2481

Academic Forgiveness
Academic Forgiveness is not available at the graduate level.
Academic Standing

All students are expected to maintain certain standards of academic achievement while enrolled at the University. The University is concerned about students whose academic achievements indicate that they are not meeting the expectations of their instructors, or who are experiencing other problems that may be interfering with their studies.

- A 3.0 or better end-of-term cumulative GPA results in continuing **Good Standing**.
- A 2.0 to 2.999 end-of-term cumulative GPA results in **Academic Probation** status.
- A 1.999 or less end-of-term cumulative GPA results in **Academic Suspension** status.

Action on part-time students is withheld until at least nine credits are attempted at UW-Green Bay.

If a student is provisionally admitted with a low undergraduate GPA, that student must complete the first 9 graduate credits at UWGB with a minimum GPA of 3.0. If the student fails to meet this provision, they will be suspended.

Moving from Probation to Good Standing or Suspension

- A student on Probation who earns a 3.0 or better end-of-term cumulative GPA returns to Good Standing.
- A student on Probation carrying a 2.999 or less end-of-term cumulative GPA after attempting a cumulative total of 15 or more credits at UW-Green Bay has academic Suspension status.

Suspension Review Process

- At the time a student earns academic Suspension, a graduate committee identified by each program reviews the student's record up to that time and recommends for Continued Enrollment or for academic Suspension status to take effect. For thesis/dissertation-based programs, the review committee must consist of the student's graduate committee plus the program chair. In situations in which a student-specific graduate committee does not exist, then the program must form a committee consisting of the program chair, the student's advisor, and a minimum of one additional member from the programs executive committee. All committees must contain a minimum of three faculty.

Appeals Process

Students seeking to appeal their Academic Suspension are required to submit an online Suspension Petition Form (https://sis.uwgb.edu/ngforms/?formid=92323821-e622-4407-96e6-432fa6ee30ac&Clear=Y) by the deadline indicated on their formal Academic Suspension Letter. Suspension Petition Forms are available online from the Office of Graduate Studies website (https://www.uwgb.edu/graduate/forms/). Student appeals are reviewed by their graduate academic program. If a petition is denied, students have the right of one final appeal to the Associate Vice Chancellor for Graduate Studies. All decisions by the Associate Vice Chancellor for Graduate Studies are final.

Readmission Following Academic Suspension

The period of the first Academic Suspension is no less than one regular semester (fall or spring term). A student seeking readmission to the University after the expiration of the Academic Suspension must submit a formal application for admission through the Office of Graduate Studies. Readmission is not guaranteed. A written request for readmission must be included within the application **Statement of Intent**. A student who is readmitted after Academic Suspension will be placed on suspension waiver. If a student subsequently fails to regain good academic standing after re-admittance, a second suspension will be incurred. The second suspension shall be for a period of no less than two regular semesters (fall or spring terms).

Applying to Graduate

Students who are close to completing their degree should apply to graduate the semester before they plan to finish.

The suggested timeline to follow is:

- May 1 for Fall or January semester graduation
- December 1 for Spring semester graduation
- February 1 for Summer semester graduation.

Students should use the **Apply for Graduation** drop-down link in the Student Information System (SIS) to apply for the degree to be conferred.

The commencement ceremony signup is a separate step, which can be completed by clicking on the link found at the end of the online Graduation Application form. If you miss this step initially, simply go back to SIS later and use the **Edit Commencement Info** drop-down link to complete the appropriate fields.

Students may walk in one of two ceremonies.
• December (for fall or January graduates who complete courses in December or in January)
• May (for spring or summer graduates who complete courses in May for spring, or any session in June, July or August in summer).

Degree
The degree awarded and reflected on the diploma will be a Doctorate of Education (Ed.D.), Master of Athletic Training (M.A.T.), Master of Business Administration (M.B.A.), Master of Science (M.S.), Master of Science in Nursing (M.S.N.), or Master of Social Work (M.S.W.). The area of study for either degree is reflected on the academic transcript including Applied Leadership for Teaching & Learning, Applied Biotechnology, Athletic Training, Business Administration, Cybersecurity, Data Science, Environmental Science and Policy, First Nations Education, Health and Wellness Management, Management, Nursing Leadership and Management, Social Work, Sport, Exercise, and Performance Psychology or Sustainable Management.

• Degrees are posted to a record (academic transcript) as soon as all grades are awarded, the culminating graduate experience is finished and all degree requirements are completed.
• Diplomas are printed and mailed approximately four to six weeks after the official semester ends.

Credits Required
All programs require a minimum of 30 credits completed towards a UW-Green Bay graduate degree, however some programs may require more credits (30-61 credits) to meet full degree requirements.

Culminating Graduate Experience
Students must complete a Thesis/Capstone level course in order to be awarded a Graduate Degree. Once the student enrolls in this course the University of Wisconsin-Green Bay requires enrollment in this course until completion. Details on specific courses for each program are provided within the Graduate Catalog under Courses and Related Policies.

Grades
• All courses and assigned studies are graded on a 4.0 scale. A cumulative grade point average of at least 3.0 is required to earn the Ed.D. or M.S. degree.
• Thesis credits are given a grade of either “P” or “NC.” In a student’s final semester, a grade of “PR” can be assigned at the time grades are due if the student has not completed the thesis defense by the end of the semester. This grade is replaced with either a “P” or “NC” grade when the student completes the defense. A passing grade (P) must be achieved in order to graduate.
• Students are expected to maintain a cumulative grade point average of at least 3.0. Students who fail to maintain this average are subject to probation and or suspension as specified in the Graduate Academic Rules and Regulations.
• Students must earn a semester grade of C or higher in a graduate course for the credits to count toward fulfillment of graduate program requirements at UW-Green Bay. Individual programs may have a more rigorous grading scale than presented by the Office of Graduate Studies.

Honors designations are not awarded at the Graduate level.

Time Limit
• Matriculated graduate students must complete all requirements for their graduate degree within five years and with continuous enrollment. If a student is unable to complete their degree within five years of continuous enrollment, they may complete a 5-Year Completion Deadline Extension form. ([https://www.uwgb.edu/graduate/forms/](https://www.uwgb.edu/graduate/forms/))
• This time period begins with the first day of the first term of enrollment as a graduate degree-seeking student. The time period will restart if a student is readmitted to a program after a period of two or more semesters (fall and spring) away from the university.
• All returning students must be an enrolled student for the semester in which they wish to graduate. This also pertains to returning students who have already met the credit requirement for their degree.

Calendars
Official University Calendars
• Academic Calendar: Official calendar of activity for the school year (term dates, registration dates, breaks and holidays, etc.)
• Administrative Calendar: Calendar relating to curricular change, timetable, and personnel evaluations
• Registration Calendars (Fall/January/Spring/Summer): Calendar of specific registration/academic action deadlines (add/drop/withdrawals, late registration, and fee implications of selected academic actions)
• Final Exam Calendar: Final exam schedule for the semester in session
Cancellation

Cancellation of admission or enrollment prior to the first day of the term.

- If a student cancels their admission or enrollment, they are not eligible to re-enroll in the subsequent semester.
- A student who cancels must re-apply for admission in a subsequent term.

Course Adds

Add one or more courses to a schedule and/or change course load.

**Course Adds during the First Two Weeks** *(Semester-long courses at UW-Green Bay)*

Enrolled students are able to add individual regular, 14-week semester-long courses during the first two weeks of the fall/spring semester with no academic grade assigned and no financial penalty. Please check the Registration Calendar (http://www.uwgb.edu/registrar/calendar/registration/) for these deadline dates.

**Late Course Adds** *(Semester-long courses at UW-Green Bay)*

- **Week 3 to last day of classes:** Students must submit a faculty-approved Late Add form. Students will be assessed a late add fee for each course.
- **Students are not able late add courses once final examinations have begun for the semester.**

Notes:

1. Summer sessions, January Interim and courses less than 14 weeks have shorter add deadlines. Please check the Registration Calendar (https://www.uwgb.edu/registrar/registration-calendar/) for summer or January interim course deadlines.
2. Collaborative programs offered at UW-Green Bay have different start and end dates of the semester which means the add deadlines or financial deadlines may differ than described above.

1. A week is defined as 7 calendar days, beginning on the first day of a term or session, for the purposes of adds, drops or withdrawal deadlines.
2. Tuition refunds and/or withdrawal fees vary by length of course and date of transaction. Please consult the Fee deadlines for the appropriate semester on the Bursar website for more details (http://www.uwgb.edu/bursar/term-deadline-calendar/). Please note that financial deadlines are different from academic deadlines.

Course Drops

Remove one or more courses from a schedule but remained enrolled in at least one credit.

**Course Drops during the First Two Weeks** *(Semester-long courses at UW-Green Bay)*

Enrolled students are able to drop individual regular 14-week semester-long courses during the first two weeks of the fall/spring semester with no academic grade assigned or financial penalty. Students in courses that are less than 14 weeks in duration can drop the course, with no grade assigned, during the 1st week.

**Late Drop** *(Semester-long courses at UW-Green Bay)*

- **Week 3 to week 6:** Students can drop classes on their own and a DR (drop grade) will appear on the transcript.
- **Week 7 to the end of the term:** Drops are not allowed. Students must submit a Late Drop Petition (p. 24) which must be approved by the Enrollment Review Committee. Petitions are only approved for extenuating circumstances with supporting documentation. If a late drop is granted, students remain responsible for the tuition and fees assessed for the course as they received instruction and held a seat in the course. A DR (drop grade) will appear on the transcript.

**Late Drop (Courses less than 14 weeks in duration)**

- From the start of week two until half the course duration (50%), a student may drop the course, and a DR (drop grade) will appear on the transcript.
- Following one day after half the course duration, a student must submit a Late Drop Petition (p. 24) which must be approved by the Enrollment Review Committee. Petitions are only approved for extenuating circumstances with supporting documentation. If a late drop is granted, students remain responsible for the tuition and fees assessed for the course as they received instruction and held a seat in the course.

Financial adjustments for course drops vary based on the effect on course load and timing of the drop. Consult the Bursar fee information for these dates.
A week is defined as 7 calendar days, beginning on the first day of a term or session, for the purposes of adds, drops or withdrawal deadlines.

Tuition refunds and/or withdrawal fees vary by length of course and date of transaction. Please consult the Fee deadlines for the appropriate semester on the Bursar website for more details (http://www.uwgb.edu/bursar/term-deadline-calendar/). Please note that financial deadlines are different from academic deadlines.

Course Requisites

Prerequisites:
Requisites indicate the minimum level of proficiency or background knowledge needed to successfully achieve course objectives. Requisites are enforced, included in the course descriptions and are indicated in the Schedule of Classes by the designation P.

Recommended courses:
Recommended courses are typically lower-level courses that students are advised to complete prior to enrolling in a course. They are advisory (i.e., not enforced), so students may enroll without completing prior recommended courses, but they do so at their own risk. Recommended prior courses are indicated in the course descriptions by the designation REC.

Course registration restrictions (other than requisites):
Course can have other restrictions preventing enrollment.

Closed course:
no seats are available

Reserves:
seats are held for a certain period of time for students in a certain class level, student group or major/minor

Time conflict:
two courses delivered at the same time

Consent:
student must gain instructor or department consent to enroll

Auditions
In performance courses requiring an audition, students are responsible for making their own arrangements for the audition before classes begin.

Credit Hour
A credit hour is an amount of work represented in intended student learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fourteen weeks for one semester, or the equivalent amount of work over a different amount of time, or the equivalent amount of work for other activities as established by the University including but not limited to graduate work, internships, practica, studio work, and other academic work leading toward the awarding of credit hours.

Credit Load
Credit load is the total amount of credits a student is enrolled in at a given time in a term, for example, after initial registration or at the end of a semester. All credits, regardless of grading status, count toward credit load for certain purposes.

Maximum Credit Load
A student in good standing may register for a maximum of 15 credits during any regular session of fall, spring semester and may register for a maximum of six credits in the January Interim semester, no exceptions. In summer there is no credit plateau for graduate students, a student is still limited to a maximum of 15 graduate credits in summer and pays tuition/fees per each credit of enrollment.

A student who wants to enroll in more than 15 credits in fall, spring or summer must obtain written approval in advance from their faculty or academic adviser, using the credit overload petition before the first day of classes. Once approved, course(s) enrollment can be completed. Additional tuition and fees will apply. No overload petitions are accepted for the January semester.
Minimum Credit Load
A specific minimum number of credits (excluding audit credits) that a student must carry to be eligible for certain programs and benefits for financial aid or veteran’s benefits.

Cross-Listed Courses
Graduate students may register without special permission for graduate-level courses that are offered at the same day/time as courses at the undergraduate level. Courses are numbered XXX-500 to XXX-595 and XXX-600 to XXX-695 and listed in the graduate section of the Schedule of Classes.

Cumulative Grade Point Average (GPA)
Grade point average for all completed terms at UW-Green Bay. It is calculated by dividing the cumulative total grade points by the cumulative total grade point credits earned. Attempted courses where an F grade is received are also included in grade point calculations unless successfully repeated.

Degree Residency Requirement

• The minimum credit residency requirement for a graduate degree is 50% of required credits.
• One half of the program requirements for any graduate degree must be taken at the 700-level or higher.

Note: Credits earned at the undergraduate and graduate level through the Credit for Prior Learning process (e.g., standardized examinations, challenge exams, portfolio development) may not be used to satisfy UW-Green Bay Degree Residency Requirements for degrees, majors, minors, or certificates.

Dissertation/Thesis/Capstone/Professional Project Course Enrollment
Students must complete a culminating project, such as a Dissertation, Thesis, Capstone, or Professional Project course in order to be awarded a graduate degree. Once the student enrolls in this course the University of Wisconsin-Green Bay requires continuous enrollment until its completion.

While a student may complete the course in the semester in which they initially enroll, it is anticipated that most student will take one to three semesters to complete the work associated with the course. Should the student complete the course in the semester of enrollment, a grade will be awarded and the student permitted to graduate. For students who take additional semesters they will receive a grade of “PR” which indicates work “In Progress”; students enrolled in collaborative graduate programs should confirm this practice with their chair. Further, the student will be required to either enroll in GRADUATE 693 for zero credit each semester they continue work on the final course, or enroll for additional Thesis/Capstone level course credit, or other graduate course credit. There will be a $200 fee charged for GRADUATE 693 each semester.

The courses designated as Dissertation/Thesis/Capstone/Professional Project courses in each graduate degree program are:

• ABT 790 for Applied Biotechnology
• AT 790 for Athletic Training
• CYB 790 for Cybersecurity
• DS 785 for Data Science
• EDUC 799 for Applied Leadership for Teaching & Learning
• ENV S&P 799 for Environmental Science & Policy
• FNED 899 Dissertation Project
• HWM 790 for Health & Wellness Management
• MBA 712 for Business Administration
• MGMT 796 for Management
• NURSING 790 for Nursing
• SMGT 792 for Sustainable Management
• SOC WORK 719 for Social Work

Educational Status
Status impacts the admissions process and financial aid eligibility:

Degree-Seeking
A degree-seeking student is enrolled in a program of study and plans to earn a degree at the graduate level.
Special
A special student is not seeking a degree, but taking courses.

Enrollment outside of Degree Sought
Students who are pursuing one degree but seek enrollment in another graduate level program should contact the Graduate Studies Office or Program Advisor, as specific permission may be needed for enrollment. UW Green Bay has collaborative graduate programs of study in Applied Biotechnology, Cybersecurity, Data Science, Health and Wellness Management, and Sustainable Management. A permission number is needed for enrollment and tuition and fees will differ because of the collaboration of several UW System institutions.

Enrollment Status (full time, part time)
Enrollment status is based on number of credits enrolled. Status impacts financial aid eligibility and tuition/fees.

<table>
<thead>
<tr>
<th>Enrollment Status</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>9 credits*</td>
</tr>
<tr>
<td>Half Time</td>
<td>6-8 credits</td>
</tr>
<tr>
<td>Less than Half Time</td>
<td>1-4 credits</td>
</tr>
</tbody>
</table>

* Full-time status for Doctoral students enrolled in cohort-based programs requiring fall, spring, and summer enrollment is 6 credits per term.

Experimental Courses
From time to time, graduate faculty may offer courses in response to special demand, to address current issues, or to make use of special resources offered by visiting faculty. These are offered once on an experimental basis, and numbered 783 with a specific topic or 783X (alpha character) which is one unique course. These courses may later become regular course offerings. Courses offered with the 783X number may not be counted as part of the graduate core requirement.

Grade Point Average (GPA)
A numerical value derived from dividing the number of grade points earned by the number of credits attempted on a regular grade basis. P-NC, incomplete, grades removed by repeat and audit grades and transfer credits have no effect on grade point average. Only those courses attempted at UW-Green Bay are included in a student’s grade point average. Transfer grades may be used to compute eligibility for admission to certain programs/majors.

Example of GPA for a Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Credits</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC WORK 702</td>
<td>A</td>
<td>3</td>
<td>12</td>
</tr>
<tr>
<td>MGMT 796</td>
<td>BC</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td>DS 700</td>
<td>B</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>SOC WORK 704</td>
<td>B</td>
<td>3</td>
<td>09</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>14</strong></td>
<td><strong>43</strong></td>
</tr>
</tbody>
</table>

(An A is equal to 4 grade points, a B is equal to 3, and so forth. Three credits earning an A grade equals 12 points.) 43 divided by 14 equals 3.07 grade point average.

Grading Policy

Final Grades
Final grades are posted to the student’s transcript and may be accessed via the Student Information System (SIS).

Grades
Every student receives a grade from the instructor of a course at the end of a semester or session. Instructors must enter grades on the course roster in SIS for processing by the Registrar’s Office no later than seven calendar days after the final examination or last date of that individual course. If an instructor finds they have made a grade error or missed entering a grade, the faculty member can complete a grade change in SIS, using the grading access they are provided, up through the end of the subsequent semester. Please contact the Registrar’s office with any grading issues or questions as needed.
*Failure to add grades in a timely manner delays processing of academic standing, conducting satisfactory academic progress assessment, degree conferral, issuing diplomas and/or transcript documents, reporting of accurate enrollment and degree data to various entities for compliance and can prevent students from registering for subsequent courses.

Grade Changes

Missing (N) grades must be updated and submitted via SIS, for permanent change to the student’s academic record no later than the last day of classes in the following semester.

Incomplete (I) grades, faculty must submit an incomplete grade form to the Registrar’s office documenting outstanding course work, deadline for completion. This grade change should be made no later than the last day of classes in the following semester. If the student does not meet the deadline identified, the grade will lapse to an F = fail grade for that semester.

Grade Changes AFTER two semesters

Grade changes considered after one subsequent semester must be requested to and approved by the College Dean from the faculty member. The approval should include student name, semester, course taken, new grade to the Registrar’s office for an update to be made to the academic record. Grade change requests will not be accepted without Dean approval.

Grade Appeals

Any student who is dissatisfied and wishes to appeal a particular course grade, must first contact the instructor who issued the grade. If the student is still dissatisfied, he or she may appeal further to the department chair. The chairperson, in turn, consults with the course instructor. If a student wishes to appeal further, he or she should contact the appropriate academic dean who will consult with the instructor and the appropriate chairperson.

A faculty member may change the grade after appeal and can do so in SIS up through the end of the subsequent semester.

Other Grade Options

Pass/No Credit Enrollment (P/NC grade)

• For Pass/No Credit enrollment, no letter grade or grade points are earned. Credits taken for pass/no credit grade option may not satisfy certain academic requirements.
• P/NC grading option is requested using the Change Grading Basis form, this must be approved by faculty instructor.
• P/NC grading option is not reversible after add/drop date of the course.¹ Electives may be taken on a P/NC basis.
• For Pass/No Credit, grades of A, AB, B, BC, or C, are designated “pass.” Grades of CD, D, F or WF are designated as NC or “no credit.” An NC does not affect grade point average, nor does it add to earned credits.
• Students considering applying for graduate or professional schools or transferring to another undergraduate campus should keep in mind that P/NC grading may have an adverse effect on admission. Graduate and professional schools generally prefer letter grades because such grades enable them to better judge potential for academic success. This grading option is not reversible after enrollment.

Audit Enrollment (U/S grade)

• A student may not enroll as an auditor for any graduate-level course.

¹ Add/Drop deadlines vary by length of course.
14 week courses have a two week add period in which Pass/No Credit grading option can be requested and approved using the appropriate form mentioned above.
Courses of a shorter duration have shorter deadlines. Contact gboss@uwgb.edu if you are not able to find your course dates on the Registration calendar. (http://www.uwgb.edu/registrar/calendar/registration/)

Grading System and Grade Points

Grade point averages are a means of measuring the quality of a student’s academic work. Grade point averages are computed on a 4.0 basis. See chart for letter grade point values.

Students must earn a semester grade of C or higher in a graduate course for the credits to count toward fulfillment of graduate program requirements at UW-Green Bay.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Grade Points per Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent 4.0</td>
</tr>
<tr>
<td>AB</td>
<td>Very Good 3.5</td>
</tr>
<tr>
<td>B</td>
<td>Good 3.0</td>
</tr>
<tr>
<td>BC</td>
<td>Above Average 2.5</td>
</tr>
</tbody>
</table>
Graduate Assigned Study

Other undergraduate courses at the 300 and 400 level that are offered, may be taken for graduate credit if they contribute to a coherent program of study. A Graduate Assigned Study Form must be approved by the faculty instructor of the course and is submitted to the Green Bay One Stop Shop for completion of enrollment. To obtain the form click here (http://www.uwgb.edu/graduate/forms/).

Academic standards for graduate-level credit exceed standards for undergraduate credit. Increased standards may be in the form of additional academic work and/or an increase in grading standards. Students should be aware of the requisites required for cross-listed or approved courses.

Graduate Credits

Graduate credits are those credits which are taken under a graduate course number (500-level or above) by a student enrolled with a graduate classification.

Graduate Record

A graduate record is the permanent record of all graduate-level credits attempted and grades earned, including courses which may be in progress or incomplete (I grade). A complete transcript includes copies of both the graduate and undergraduate records compiled at UW-Green Bay.

Graduate Students Who Want to Enroll in Undergraduate-Level Courses in the Same Semester

This policy is intended to establish guidelines by which graduate-level students can enroll in undergraduate courses and undergraduate-level students can enroll in graduate courses. It is not intended to replace any other policies or procedures regarding the taking of classes, tuition, and segregated fees.

- Students must gain permission from instructor to enroll in the course using the Course Registration/Late Add form by clicking here (http://www.uwgb.edu/registrar/forms/).
- If permission is granted the Registrar’s office will contact the student with confirmation of enrollment or further instruction if permission is denied. If the student has questions they should email the Green Bay One Stop Shop at gboss@uwgb.edu
- Course tuition and fees are assessed based on the level of the course taken.
- Undergraduate courses cannot fulfill a graduate degree course requirement.
- Course data is annotated on the transcript by level of course.
- Students who want to take an undergraduate course prior to their graduate degree program should submit an application for admission as a non-degree seeking course taker with admissions. More information here (http://www.uwgb.edu/admissions/apply/).

Incomplete Grades

Incomplete grades (I grade)

- A student who is unable to take a final examination or meet other final coursework due to unusual circumstances may request an incomplete from the instructor.
• The decision to allow an incomplete is entirely at the discretion of the instructor. It is not a right.
• If an incomplete is approved by the faculty instructor, the student is granted an extension of time to complete course requirements.
• An incomplete form must be submitted to the Registrar’s office specifying the terms and conditions of completing the incomplete from the instructor.
• Incomplete coursework must be finished no later than the end of the subsequent semester.
• If no final grade is awarded or the work is not completed, the temporary grade is lapsed to a final F grade at the end of the subsequent semester.
• A student may file petition for an extension of the incomplete deadline if bona fide unanticipated extenuating circumstances prevented compliance with the deadline.
  • The student has serious physical or mental health problems which are documented by statements from a physician or professional counselor.
  • The student has had a death or serious illness in the immediate family and this is documented by a physician’s statement.
  • The course instructor is on leave during the semester for removal.
• Once an incomplete grade is recorded for a course a student may not, under any circumstances, drop the course.

Incomplete grades for Graduating Students

Students who complete their coursework in December (fall graduates), January (January graduates), May (spring graduates) or August (summer graduates) must have all incomplete grades removed within 42 days following the end of the classes to have their degree conferred in that semester. If this deadline is not met, students will be removed and added to a future semester for degree conferral.

Independent Study

• Numbered XXX-798, Variable 1-3 credits.
• Students prepare a statement of objectives and a list of readings and/or research projects that will fulfill learning outcomes, which faculty will approve.
• Independent study courses cannot be elected on an audit or pass/no credit graded basis.
• Independent studies may be taken only with a regular member of the UW-Green Bay faculty or academic staff member.
• Graduate Special students are not eligible to enroll in Independent Study.

Individualized Course Instruction

Universal Expectations

• Regular semester add and drop deadlines apply to these enrollments.
• Approved forms must be submitted in the semester the learning experiences are taking place; students will not be retroactively added to these learning experiences.
• Faculty must file syllabi and include appropriate information such as student learning outcomes, time commitments for work, additional requirements for placement including, but not limited to, criminal background checks, medical testing (such as tuberculosis test) or other requirements outlined by a third party human resources department or site supervisor.
• Courses cannot be used to replace existing courses.
• For each credit earned there will be a weekly amount of hours worked in the learning experience as a minimum expectation. For each credit in the classroom, one hour of instruction plus two hours of outside work is expected with each course. Courses run for fifteen weeks in a given semester (14 weeks of instruction plus a finals week); thus the formula for a week’s work is 3 hours times 15 weeks equals 45 weekly hours.

Specific conditions or limitations apply to the type of learning experience in addition to the universal expectations.

• Independent Study
• Internship
• Special Topics
• Thesis or Dissertation

Internship

• Numbered XXX-797, Variable 1-6 credits.
• Students prepare a statement of internship setting and working arrangement with outside intern supervisor. Work performed will fulfill course learning outcomes and be approved by faculty member.
• Students will have a site supervisor and faculty supervisor for work performed.
• All parties, student, faculty member and site supervisor, should discuss and set expectations regarding hours worked and performance feedback before work begins.
• All additional requirements for hire (if any) should be identified prior to enrollment and an outline of how these will be met should be explained to the student intern.
• Graduate Special students are not eligible for Internships.

Mode of Instruction

• In Person - Faculty and students are scheduled in a particular classroom or laboratory during a set day/time. Class meetings are synchronous.
• Hybrid - A hybrid course is a course where the content is taught using face-to-face and online or “time-out-of-class” learning modes either synchronously or asynchronously. Less than 75 percent of the instruction and interaction occurs via electronic communication, correspondence or equivalent mechanisms, with the faculty and students physically separated from each other.
• Blended - A blended course is a course where the content is taught using face-to-face and online or “time-out-of-class” learning modes either synchronously or asynchronously. In accordance with HLC’s definition of distance-delivered courses, at least 75 percent of the instruction and interaction occurs via electronic communication, correspondence or equivalent mechanisms, with the faculty and students physically separated from each other.
• Interactive Video - Faculty and students are scheduled at a particular day/time at two or more campus sites and interactively use audio, computer and video connections to meet synchronously. Lectures are not recorded and shared.
• In Person w/streaming online capability - Faculty and students are scheduled to meet synchronously in a particular classroom or laboratory during a set day/time. Class sessions can be attended in person or viewed live, but are also recorded and shared with all students for later access.
• Online - Online courses let students and faculty interact with each other as class members entirely over the Internet. Instructional courseware includes but is not limited to web pages, discussion groups and UWGB e-mail. Online courses do not meet at a particular time or place, but they are structured within the academic semester timeframe and require class participation several times each week. Online classes do not require synchronous meetings.
• Virtual Classroom – Faculty and all enrolled students interact with each other as class members synchronously and entirely over the Internet during a set day/time. Faculty and students converse and interact with each other’s coursework while viewing each other in a real-time classroom, setting leveraging a tool like Blackboard Collaborate, Skype or WebEx.

Petition Process for Late Drop or Withdrawal

1. Petitions (https://www.uwgb.edu/registrar/forms-petitions/petitions-forms/) can be submitted online or in person. All petitions with appropriate documentation will be evaluated and acted on in a timely manner by the Enrollment Review Committee.
2. Petitions for late drops or withdrawals may be approved if one of these extenuating circumstances occurs and can be documented. The extenuating circumstance must occur within the semester the drop or withdrawal is being requested.
   a. The student has serious mental or physical health problems verified by a statement from a physician or professional counselor.
   b. There is a death or prolonged serious illness in the immediate family, verified by an obituary, a physician’s statement, or other independent, official source.
   c. The student receives orders being called to military service and cannot return for the semester. Supporting documentation is required.
3. Petition to drop a course or completely withdraw from the University MUST be submitted prior to the last day of the semester that is being petitioned.

Posthumous Degrees and In Memoriam Degrees

In the unfortunate event that a student passes away before the completion of a degree, the University may award the student a degree posthumously. To be awarded a posthumous degree, the student must have completed 75% of the credits toward degree (45 for an Associate’s Degree; 90 for a Bachelor’s Degree; 22 for Master’s Degree) and be in good academic standing (2.0 for undergraduate; 3.0 for graduate). The conferred degree is noted in the Student Information System and reported to external stakeholders.

Alternatively, the University may consider awarding an “In Memoriam Degree”. This is an honorary degree, which is noted in the Student Information System but not reported to external stakeholders. There are no completion or academic standing requirements to award this honorary degree.

Provisional Admission

Provisional admission is limited to students generally lacking one prerequisite or carrying an undergraduate GPA below 3.0. If a student is admitted with a low undergraduate GPA, that student must complete first 9 credits at UWGB with a GPA of 3.0 or above. If a student is admitted while lacking a prerequisite, the student must complete that competency during or before the first semester of graduate school.

If a student is provisionally admitted with a low undergraduate GPA, that student must complete the first 9 graduate credits at UWGB with a minimum GPA of 3.0. If the student fails to meet this provision, they will be suspended.
Repeat Policy

Repeating a Course

Repeating Courses for Credit
Courses can be repeated for credit only if they are officially designated as repeatable due to the nature of the course content. Performance courses in Music, Studio Arts courses or courses designated with differing topics are examples.

Courses that have been repeated for credit are recorded on the student’s transcript with the phrase *Course has been Repeated* after the course listing on the transcript.

Faculty members may not grant individual waivers for students to repeat a course for credit when the course is not already designated as repeatable in the college catalog. Creating a repeatable course can be accomplished via the course/curriculum change processes on an annual basis.

Repeating Courses to Improve a Grade
Courses can also be repeated to improve the grade received. If a course is repeated, the original attempt will still appear on the transcript with the grade earned. However, the grade received after the course is repeated will be used to determine the credit earned; attempted credits, grade points earned, and grade point average both for the term and cumulatively.

If a course is transferred in and then repeated at UW-Green Bay, the grade received when taken at UW-Green Bay will be used to determine the credits earned, attempted credits, grade points earned, and grade point average both for the term and cumulatively. The original transfer course and grade will no longer count toward degree requirements or total credits earned toward a degree. A course can only count once.

If a course is taken at UW-Green Bay, and then repeated at another institution and transferred to UW-Green Bay, the credits earned and grade received for the course taken at UW-Green Bay is still used to calculate the cumulative GPA, cumulative attempted credits, grade points earned and grade point average. The transfer course grade can, however be used to satisfy degree or course prerequisite requirements but the credits earned will not count toward the credits required for a degree.

The University does not guarantee the right to retake any course. Courses may be deactivated, discontinued, or offered on a different schedule.

Based on federal regulations which went into effect July 1, 2011, some repeat coursework may be excluded when evaluating a student's credit load as it relates to federal and/or state financial aid eligibility. If not designated as a repeatable course, students may have aid reduced. In general, for financial aid purposes, students are allowed to repeat a course for which a passing grade was previously received ONE additional time, with financial aid eligibility. Students may repeat the course after that, but those attempts would not be eligible for funding by federal or state financial aid programs.

Special Topics

- Numbered XXX-795, Variable 1-3 credits.
- At times, professors or groups of professors may organize courses, seminars, colloquia, field trips, and so on, around some topic of interest or special need.
- Special courses are not intended to become part of the regular curriculum.
- Special courses normally cannot be counted as part of the graduate core requirement.

Student

The University of Wisconsin-Green Bay defines a student as any individual who is currently enrolled, or was enrolled, in a credit bearing course at the University of Wisconsin-Green Bay.

Thesis or Dissertation

(Numbered XXX-796/XXX-799/XXX-899)
Students complete a thesis or dissertation under the supervision of a major professor and committee. The thesis and dissertation provide graduate students the opportunity to apply their course work and independent investigation skills to increase knowledge. Successful completion of a thesis or dissertation demonstrates a student's ability to manage a project, and to define, research, and solve problems. The procedures for developing a proposal and completing the thesis or dissertation vary by program. Students should consult the program-specific sections of this catalog or a program's website for additional information. Details on thesis and dissertation committee composition can be found within the program-specific sections of this catalog. Graduate Special students are not eligible for Thesis and Dissertation credits.

Thesis and Dissertation Deadline: For graduation in the fall and spring semesters, a student’s defense must be held before the last day of final exams in a given semester (fall, January, or spring). For summer, a student’s defense must be held before the last day of final exams of the final summer
session. The student then has 20 calendar days after the last day of final exams to submit their final thesis/project document to the Office of Graduate Studies and 42 calendar days after the last day of final exams for all other graduation requirements to be completed and verified.

**Transfer Policy**

**Transfer of Graduate Credits**

Up to 50% of graduate coursework can be completed at institutions accredited by a regional or national accrediting organization recognized by the Council for Higher Education Accreditation (CHEA) and applied toward a UW-Green Bay graduate degree. Individual programs may accept fewer credits. Transfer courses can be approved by graduate faculty as direct equivalencies (i.e. similar in nature, level, and content to a course in our graduate curriculum) to UW-Green Bay graduate courses. If granted as graduate elective credit to meet a program requirement, a course substitution is made.

*Foreign institutions must be recognized by the Ministry of Education in that country.* To receive credit for courses that you have taken at another college or university outside the United States, you should submit your academic records to a professional evaluation service currently recognized by NACES (www.naces.org) for review. UW-Green Bay recommends one of the following evaluation services:

- Educational Credential Evaluators (ECE) [http://www.ece.org/](http://www.ece.org/)
- World Education Services (WES) [http://www.wes.org/](http://www.wes.org/)

All outcomes, once approved, should be forwarded to the Office of the Registrar to be transacted on the academic record. All remaining coursework must be completed at UW-Green Bay, with the total UW-Green Bay credits accounting for a minimum of 50% of the required program credits.

General guidelines for evaluating potential transfer credits are:

- No more than 50% of a program's required credits of graduate work may be accepted as transfer credits.
- A letter grade of A or B must be earned in each course transferred.
- The courses must contribute to a coherent program of study.
- All credits transferred must be graduate credits.
- The institution granting the credit must be regionally accredited at the master's degree level or higher.
- The credits must be reasonably recent, usually earned within the five years prior to admission.
- Credits earned through extension courses offered or sponsored by universities outside of the state of Wisconsin will be subject to particular scrutiny.
- Credits earned under conditions that make them unacceptable toward a degree at the institution where the credits were earned will not be accepted by UW-Green Bay.
- Credits earned at the graduate level through Credit for Prior Learning process (e.g., standardized examinations, challenge exams, portfolio development, may not be used to satisfy UW-Green Bay Degree Residency Requirements.

**Types of Credit**

**Attempted Credits**

Attempted credits are the number of credits a student has originally enrolled in during a specific session or term before grades are awarded.

**Degree Credits**

Degree credits are those credits earned that fulfill graduation requirements for a graduate program. Students must earn 30 credits and a semester grade of C or higher in a graduate course for the credits to count toward fulfillment of graduate program requirements at UW-Green Bay.

**Earned Credits**

Earned credits are the number of credits where a final grade is assigned. Quality points are awarded for graded credits, which is then used to calculate grade point average for the semester and cumulatively. Courses that are graded with a letter or passing grade are calculated in this total; temporary grades of I = Incomplete or N = Not yet graded, are excluded.

**Undergraduate Record**

An undergraduate record is the permanent record of all undergraduate-level credits attempted and grades earned. A complete transcript includes copies of both the graduate and undergraduate records compiled at UW-Green Bay.
Undergraduates Seeking Enrollment in Undergraduate-Graduate Accelerated Programs

This policy is intended to establish guidelines by which UWGB undergraduate-level students can enroll in UWGB graduate courses. It is not intended to replace any other policies or procedures regarding the taking of classes, tuition, and segregated fees.

- Interested undergraduate students must receive official acceptance into a desired program’s accelerated-undergraduate student emphasis.
  - Students must have at least junior standing to apply.
  - Students must carry a cumulative GPA of 3.25 or higher.
    - The BSN to MSN Accelerated Leadership Option requires a 3.5 or higher cumulative GPA.
  - Students must submit a completed Approval of Admission to an Accelerated Track (GR-A) Form (https://www.uwgb.edu/graduate/students/forms/).
- Admitted students enroll at the graduate level in select graduate courses. Admitted accelerated students are eligible to enroll in up to a maximum of 12 graduate credits prior to obtaining their Bachelor’s degree, although individual programs may allow fewer.
- Accelerated undergraduate students pay tuition at the undergraduate rate, as these credits apply directly to their undergraduate major.
- Accelerated students graduate with an undergraduate major.
- Following graduation, students can request formal admission into relevant campus graduate programs, applying no more than 12 graduate credits into the partnering graduate program of study, although individual programs may accept fewer credits.
- Graduate students adhere to all graduate student expectations and pay full graduate tuition rates.

Undergraduates Seeking Enrollment in Undergraduate-Graduate Consortia Accelerated Programs

This policy is intended to establish guidelines by which UWGB undergraduate-level students can enroll in graduate courses at non-UWGB institutions. It is not intended to replace any other policies or procedures regarding the taking of classes, tuition, and segregated fees.

- This policy only applies to programs for which UWGB and one or more partner institutions have formally enter into an Agreement for an Accelerated Degree Program (the “ADP”). For a list of formal partnerships falling under this policy, please contact the Office of Graduate Studies at gradstu@uwgb.edu.
- Interested undergraduate students must receive official acceptance into a desired consortia accelerated program.
- Students must have at least junior standing to apply, although standing requirements for individual programs may be more restrictive.
- Students must have completed at least one full-time semester’s coursework at UWGB.
- Students must carry a cumulative GPA of 3.25 or higher.
- Students must submit a graduate application for admission as a non-degree seeking student (Graduate Special status).
- Students must also gain permission from the UWGB instructor to enroll in the course using the Course Registration/Late Add form by clicking here (http://www.uwgb.edu/registrar/forms/).
- Enrollment and permission to enter graduate-level courses is not guaranteed and may not be granted if student has not yet completed their Bachelor's degree.
- Admitted students enroll at the graduate level in select graduate courses. Admitted accelerated students are eligible to enroll in up to a maximum of 12 graduate credits prior to obtaining their Bachelor’s degree, although individual programs may allow fewer.
- Course tuition and fees are assessed based on the level of the course taken.
- Graduate credits can satisfy undergraduate degree course requirements through the established University substitution process.
- Course data is annotated on the transcript by level of course.
- Please note that seeking a graduate degree while still an undergraduate may have financial aid implications. Undergraduate students applying for graduate programs should consult with the Office of Financial Aid prior to accepting an offer of admission. Any undergraduate students enrolled in a graduate degree program may not be eligible to request a continuance of their federal financial aid beyond their eighth semester of study. Furthermore, students will not be eligible for any undergraduate financial aid after the completion of their undergraduate degree requirements; thereafter the student would only eligible for graduate loans if classified as a graduate student. Students are not classified as graduate students until they have successfully completed their undergraduate degree program.
Undergraduates Who Want to Enroll in Graduate-Level Courses

This policy is intended to establish guidelines by which UWGB undergraduate-level students can enroll in UWGB graduate courses. It is not intended to replace any other policies or procedures regarding the taking of classes, tuition, and segregated fees.

- Students must submit a graduate application for admission as a non-degree seeking student (Graduate Special status).
- Students must also gain permission from instructor to enroll in the course using the Course Registration/Late Add form by clicking here (http://www.uwgb.edu/registrar/forms/).
- Enrollment and permission to enter graduate-level courses is not guaranteed and may not be granted if student has not yet completed their Bachelor's degree.
- If student is admitted as a graduate special student and permission is granted for enrollment the Registrar's office will contact student to confirm enrollment or provide further instruction if permission is denied. If the student has questions they should email the Green Bay One Stop Shop at gboss@uwgb.edu.
- Course tuition and fees are assessed based on the level of the course taken.
- Graduate credits can satisfy undergraduate degree course requirements through the established University substitution process.
- Course data is annotated on the transcript by level of course.

Withdrawal

Officially remove all courses from schedule; student is no longer enrolled.

Withdraw during First Two Weeks ¹: (Semester-long courses at UW-Green Bay)

Enrolled students are able to drop all their individual regular semester-long courses during the first two weeks of the fall/spring semester with no academic grade assigned. Withdrawal fees apply if a student withdraws from all courses in the first two weeks.

See the billing and refund schedule link on the Bursar website for these fees and deadlines². Once a student drops to zero credits of enrollment, the Registrar's office withdraws the student from the semester.

Late Withdrawal (Semester-long courses at UW-Green Bay)

- Week 3 to week 6: Students can withdraw by dropping all their courses. DR (drop grade) will appear on the transcript for all courses and signifies that the student officially dropped the courses.

If the student contacts the University to withdraw, a staff member will complete the transaction and W grades (withdrawal) are assigned for all courses on the transcript. Once a student drops to zero credits of enrollment, the Registrar's office withdraws the student from the semester.

- Week 7 to week 12: A student may withdraw (drop all courses) from the institution but must contact the Registrar’s office to do so. W grades (withdrawal) will appear on the transcript for all courses and student is withdrawn for the semester.
- Week 13 to the end of the term: Withdrawals are not allowed.

A Late Withdrawal Petition (p. 24) must be submitted and approved by the Enrollment Review Committee to withdraw after the deadline. Petitions are only approved for extenuating circumstances with supporting documentation.

Late Withdrawal (Courses less than 14 weeks in duration)

- Start of week two until half the course duration (50%) a student may drop all courses, and a DR (drop grade) will appear on the transcript for each enrollment, the Registrar’s office will withdraw the student for the semester.
- Day after half the course duration, a Late Withdrawal Petition (p. 24) is submitted and must be approved by the Enrollment Review Committee. Petitions are only approved for extenuating circumstances with supporting documentation. If a late withdrawal is granted, students remain responsible for the tuition and fees assessed for the course as they received instruction and held a seat in the course.

The financial ramifications of withdrawal depend on when the withdrawal is done. View the billing and refund schedule for more information. Students who received financial aid for the term should contact UW-Green Bay’s Financial Aid office to discuss potential financial aid ramifications.

¹ A week is defined as 7 calendar days, beginning on the first day of a term or session, for the purposes of adds, drops or withdrawal deadlines.
² Tuition refunds and/or withdrawal fees vary by length of course and date of transaction. Please consult the Fee deadlines for the appropriate semester on the Bursar website for more details (http://www.uwgb.edu/bursar/term-deadline-calendar/). Please note that financial deadlines are different from academic deadlines.
Emergency and Parental Notification Policy

University of Wisconsin-Green Bay faculty, staff and administrators are regularly asked to balance the interests of safety and privacy for individual students. While the Family Educational Rights and Privacy Act (FERPA) generally requires UWGB to ask for written consent or proof that the student is a tax dependent of the parents [and then disclosure may only be made to the parent(s)] before disclosing a student’s personally identifiable information, it also allows colleges and universities to take key steps to maintain campus safety. UWGB may disclose information to appropriate individuals (e.g., parents/guardians, spouses, housing staff, health care personnel, police, etc.) without the student’s consent, where disclosure is in connection with a health or safety emergency and knowledge of such information is necessary to protect the health or safety of the student or other individuals. Disclosures are also allowed among university employees where there is a “need to know,” such as conducting transactions or sharing updates between departments with whom the student interacts.

Health or Safety Emergency

In an emergency, FERPA permits UWGB officials to disclose, without student consent, education records which may include personally identifiable information from those records, to protect the health or safety of students or other individuals. At such times, records and information may be released to appropriate parties such as law enforcement officials, public health officials, and trained medical personnel. This exception to FERPA’s general consent rule does not allow for a blanket release of personally identifiable information from a student’s educational records. In addition, the Department of Education interprets FERPA to permit institutions to disclose information from education records to parents if a health or safety emergency involves their son or daughter.

Disciplinary Records

While student disciplinary records are protected as education records under FERPA, there are certain circumstances in which disciplinary records may be disclosed without the student’s consent. UWGB may disclose to an alleged victim of any crime of violence or non-forcible sex offense, if requested in writing, the final results of a disciplinary proceeding conducted by the institution against the alleged perpetrator of that crime, regardless of whether the institution concluded a violation was committed. UWGB may disclose to anyone — not just the victim — the final results of a disciplinary proceeding, if it determines that the student is an alleged perpetrator of a crime of violence or non-forcible sex offense, and with respect to the allegation made against him or her, the student has committed a violation of the UWGB’s rules or policies.

Annual Security Report

The University of Wisconsin-Green Bay’s annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by UW-Green Bay; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. Fire safety statistics for student housing are included. You can obtain a copy of this report by contacting the Office of Public Safety or by accessing the following website: http://www.uwgb.edu/public-safety/clery/annual-security-and-fire-safety-report/

Law Enforcement Unit Records

Police investigative reports created and maintained by UWGB Police and Public Safety are not considered education records subject to FERPA. Accordingly, UWGB may disclose information from law enforcement unit records to anyone, including outside law enforcement authorities, without student consent, and once an investigation is complete.

Disclosure to Parents

When a student enters UWGB, including those less than 18 years of age, all rights afforded to parents under FERPA will transfer to the student. However, FERPA also provides ways in which UWGB may share information with parents without the student’s consent. For example:

- UWGB may disclose education records to parents if the student is a dependent for income tax purposes. Parents must provide tax returns or other information sufficient to show dependency for tax purposes.
- UWGB may disclose education records to parents if a health or safety concern involves their son or daughter.
- UWGB may inform parents if the student who is under age 21 has violated any law or its policy concerning the use or possession of alcohol or a controlled substance.
- A UWGB official may generally share with a parent, information that is based on that official’s personal knowledge or observation of the student (e.g., a faculty or staff member’s observation of a student’s behavior).

FERPA and Student Health Information

The UWGB Counseling and Health Center may share student medical treatment records with parents and/or others under the health and safety circumstances described above. These records may otherwise be protected by other federal and state medical records privacy laws and can only be shared once a medical release form is signed by the student.
FERPA and Student and Exchange Visitor Information System (SEVIS)

FERPA permits UWGB to comply with information requests from the Department of Homeland Security (DHS) and its Immigration and Customs Enforcement Bureau (ICE) in order to comply with the requirements of SEVIS.

Transfer of Education Records

Finally, FERPA permits UWGB officials to disclose any and all education records, including disciplinary records, to another institution at which the student seeks or intends to enroll or is currently enrolled.

Contact Information

For further information about FERPA, please contact the UWGB FERPA website at http://www.uwgb.edu/ferpa/.

More information regarding FERPA can be obtained from the:

Family Policy Compliance Office -
U.S. Department of Education
400 Maryland Ave. S.W.
Washington, DC 20202-5920
202-260-3887

Tuition and Fees

Costs

Fees and tuition are subject to change by action of the University of Wisconsin System Board of Regents and the Wisconsin Legislature. The actual costs for each academic year are available through the Bursar’s Office. Consult the Bursar’s website at http://www.uwgb.edu/bursar/ or the Office of Graduate Studies website at http://www.uwgb.edu/graduate/.

Residency

A student’s resident classification is made during the admission process. The determination is fully explained, as is some reciprocity and tuition programs, on the Registrar website (http://www.uwgb.edu/registrar/residency/).

If you have further questions or want additional information please contact the Residency Examiner at (920) 465-2725 or registrar@uwgb.edu.

Non-Resident Tuition Waivers

Non-resident tuition waivers are available on a competitive basis for students with a record of high academic achievement. Recipients of waivers remain responsible for Wisconsin resident tuition and fees.

Other Financial Aid

In addition to graduate assistantships, several other grant or aid programs are available. These include Perkins Loans, Stafford Loans, or University work/study awards. Students defined as minority group members may apply for Advanced Opportunity Grants or Wisconsin Indian Student Assistance Grants. For more information, contact the Financial Aid Office at (920) 465-2075.

Other Fee Related Policy Information

Tuition Appeals

• Students who wish to appeal institutional charges may do so via the tuition appeal process using the Appeal Institutional Charges form. The appeal institutional charges policy is also referenced, using this same link.

• Students must pay for completed coursework (i.e., grades that are earned and are part of the academic record). Students appealing institutional charges for coursework for which grades have already been earned must first complete a late drop/withdrawal appeal. Tuition appeals are not reviewed unless the grade earned has been removed.

Official University Calendars

Official University Calendars

• Academic Calendar: Official calendar of activity for the school year (term dates, registration dates, breaks and holidays, etc.)

• Administrative Calendar: Calendar relating to curricular change, timetable, and personnel evaluations
• **Registration Calendars (Fall/January/Spring/Summer):** Calendar of specific registration/academic action deadlines (add/drop/withdrawals, late registration, and fee implications of selected academic actions)

• **Final Exam Calendar:** Final exam schedule for the semester in session

### Graduate Programs

#### D

- Doctorate of Education, EdD (p. 31)

#### M

- Master of Athletic Training (p. 35)
- Master of Business Administration (p. 38)
- Master of Science in Applied Biotechnology (p. 41)
- Master of Science in Applied Leadership for Teaching and Learning (p. 43)
- Master of Science in Cybersecurity (p. 47)
- Master of Science in Data Science (p. 49)
- Master of Science in Environmental Science and Policy (p. 51)
- Master of Science in Health & Wellness Management (p. 67)
- Master of Science in Management (p. 68)
- Master of Science in Nursing Leadership and Management (p. 72)
- Master of Science in Nutrition and Integrated Health (p. 75)
- Master of Science in Sport, Exercise, and Performance Psychology (p. 78)
- Master of Science in Sustainable Management (p. 80)
- Master of Social Work (p. 82)

### Doctorate of Education, EdD

The program is centered in Indigenous knowledge systems and draws upon Indigenous teaching and learning methods. The program aligns with the UW-Green Bay’s mission to provide an interdisciplinary, problem-focused educational experience that prepares students to think critically and address complex issues in a multicultural and changing world. The Ed.D. in First Nations Education enriches the quality of life for students and the community by embracing the educational value of diversity, encouraging engaged citizenship, and serving as an intellectual and cultural resource for First Nations and non-First Nations communities. In addition, the Ed.D. advances the institutional goal of improving teaching and learning with its focus on First Nations Elder epistemology and pedagogy.

The program is practitioner focused and driven by professional and community needs. The Education Doctorate (Ed.D.) is an applied degree that addresses genuine issues and generates knowledge about First Nations. The Ed.D. in First Nations Education prepares leaders to transform institutions and promote cultural resurgence and the vitality of future generations.

The program draws students from an array of professional backgrounds including: PK-12 administrators in school districts with First Nations students, tribal college administrators and teachers, tribal education administrators, tribal social service administrators, tribal health care administrators, tribal library administration, First Nations governmental officials, tribal school district administrators, tribal career service and vocational rehabilitation administrators, tribal historians, tribal human resources administrators, and others.

The 54-credit degree program is offered over 4 years. The degree consists of a set of core courses offered primarily in face to face settings, reflecting the oral tradition. Classes are offered on weekends with limited online delivery to accommodate working professionals. Students enter the program in a cohort and work collaboratively in classes during the first two years of the program, including summer. Students complete the degree with a culminating applied dissertation project in years three and four. The dissertation project is developed in collaboration with First Nations governments, communities, and individuals. It is a scholarly project that impacts the Tribal World.

More information, admission requirements, required application materials and applications are on the UW-Green Bay Graduate Studies website.

### Admissions Applications for the Ed.D. in First Nations Education has three parts:

#### Part One - Electronic Application:

Applicants must complete an electronic application for admissions. You can access it here: [https://apply.wisconsin.edu/](https://apply.wisconsin.edu/)

Once you begin the electronic application process, you will complete the following (A & B) in the electronic application:
1. Master's degree from a regionally accredited institution (will consider applicants with a bachelor's degree who demonstrates an equivalent of 4 or more years of learning from oral scholars or knowledge bearers.)
2. Application Fee: The non-refundable application fee is $56 if you are applying to a degree program. Applicants pay the application fee in the online electronic application. Applicants may also send a check or U.S. money order to UW Green Bay Office of Graduate Studies (address below).
3. Application Written Statements: The Ed.D. in First Nations Education requires all applicants to submit two writing statements in support of their application to the program:
   • personal statement of intent (800-1000 words)
   • statement of scholarly interests (1200-1500 words).

Part Two - Additional Admissions Requirements Submitted Directly to UW Green Bay Office of Graduate Studies:
Submit the following items to: UW Green Bay, Graduate Studies Office, 2420 Nicolet Drive, Green Bay, WI 54311-7001 or gradstu@uwgb.edu:

1. Post-Secondary/Graduate Transcripts:
   • Official transcripts must be submitted from every post-secondary school attended by the applicant.
   • Official “course-by-course” transcript evaluations from either Education Services Evaluators (ECE) or World Education Services (WES) are required for all school attended outside of the US. The transcript evaluation must be sent to the Office of Graduate Studies directly from the company issuing the evaluation. Transcripts or transcript evaluations sent from applicants are not considered official and will not be accepted.
   • If you have attended UW-Green Bay, we can provide this transcript for your application file. There is no need to request it.
   • If you have attended UW-Green Bay within the last 5 years and your post-secondary transcripts are on file, we will not ask you to resend them.
2. Résumé:
   • Applicants must send an updated résumé (2 page maximum) via email attachment to the UW-Green Bay Graduate Studies Office at: gradstu@uwgb.edu or upload to the application system. In cases of low GPA or professional experience that does not clearly relate to the Ed.D. in First Nations Education program, the admission committee may request additional information in support of an application.
3. References:
   • Applicants are required to submit three letters of evaluation. References must submit their letters directly via email attachment to the UW-Green Bay Graduate Studies Office at gradstu@uwgb.edu. The Graduate Studies Office will update the Application Checklist upon receipt of each letter of evaluation. Please allow 2-3 business days for the system to be updated. Applicants are responsible to ensure that all references have completed and submitted their letters by the application deadline.

Part Three - On-Campus Interview and Essay:
Candidates under consideration for admission are required to complete
1. An on-campus oral interview and
2. An on-campus written essay.

Both will be conducted with the First Nations Education doctoral admission committee. Both the interview and essay portions of the admissions process will take place in-house on the UW Green Bay campus. The committee will notify applicants with regard to the scheduling of dates and times.

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<td>FNED 805</td>
<td>Generational Healing</td>
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<tr>
<td>FNED 820</td>
<td>Critical Analysis of Systemic Inequity: Social Justice Education</td>
<td></td>
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<tr>
<td>FNED 830</td>
<td>First Nations Law and Policy</td>
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<tr>
<td>FNED 807</td>
<td>Indigenous Inquiry</td>
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<tr>
<td>FNED 825</td>
<td>Relational Assessment</td>
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<tr>
<td>FNED 826</td>
<td>Grant Writing</td>
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<tr>
<td>FNED 831</td>
<td>Qualitative Research Methods</td>
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<tr>
<td>FNED 832</td>
<td>Program Evaluation</td>
<td></td>
</tr>
<tr>
<td>FNED 834</td>
<td>Statistics Lab</td>
<td></td>
</tr>
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</table>

Comprehensive Exam

Upon completion of 33 credits of First Nations Education coursework (not including the elective credits) students must pass one individual written comprehensive exam and one cohort oral comprehensive exam.
### Area of Emphasis or Approved Elective Class

5 credits

### Dissertation Applied Project

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNED 898</td>
<td>Dissertation Project Seminar: Relational Knowledge and Praxis (9 credits required)</td>
<td>18</td>
</tr>
</tbody>
</table>

Upon completion of 9 credits of dissertation seminar, student must successfully defend a written dissertation project proposal.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>FNED 899</td>
<td>Dissertation Project (9 credits required)</td>
<td>18</td>
</tr>
</tbody>
</table>

Upon completion of the dissertation project, student must pass a public oral defense.

### Total Credits

54 credits

---

1. Students must enroll in a minimum of 5 credits of electives and may choose from the Ed.D. cooperative program course offerings. These credits may be packaged to provide a specialty emphasis established by the participating institution or may be chosen in consultation with and as approved by the Ed.D. chair or student’s Ed.D. advisor.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td><strong>Fall</strong></td>
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<tr>
<td>FNED 800</td>
<td>Introduction to Indigenous Education</td>
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<td>FNED 801</td>
<td>Ancestral Leadership Ways of Leadership</td>
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<td>Indigenous Pedagogy</td>
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<td>FNED 820</td>
<td>Critical Analysis of Systemic Inequity: Social Justice Education</td>
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<tr>
<td></td>
<td><strong>Credits</strong></td>
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<tr>
<td></td>
<td><strong>Summer</strong></td>
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</tr>
<tr>
<td>FNED 805</td>
<td>Generational Healing</td>
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<td>Indigenous Inquiry</td>
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<td><strong>Second Year</strong></td>
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<td>Relational Assessment</td>
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<td>FNED 830</td>
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<tr>
<td>Elective</td>
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<tr>
<td>Individual written comprehensive exam</td>
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<tr>
<td>Cohort oral comprehensive exam</td>
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<td>Program Evaluation</td>
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<td></td>
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<td>Dissertation Project Seminar: Relational Knowledge and Praxis</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Credits</strong></td>
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</tbody>
</table>
Steps Toward the Degree

1. Student applicant is admitted to the doctoral program.

2. In year three, after completion of 33 credits of coursework (not including elective credits), student enrolls in FNED 898 Dissertation Project Seminar.
   a. Student successfully completes an individual comprehensive written exam.
   b. Student successfully completes an all-cohort comprehensive oral exam.
   c. Student successfully completes a dissertation project proposal.

A student will be assigned a committee chair after completion of the oral and written comprehensive exams. A student will begin creating the rest of the committee while they are writing the dissertation proposal. All committee members will be in place after the dissertation proposal is approved, in year three. The FNED Dissertation Committee Composition will consist of 3 members required, with 4 committee member maximum:

- Committee Member 1, Committee Chair: is assigned to student by the FNED faculty (required)
- Committee Member 2, FNED faculty member with an earned doctorate (required)
- Committee Member 3, Must be one of the following (required):
  - Indigenous oral scholar or knowledge bearer
  - academic scholar
  - professional/practitioner from the field
  - community partner
- Optional Member 4, may be one of the following:
  - Indigenous oral scholar or knowledge bearer
  - academic scholar
  - professional/practitioner from the field
  - community partner

The dissertation committee chair funding model was proposed and approved by HLC. Committee members oversee dissertation projects as a part of their credit load.

A student will be assigned a committee chair after completion of the oral and written comprehensive exams, in year three of the program. A student will begin creating the rest of the committee while they are writing the dissertation proposal in year three. All committee members will be in place after the dissertation proposal is approved in year three.

3. Student enrolls in FNED 899 Dissertation Project
   a. Student successfully completes a dissertation project including the dissertation oral defense.

4. Dissertation advisor files the Approval of Dissertation Project Defense Form with the Office of Graduate Studies.

5. Degree is awarded and graduate receives diploma.

The faculty in the Ed.D. in First Nations Education represent a wide range of teaching, practice, and research experiences. Both oral traditional and academic scholars collaborate and co-teach classes together. The oral traditional scholars provide an experience in listening, observing, doing, and...
inquiring that fits within indigenous cultural contexts. This offers students an opportunity to experience learning in traditional First Nations approaches. Contact information and biographies for faculty and staff are available on the program website at www.uwgb.edu/fned (http://www.uwgb.edu/fned/)

**Master of Athletic Training**

The University of Wisconsin-Green Bay’s Master of Athletic Training (MAT) program in the Department of Human Biology provides students an education focused on an evidence-based approach to healthcare. In conjunction with our community and clinical partners, graduates of the UW-Green Bay MAT are prepared to practice athletic training as part of an interprofessional healthcare team focused on improving patient outcomes across the life span.

The MAT consists of curriculum that includes classroom, laboratory, and clinical education that exceeds the foundational and core knowledge in Athletic Training as outlined by the educational standards set by the Commission on Accreditation of Athletic Training Education (CAATE). The program will require 2 full years (summer-fall-spring, summer-fall-spring) to complete and requires the completion of 64 credit hours. Students who complete the degree requirements earn a Master of Athletic Training.

The following goals and objectives have been developed to ensure the program is meeting and exceeding the educational standards set by the CAATE.

**Goals**

- The UW-Green Bay MAT prepares students who are qualified to provide patient centered care as part of an interprofessional team incorporating evidence best practices and patient values.
- The UW-Green Bay MAT will provide students a curriculum, classroom instruction, and clinical education experiences that prepares graduates to practice Athletic Training as part of an interdisciplinary team.
- UW-Green Bay MAT Students will demonstrate the knowledge, skills, and abilities necessary for the practice of athletic training.
- MAT students will develop the qualities of professionalism expected of an athletic trainer working as part of an interprofessional healthcare team.

**Objectives**

- Student will be able to develop and implement strategies and programs to prevent the incidence and/or severity of injuries and illnesses and optimize their patients’ overall health and quality of life.
- Student will demonstrate strong clinical examination skills in order to accurately diagnose and effectively treat the patient.
- Student will demonstrate the knowledge and skills in order to evaluate and provide immediate management of acute injuries and illnesses.
- Based on the assessment of the patient’s status and with consideration of the stages of healing and patient goals, the student will be able to develop therapeutic interventions designed to maximize the patient’s participation and health-related quality of life.
- Student will demonstrate the ability to recognize patients exhibiting abnormal social, emotional, and mental behaviors and determine the appropriate intervention and/or referral.
- Student will demonstrate an understanding of healthcare administration and the ability to apply these concepts to the healthcare system.
- Student will demonstrate an understanding of the importance and responsibility of continued professional development as a member of the healthcare system.

Please see the program webpage, https://www.uwgb.edu/athletic-training/, for up-to-date information concerning accreditation status and all other aspects of the Master of Athletic Training.

**Admission Requirements**

A limited number of applicants will be admitted to the Master of Athletic Training (MAT) program. A maximum of 20 students will be admitted to the program each year. The following are program admission requirements and required application materials. Applicants must apply for admission to the MAT through the ATCAS (https://atcas.liaisoncas.com/applicant-ux/#/login) portal.

The following items need to be submitted through ATCAS:

1. Official transcripts verifying the completion of the following pre-requisite coursework with a grade of C or better:

   - Biology - minimum of 4 credits including a lab.
   - Chemistry - minimum of 4 credits including a lab.
   - Physics - minimum of 4 credits including a lab.
   - Human Anatomy - minimum of 4 credits including a lab.*
   - Human Physiology - minimum of 4 credits including a lab.*
   - Exercise Physiology - minimum of 3 credits
   - Kinesiology or Biomechanics - minimum of 3 credits
   - General Psychology - minimum of 3 credits
Master of Athletic Training

- Human Nutrition - minimum of 3 credits
- Statistics - minimum of 3 credits

*Applicant must complete a two-semester sequence of anatomy and physiology with a laboratory component. This can be a two-semester combined human anatomy and physiology course, or separate human anatomy and physiology courses.

2. Letters of Recommendation

- Applicants must provide letters of evaluation from two individuals who can speak directly to the applicants’ potential success in a professional studies program in athletic training.
- At least one letter from either a healthcare provider or a current or former faculty member from the applicant’s undergraduate degree program is preferred.

3. Personal Statement describing your professional goals and why you have chosen Athletic Training as a career.

4. Technical Standards Form (TSF)

- Applicants must review and sign the TSF.
- Applicants must indicate on the TSF if they require accommodations to successfully complete the MAT.

5. Observation Hours: Applicants must complete 50 hours of documented observation/job shadowing in athletic training under the supervision of a certified athletic trainer.

6. Proof of current certification in Basic Life Support (BLS) from the American Red Cross or the American Heart Association.

Once all required applications materials have been submitted to ATCAS, qualified applicants will be invited to interview with the admissions committee. Interview can be conducted in person or through Skype.

After acceptance to the MAT through the ATCAS process, students must also apply for graduate studies admission (https://www.uwgb.edu/admissions/graduate/apply/) at UW-Green Bay. To complete this process you will need:

- $56.00 application fee
- UW System application form (apply.wisconsin.edu/ (https://apply.wisconsin.edu/))
- International students will also need to provide the following documentation:
  - A test of English proficiency (TOEFL or IELTS)
  - Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)).
  - UW-Green Bay recommends one of the following evaluation services:
    - Educational Credential Evaluators (ECE) http://www.ece.org/
    - World Education Services (WES) http://www.wes.org/
  - Financial Support Statement (https://www.uwgb.edu/UWGBCMS/media/graduate/files/pdf/Financial-Support-Statement.pdf) (this form must be submitted to gradstu@uwgb.edu (gradstu@uwgb.edu))
  - Bank Statement: Letter on official bank stationary verifying the amount of readily available funds to support the prospective student while in the U.S.

Required documents for admitted students

Once accepted to the UW-Green Bay MAT program, the following documentation must be submitted to the Program Director prior to starting classes:

1. Verification that a Physical Examination has been completed within 12 months of applying to the program by an approved health care provider (MD, DO, PA, CNP).

2. The UW-Green Bay Vaccination Verification form indicating the following vaccination have been completed: MMR, Varicella, Hepatitis B, and Tetanus-Diphtheria-Pertussis(Tdap).

3. Verification of a Tuberculosis (TB) test completed within the past 12 months.

4. Healthcare provider background check. Information on how to complete the healthcare provider background check will be provided by the Program Director after applicants have accepted their admission to the MAT.

5. Verification of antibody titers, influenza vaccination, or vaccine declination due to vaccine allergy or other adverse reaction is required on an annual basis.
### Degree Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
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<tr>
<td>AT 541</td>
<td>Gross Human Anatomy</td>
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<tr>
<td>AT 551</td>
<td>Clinical Kinesiology and Biomechanics</td>
<td>3</td>
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<tr>
<td>AT 561</td>
<td>Health Promotion Through the Lifespan</td>
<td>2</td>
</tr>
<tr>
<td>AT 601</td>
<td>Foundations of Athletic Training</td>
<td>2</td>
</tr>
<tr>
<td>AT 610</td>
<td>Psychosocial Aspects of Injury and Healing</td>
<td>2</td>
</tr>
<tr>
<td>AT 620</td>
<td>Evaluation and Management of Acute/Emergent Conditions</td>
<td>3</td>
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<td>AT 630</td>
<td>Movement Dysfunction</td>
<td>1</td>
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<td>AT 700</td>
<td>Evidence Based Patient Care</td>
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<tr>
<td>AT 705</td>
<td>Therapeutic Interventions I</td>
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</tr>
<tr>
<td>AT 706</td>
<td>Therapeutic Interventions II</td>
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<td>Nutritional Interventions</td>
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<td>AT 720</td>
<td>Evaluation and Management of Head, Neck, and Spine Injuries</td>
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<td>Evaluation and Management of Systemic Conditions</td>
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<td>AT 745</td>
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<td>AT 750</td>
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<td>AT 760</td>
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<tr>
<td>AT 780</td>
<td>Research Methods and Statistics in Athletic Training</td>
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<td>AT 789</td>
<td>Athletic Training Research Seminar</td>
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<tr>
<td>AT 790</td>
<td>Athletic Training Capstone Project</td>
<td>3</td>
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</tbody>
</table>

**Total Credits** 64

1. The candidate applies to the Master of Athletic Training program by completing all application requirements (https://www.uwgb.edu/athletic-training/apply/).
2. The candidate is admitted to the Master of Athletic Training program by the University of Wisconsin-Green Bay program Chair.
3. The student fulfills the degree requirements for the program.
4. The student is awarded a Master of Athletic Training degree from the University of Wisconsin-Green Bay.

### Curriculum Guide

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
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<td>Gross Human Anatomy</td>
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<td>Therapeutic Interventions I</td>
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<td>Therapeutic Interventions II</td>
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</table>
AT 710  | Evaluation and Management of Lower Extremity Injuries | 4
AT 760  | Clinical Education I | 2

Spring

AT 720  | Evaluation and Management of Head, Neck, and Spine Injuries | 4
AT 730  | Evaluation and Management of Upper Extremity Injuries | 4
AT 745  | Interprofessional Education Seminar | 1
AT 761  | Clinical Education II | 2
AT 780  | Research Methods and Statistics in Athletic Training | 3

Credits  | 12

Second Year

Summer

AT 610  | Psychosocial Aspects of Injury and Healing | 2
AT 740  | Evaluation and Management of Systemic Conditions | 4
AT 750  | Athletic Training Administration | 2

Credits  | 8

Fall

AT 561  | Health Promotion Through the Lifespan | 2
AT 709  | Nutritional Interventions | 2
AT 762  | Clinical Education III | 2
AT 763  | Clinical Education IV | 2
AT 789  | Athletic Training Research Seminar | 1

Credits  | 9

Spring

AT 764  | Clinical Education V | 6
AT 790  | Athletic Training Capstone Project | 3

Credits  | 9

Total Credits | 64

Faculty

William S Gear; Assistant Professor & Program Director Athletic Training; Ph.D., University of Pittsburgh.

Sadie Buboltz-Dubs; Assistant Professor & Coordinator of Clinical Education Athletic Training; DAT, University of Idaho

James C Marker; Associate Professor; Ph.D., Brigham Young University

Amanda J Nelson; Associate Professor; Ph.D., University of Illinois at Urbana-Champaign

Christine L Vandenhouten; Associate Professor; Ph.D., Marquette University

Master of Business Administration

The University of Wisconsin-Green Bay’s executive Impact MBA program in the Cofrin School of Business is designed for leaders who recognize the rapid changes facing businesses today and who seek to prepare themselves and their organizations for success in this era of disruption. Program coursework is anything but traditional, forgoing the repeat of the undergraduate topics covered in traditional MBA programs for an array of forward-looking courses designed to prepare leaders to navigate the organizational changes needed to capitalize on the technological advances changing the way business operates. To promote a rich diversity of professional backgrounds, entry into the Impact MBA intentionally forwent the standard
requirement of a traditional business undergraduate degree. Rather, an initial assessment by our faculty determines pre-requisite disciplinary gaps, with learners upskilled in these basics through a short, online boot camp offered prior to the start of formal program.

The Impact MBA accommodates the busy lives of today’s leaders who balance a full slate of professional and personal commitments, with curricula delivered over six, ten-week sessions, with two courses completed in each session. Each session contains four in-person Saturday meetings focused on high engagement experiences complimented by six interspersed weeks of online learning. To build strong and lasting relationships among students and faculty the Impact MBA adopts learner groups of 20 to 30 students. New learners begin the program every fall. In this way, the program allows both the flexibility needed by today’s professionals, and the high engagement and peer-to-peer interactions that remain a critical component of all successful MBA programs. Sessions are spread across the academic calendar, allowing learners to capitalize on our Wisconsin summer. The entire 36-credit Impact MBA program is completed in less than two years.

Admission Requirements

The Executive Impact MBA is designed for experienced professionals eager to expand their leadership potential and drive impactful change in their organizations. We welcome leaders from all professional backgrounds.

Here is a quick overview:

• **Degree**: A bachelor’s degree *(in any discipline)*.

• **GPA**: A 3.0 grade point average (measured on a 4.0 scale) or higher. *Students with a GPA less than 3.0 will be considered for admission on a case by case basis.*

• **Experience**: This program is designed for individuals with documented professional experience.

• Please note: Fortunately, **no** entrance exams are required (e.g., GRE, GMAT).

How to Apply

Submit the following to the UW-Green Bay Graduate Studies Office ([https://www.uwgb.edu/graduate/](https://www.uwgb.edu/graduate/)):

• **UW System Application & Fee**: Complete and submit the UW System application ([https://apply.wisconsin.edu/](https://apply.wisconsin.edu/)), which will be forwarded to UW-Green Bay Graduate Studies. When you submit your online application, you will be asked to pay the $56 application fee.

• **Resume**: Submit your current resume outlining your academic achievements and professional experience. Your resume may be uploaded as part of your application or can be emailed to the Office of Graduate Studies at gradstu@uwgb.edu

• **Impact Statement**: In approximately 500 words (~1 page single-spaced), please respond to the following questions: (1) Why do you want to enroll in the Executive Impact MBA? and (2) What impact you hope to make for both (a) yourself and (b) your organization by completing this program? Space for the impact statement is included in the online application.

• **Official Transcripts**: Official transcripts from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. **NOTE**: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.

• **For college and universities attended outside the United States**, you must provide the a course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES ([www.naces.org](http://www.naces.org)). UW-Green Bay recommends one of the following evaluation services:

  • Educational Credential Evaluators (ECE) [http://www.ece.org/](http://www.ece.org/)

  • World Education Services (WES) [http://www.wes.org](http://www.wes.org)

• **Two Professional Recommendations**: Two letters of professional evaluation from persons who can assess your potential and motivation to use this program as a developmental accelerator for both personal and organizational impact. *Each reference letter must come directly from the reference and be sent directly to the Office of Graduate Studies email, gradstu@uwgb.edu, or mailed to: UW-Green Bay Office of Graduate Studies 2420 Nicolet Drive Green Bay, WI 54311
Master of Business Administration

* If requesting electronic transcripts, please have the institution send to uwgb@uwgb.edu. Paper transcripts sent directly from the institution that issued the transcript must be mailed to the address above.

### Degree Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>MBA 702</td>
<td>Critical Thinking Beyond Business As Usual</td>
<td>3</td>
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<tr>
<td>MBA 703</td>
<td>The Learning Organization</td>
<td>3</td>
</tr>
<tr>
<td>MBA 704</td>
<td>The Exponential Enterprise &amp; Abundance</td>
<td>3</td>
</tr>
<tr>
<td>MBA 705</td>
<td>Evidence-Based Decision Making</td>
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<tr>
<td>MBA 706</td>
<td>Creating Brand Value</td>
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<td>MBA 707</td>
<td>Measuring and Managing Value</td>
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<tr>
<td>MBA 708</td>
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<tr>
<td>MBA 709</td>
<td>Artificial Intelligence &amp; Technological Advances</td>
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<td>MBA 710</td>
<td>The Path to Sustainability</td>
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<td>MBA 711</td>
<td>Culture as a Competitive Advantage</td>
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<tr>
<td>MBA 712</td>
<td>Alternative Futures &amp; Strategic Foresight</td>
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</tbody>
</table>

**Total Credits** 36

### Progress to Degree

1. The candidate applies to the Executive Impact MBA program by submitting an application and all required application materials to the University of Wisconsin-Green Bay.
2. The candidate is admitted to the Executive Impact MBA program by the program admission committee.
3. The student fulfills the degree requirements for the program.
4. The student is awarded a Master of Business Administration degree from the University of Wisconsin-Green Bay.

### Faculty

Faculty members in the Impact MBA Program (https://www.uwgb.edu/executive-impact-mba/faculty/) represent a wide range of teaching, practice, and research experiences.

  
  **Interests:** Teaching interests include introduction to management information systems, e-commerce, business statistics, database management systems, and web development. Research interests include internet information privacy and security, internet trust, e-commerce, and data mining.

  
  **Interests:** Digital entrepreneurship, new organizational forms (temporary organizations), degrowth, sustainability, individual and organizational issues in start-ups, and inter-organizational relationships.

- **Coury, David** (https://www.uwgb.edu/humanities/faculty-staff/couryd/), Frankenthal Professor of Humanities, German, and Global Studies. B.A. Biology and German (1986) Wittenberg University; M.A. University of Cincinnati (1992); Ph.D., Germanic Literatures and Languages, University of Cincinnati (1996). 
  
  **Interests:** International Business, Intercultural Communication, Globalization and cultural conflicts, U.S.-European political and economic relations.

- **Gurtu, Amulya** (https://www.uwgb.edu/csb/faculty-staff/gurtua/), Associate Professor of Supply Chain Management, M.S in engineering (1995), Bhopal university; MBA (2007) Western University; Ph. D., Industrial engineering (2014), Ryerson University, Toronto (Canada) 
  
  **Interests:** Optimizing supply chains, global operations and offshore outsourcing.

  
  **Interests:** Modern behavioral employment interviewing (theory and practice), personality testing, personality structure, culture and its effects on companies and employees, mental processing and decision-making.
Murphy, Dianne, Assistant Professor, Organizational Behavior, B.S (1993) St. Norbert College; MBA (2008), University of Wisconsin-Milwaukee; Ph. D., Organizations and Strategic Management (2017), University of Wisconsin-Milwaukee


Newaz, Md. Tarique (https://www.uwgb.edu/csb/faculty-staff/md-tarique-newaz/), Assistant Professor of Marketing, M.A. in English Literature (2003), Jahanginagar University, Bangladesh, MBA Marketing (2006), University of Dhaka, MS in Marketing Research (2015) Southern Illinois University, Ph. D., Marketing (2019), Texas Tech University

*Interests*: Marketing Strategy, Social Media Marketing, Branding, Marketing Research.

Pangarkar, Aniruddha (https://www.uwgb.edu/csb/faculty-staff/aniruddha-pangarkar/), Assistant Professor of Marketing, B. Com (1996), University of Pune; M.B.A in International Management (2002), Thunderbird School of Global Management; Ph. D., Marketing (2018), Texas Tech University


*Interests*: Teaching interests include leadership development, human resource management, organizational behavior, and team building. Research interests include motivational processes, performance management, goal orientation, and the impact of technology on learning.


*Interests*: Teaching interests include Marketing, Marketing research, Advertising, and Services marketing. Research interests include consumer behavior, advertising, services marketing and social marketing.


*Interests*: financial and investment policies of firms, geographic and industrial diversification strategies, mergers & acquisitions, and earnings management.

**Master of Science in Applied Biotechnology**

**Overview**

The University of Wisconsin-Green Bay, University of Wisconsin-Madison, University of Wisconsin-Oshkosh, University of Wisconsin-Parkside, University of Wisconsin-Platteville, University of Wisconsin-Stevens Point, and University of Wisconsin-Whitewater have collaborated to offer a fully online master’s degree program in Applied Biotechnology. The program represents a comprehensive, multidisciplinary curriculum that prepares students to advance their careers and pursue their academic ambitions through leadership and management positions within the growing biotechnology field. Defined core courses provide students with a solid foundation in biotechnology, leadership, ethics, research, communications, product development, quality control, and regulatory and compliance practices. In addition, the program offers three unique tracks to assist students in tailoring their coursework to meet their career goals: quality assurance and compliance; business management; and research and development. Students will develop advanced knowledge and skills that will enable them to serve an important function and role within the biotechnology workforce.

**Admission Requirements**

Each student’s prior academic background is evaluated by the University of Wisconsin – Green Bay program Chair. Students who show exceptional promise but lack the minimal prerequisites may be admitted provisionally. Applicants are not required to take the GRE for admission.

A completed application consists of a UW-Green Bay Graduate Application form (https://apply.wisconsin.edu/), resume, personal statement describing the applicant’s interest in the degree (see below), two letters of evaluation or recommendation letters, official transcripts (undergraduate and graduate), and a $56.00 application fee.

**Minimum Admission to the Master of Science in Applied Biotechnology program requires:**

- A baccalaureate degree from an accredited institution
- A minimum of a 3.0 grade point average (GPA) based on a 4.0 scale.
- Prerequisite coursework in:
  - 2 semesters of college level Biology and/or Chemistry with lab
- Two letters of evaluation (https://www.uwgb.edu/UWGBCMS/media/graduate/files/pdf/Letter-of-Evaluation-(M-S-in-Applied-Biotechnology).pdf) or recommendation letters (can be professional or academic)
- Resume: your resume may be uploaded as part of your application or can be emailed to gradstu@uwgb.edu
• Up to 1,000 word statement of personal intent describing decision to pursue this degree and what you believe you will bring to the biotechnology field.

Degree Requirements

The M.S. in Applied Biotechnology represents a fully online, asynchronous curriculum comprised of 31 credits to include 18 credits from six core courses, 9 credits from completion of one Area of Emphasis (Business Management, Quality Assurance and Compliance, OR Research and Development), 1 credit from a Capstone preparation course and 3 credits from a project-based Capstone course. Students may complete more than one Area of Emphasis.

Area of Emphasis (p. 42)

Students must complete requirements in one of the following areas of emphasis:

• Business Management
• Quality Assurance and Compliance
• Research and Development

Progress to Degree

1. The candidate applies to the Master of Applied Biotechnology program by submitting an application, official transcripts, resume, a statement of intent, and two letters of recommendation to the University of Wisconsin-Green Bay Graduate School.
2. The candidate is admitted to the Master of Applied Biotechnology program by the University of Wisconsin-Green Bay program Chair.
3. The student completes an Official Declaration of Master's Degree (GR-1 Form) indicating the program emphasis of study.
4. The student fulfills the degree requirements for the program.
5. The student is awarded a Master of Applied Biotechnology degree from the University of Wisconsin-Green Bay.

Faculty Advisors


Fields of Interest: Microbiology, metagenomics, conservation genetics, population genomics, phylogenetics, fungal ecology and evolution, microbial diversity and function.


Fields of Interest: Microbial symbiosis, protein biochemistry, chemical sensors, microbiology, proteomics, metabolic modeling, microbial cell-cell interactions

M.S. in Applied Biotechnology

Area of Emphasis

Students must complete requirements in one of the following areas of emphasis:

• Business Management
• Quality Assurance and Compliance
• Research and Development

Business Management

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<tr>
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<tr>
<td>ABT 700</td>
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<tr>
<td>ABT 705</td>
<td>Ethics, Safety, and Regulatory Environments in Biotechnology</td>
<td></td>
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<td>ABT 710</td>
<td>Professional and Technical Communication in Biotechnology</td>
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<tr>
<td>ABT 715</td>
<td>Techniques in Biotechnology</td>
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<td>ABT 720</td>
<td>Experimental Design and Analysis in Biotechnology</td>
<td></td>
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<tr>
<td>ABT 725</td>
<td>Leadership in Organizations</td>
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Emphasis Courses
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<tr>
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<td>Biotechnology Marketing and Entrepreneurship</td>
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<tr>
<td>ABT 755</td>
<td>Global Operations and Supply Chain Management</td>
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<tr>
<td>ABT 760</td>
<td>Quality and Project Management</td>
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<td><strong>Capstone</strong></td>
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<tr>
<td>ABT 789</td>
<td>Pre-capstone</td>
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<tr>
<td>ABT 790</td>
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<td><strong>Total Credits</strong></td>
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### Quality Assurance and Compliance

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<td>ABT 700</td>
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<td>ABT 720</td>
<td>Experimental Design and Analysis in Biotechnology</td>
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<td>Leadership in Organizations</td>
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<td><strong>Emphasis Courses:</strong></td>
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<td>ABT 740</td>
<td>Regulatory Practice and Compliance</td>
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<td>ABT 745</td>
<td>Industrial Applications in Regulatory Affairs</td>
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<td>ABT 789</td>
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<td>ABT 790</td>
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<tr>
<td><strong>Total Credits</strong></td>
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### Research and Development

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<td><strong>Core Courses</strong></td>
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<tr>
<td>ABT 700</td>
<td>Principles of Biotechnology</td>
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<td>ABT 705</td>
<td>Ethics, Safety, and Regulatory Environments in Biotechnology</td>
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<td>Experimental Design and Analysis in Biotechnology</td>
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<td>ABT 725</td>
<td>Leadership in Organizations</td>
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<tr>
<td><strong>Required Courses</strong></td>
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<tr>
<td>ABT 765</td>
<td>Assessing Innovation in Biotechnology</td>
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<tr>
<td>ABT 770</td>
<td>Product Development</td>
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<td>ABT 775</td>
<td>Tools for Data Analysis</td>
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<tr>
<td><strong>Capstone</strong></td>
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<tr>
<td>ABT 789</td>
<td>Pre-capstone</td>
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<td>ABT 790</td>
<td>Capstone</td>
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</tr>
<tr>
<td><strong>Total Credits</strong></td>
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<td><strong>31</strong></td>
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</tbody>
</table>

### Master of Science in Applied Leadership for Teaching and Learning

The University of Wisconsin-Green Bay’s Master’s Degree in Applied Leadership for Teaching and Learning recognizes the valuable contributions of experienced educators and their ability to engage in professional development within a community of learners. With this understanding as its foundation, the program provides experienced educators with the opportunity to advance their knowledge and skills and be recognized as leaders within their profession.
This 30-credit program includes a 21-credit core requirement as well as a nine-credit area of emphasis. As part of the core requirement, degree candidates will be required to complete a culminating project or thesis related to an educational, school or classroom-based line of inquiry. The core curriculum is based on the National Board of Professional Teaching Standards (NBPTS). The standards that undergird this program are the following:

- Teachers are committed to students and their learning.¹
- Teachers know the subjects they teach and how to teach those subjects to students.¹
- Teachers are responsible for managing and monitoring student learning.¹
- Teachers think systematically about their practice and learn from experience.¹
- Teachers are members of learning communities.¹
- Teachers understand system theory and how to initiate and sustain meaningful change.
- Teachers are knowledgeable about historical and contemporary educational reform efforts.

¹ NBPTS standards

The Applied Leadership degree is unique in many respects. It is a truly advanced degree program that does not include teacher certification. It recognizes the expertise of experienced educators working within a community of professional learners. Most importantly, this program prepares professionals to conduct educational-based research and use their knowledge of research to make data-based decisions in order to improve student learning.

The program is designed as a part-time program for educators who are actively employed in educational and professional settings (e.g., PK-12 classroom settings and/or business and industry training). Courses are offered on the weekends and during the summer. Students are admitted to the program each fall semester in cohort groups with a maximum of 20 students per group. This small group size enables close contact with the program’s faculty and promotes the development of a sense of community over the course of the program.

Admission Requirements

Prerequisites

Minimum admission requirements are:

- A baccalaureate degree from an accredited institution.
- Two years of successful teaching experience is preferred, but not required.
- A minimum of a 3.0 grade point average (GPA).

Requirements

Each applicant’s prior academic work and experience will be evaluated prior to admission. Applicants are expected to have college-level writing, oral communication and computer skills. Students who show exceptional promise but lack the minimal prerequisites may be admitted provisionally. Applicants are not required to take the GRE for admission.

The application process requires

- A completed online application (https://apply.wisconsin.edu/homepage/) form and the $56 application fee.
- A writing sample/letter of application describing principal areas of academic interest, capabilities, experience, and reasons for pursuing the M.S. degree.
- Official undergraduate and graduate transcripts from previous colleges or universities attended, sent directly to UW-Green Bay from these institutions.
  - If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. The University of Wisconsin-Green Bay retains the right to request additional official transcripts from all/or additional postsecondary institutions of higher learning attended by an applicant.
- Please provide contact information for three references by emailing gradstu@uwgb.edu.

Undergraduate-Graduate Accelerated Program

Undergraduate students who have enrolled and completed graduate credits through the Professional Program in Education, may apply up to 9 credits to the master’s program upon acceptance to the graduate program.

Currently enrolled undergraduate students may refer to the undergraduate catalog for more information. Track requirements include being fully admitted to the Education program with Junior status, holding a cumulative GPA of 3.25 and a faculty recommendation. An admission committee consisting of graduate faculty will review student applications for acceptance before enrollment may occur.
Applications must be submitted by October 1 or March 1 for participation in the following semester. Upon completion of an undergraduate degree, students should request admission to the graduate program, at which point up to 9 graduate credits will be applied to the degree requirements of the program. Graduate students will then adhere to all graduate student expectations and pay full graduate tuition fees. See the undergraduate catalog for a list of courses.

**Degree Requirements**

The requirements for the Master of Science in Applied Leadership for Teaching and Learning consist of successfully completing a 21-credit core requirement and a nine-credit area of emphasis.

Students must maintain at least a B average to remain in the program and to graduate. A grade of C or better is required for course work to be counted toward graduation.

**Core Requirement**

A 15-credit set of core courses form the foundation for the degree. All students must complete the following:

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>EDUC 701</td>
<td>Reflective Inquiry</td>
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<td>EDUC 702</td>
<td>Approaches to Educational Inquiry</td>
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<tr>
<td>EDUC 703</td>
<td>Contemporary Issues and Historical Contexts</td>
<td>2</td>
</tr>
<tr>
<td>EDUC 704</td>
<td>Applied Educational Leadership</td>
<td>2</td>
</tr>
<tr>
<td>EDUC 799</td>
<td>Thesis, Thesis or Project</td>
<td>4</td>
</tr>
</tbody>
</table>

**Area of Emphasis**

Each individual in the program is required to complete a culminating project or thesis related to an educational, school or classroom-based line of inquiry. Participants engage in activities relevant to the development, interpretation and dissemination of their research under the direct guidance of a graduate faculty adviser. In addition to the required faculty, professionals from outside the University may also serve on thesis committees.

Students usually enroll for two credits of project or thesis support during the summer of their first year. The additional four credits will be distributed over the fall, spring and summer of their second academic year.

**Area of Emphasis**

Each student selects an area of emphasis consisting of at least nine graduate credits. These credits may be completed at UW-Green Bay or at another institution or setting. It may be possible to establish a personal area of emphasis fitted to the career interests of the student. Such programs must conform to MSAL guidelines and be filed as a Program Plan approved by the student’s academic adviser, program chair and the Associate Vice Chancellor for Graduate Studies.

Program requirements change from time to time. New graduate courses are added and others are dropped.

**Progress to Degree**

**Steps Towards the Degree**

1. Applicant is admitted to the graduate program.
2. After completion of at least 8 credits, the student develops a project proposal. The proposal is reviewed and approved by a project committee.
3. Student may register for project credits (EDUC 799) and work on the project.
4. The student files an Application for Graduation with the Registrar’s Office through the Student Information System (SIS). The application must be completed and submitted to the Office of the Registrar prior to November 1 for fall semester graduates and April 1 for spring and summer semester graduates.
5. A professional project presentation takes place. Filing the Approval of Thesis Defense or Project Presentation (GR-4 Form) with the Graduate Studies Office indicates satisfactory completion of the professional project and presentation.
6. Graduate receives diploma.
Graduate Committee

It is important for Applied Leadership for Teaching and Learning students to select a thesis/project committee early. The program chair or an adviser for the student’s degree program normally assists in this process.

A thesis committee is comprised of at least two faculty members approved by the program chair. One member is requested by the student to act as the major professor or chair of the committee. That person must be a graduate faculty member of the student’s degree program. In addition to faculty members, students are encouraged to ask a person from outside of the University to join their committees.

A professional project adviser may be a single faculty member within the student’s program.

The thesis committee or project adviser is responsible for supervising the student’s program of study and should:

• guide the student in appropriate selection of graduate courses and specialization studies to ensure that the student is aware of all relevant materials necessary to completely understand the chosen field of study;
• determine whether the student has accumulated and demonstrated sufficient ability to engage in analytic processes of problem solving;
• make certain that the student’s project is consistent with the degree, confronts the interdisciplinary relationships of the subject area, and focuses on problem solving methods.

If during the student’s course of study, he or she wishes to change committee members or adviser, the student must explain why the change is necessary or desirable. If the change is acceptable to both outgoing and incoming professors, the student must notify the Graduate Studies Office in writing.

Faculty

Ashmann, Scott, Associate Professor, Education. B.S., University of Wisconsin-Green Bay; M.S., University of Wisconsin-Milwaukee; Ph.D., Michigan State University.

*Fields of interest:* the professional development of secondary science teachers, science teacher preparation, leadership issues in mathematics and science education.

Davis, Gregory, Professor, Natural and Applied Sciences (Mathematics). B.S., University of Wisconsin-Green Bay; M.A., Ph.D., Northwestern University.

*Fields of interest:* dynamical systems, mathematical modeling of ecological systems, cliff swallow-house sparrow species dynamics.

Fencl, Heidi S., Associate Professor, Natural and Applied Sciences (Physics). B.S., Nebraska Wesleyan; M.S., University of Nebraska; Ph.D., Ohio State.

*Fields of interest:* science education, physics, astrophysics.

Kaufman, Timothy, Associate Professor, Education and Program Chair, Graduate Program in Applied Leadership for Teaching and Learning. B.A., Elmhurst College; M.S., Southern Illinois University; Ph.D., Loyola University.

*Fields of interest:* literacy, school reform, serving the needs of “at-risk” and learners with learning disabilities.

Kiehn, Mark, Associate Professor, Education. B.A., Adams State College; M.M.E., Ph.D., University of Colorado-Boulder.

*Fields of interest:* creative thinking in the classroom, arts education for exceptional learners, classroom assessment, school curriculum implementation/educational reform.

Leary, J P, Assistant Professor, Humanistic Studies - First Nation Studies. B.A., University of Wisconsin-Eau Claire; M.A., University of Oklahoma; Ph.D., University of Wisconsin-Madison.

*Fields of Interest:* indigenous education, curriculum theory and policy, history of education, social studies, professional development.

Lor, Pao, Associate Professor, Education. B.S.E., M.S., University of Wisconsin-Oshkosh; Ph.D., University of Wisconsin-Madison.

*Fields of interest:* educational policy and analysis, teacher preparation programs, community relations, curriculum and supervision.

Poupart, Lisa, Associate Professor, Humanistic Studies-First Nations Studies. B.S., M.A., University of Wisconsin-Milwaukee; Ph.D., Arizona State.

*Fields of interest:* First Nations teaching and learning including Elder epistemology; decolonization and indigenous education, First Nations Studies in K-12 curriculum, historic trauma and generational healing.
Master of Science in Cybersecurity

The Master of Science in Cybersecurity represents a comprehensive, multidisciplinary curriculum that prepares students to advance their careers and pursue their academic ambitions through leadership and management positions within the cybersecurity field. The degree represents a fully online, asynchronous curriculum comprised of 34 credits to include 7 core courses, 3 track courses, and 2 capstone courses (a one-credit capstone preparation course and a three-credit capstone course) to satisfy degree requirements. UW-Green Bay, UW-La Crosse, UW-Oshkosh, UW-Parkside, UW-Platteville, UW-River Falls, UW-Stevens Point, and UW-Superior will offer the program jointly. The program will equip students with the skills needed to effectively develop, implement and maintain a security strategy within diverse organizations and industry sectors. Core courses provide students with a solid foundation in data and network security, compliance, strategic planning, program design and management, legal and ethical issues in cybersecurity, cryptography, risk management and technical communications. Students must complete one of four unique tracks which assist students in tailoring their coursework to meet their career goals: digital forensics, cyber response, governance and leadership, and security architecture. The curriculum was developed in alignment with defined requirements of the Center for National Centers of Academic Excellence in Cyber Defense (CAE-CD) and several established and recognized industry certifications.

Admission Requirements

Each student’s prior academic background is evaluated by the University of Wisconsin – Green Bay program Chair. Students who show exceptional promise but lack the minimal prerequisites may be admitted provisionally. Applicants are not required to take the GRE for admission.

A completed application consists of a UW-Green Bay Graduate Application form (https://apply.wisconsin.edu/), resume, two letters of evaluation or recommendation letters, official transcripts (undergraduate and graduate), and a $56.00 application fee.

Minimum Admission to the Master of Science in Cybersecurity program requires:

- A baccalaureate degree from an accredited institution
- A minimum of a 3.0 grade point average (GPA) based on a 4.0 scale.
- Prerequisite courses: Introduction to Computer Science and Calculus or Statistics
- Two letters of evaluation or recommendation letters (can be professional or academic)
- Resume
- A personal statement describing the reasons behind your decision to pursue this degree and what you believe you will bring to the MS Cybersecurity program. Space for the personal statement is included in the online application.

International students will also need to provide the following documentation:

- A test of English proficiency (TOEFL or IELTS)
- Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)).
- UW-Green Bay recommends one of the following evaluation services:
  - Educational Credential Evaluators (ECE) http://www.ece.org/
  - World Education Services (WES) http://www.wes.org/
- Please note that this program is entirely online. International students are welcome to apply for and enroll in an online program. However, they are unable to apply for an F-1 or J-1 visa based on enrollment in this program.

Degree Requirements (p. 48)

Students must complete requirements in one of the following areas of emphasis:

- Digital Forensics
- Cyber Response (Defense, Incident & Attack Response)
- Governance & Leadership (Communication, Management, Policy, Compliance)
- Security Architecture (Systems, Software, Data)

Progress to Degree

Steps Toward the Degree

1. The candidate applies to the Master of Cybersecurity program by submitting an application, official transcripts, resume, statement of intent and two letters of reference to the University of Wisconsin-Green Bay.
2. The candidate is admitted to the Master of Cybersecurity program by the program Chair.
3. The student completes an Official Declaration of Master's Degree (GR-1 Form) indicating the area of emphasis they are completing.
4. The student fulfills the degree requirements for the program.
5. The student is awarded a Master of Cybersecurity degree from the University of Wisconsin-Green Bay.

Faculty


Praneet Tiwari. Lecturer, Austin E. Cofrin School of Business. B.S. in Computer Science (2006); M.S. in Computer Science (2010) University of North Texas.

Michael Zorn, Academic Director, MS in Cybersecurity Program; Associate Dean, College of Science, Engineering and Technology; Professor, Natural & Applied Sciences. B.S. (1993) UW-Green Bay; Ph.D. (1997) UW-Madison.

M.S. in Cybersecurity

Area of Emphasis

Students must complete requirements in one of the following areas of emphasis:

- Digital Forensics
- Cyber Response (Defense, Incident & Attack Response)
- Governance & Leadership (Communication, Management, Policy, Compliance)
- Security Architecture (Systems, Software, Data)

Digital Forensics

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<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CYB 700</td>
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<td>21</td>
</tr>
<tr>
<td>CYB 703</td>
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</tr>
<tr>
<td>CYB 705</td>
<td>Sociological Aspects of Cybersecurity</td>
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<tr>
<td>CYB 707</td>
<td>Cybersecurity Program Planning and Implementation</td>
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<tr>
<td>CYB 710</td>
<td>Introduction to Cryptography</td>
<td></td>
</tr>
<tr>
<td>CYB 715</td>
<td>Managing Security Risk</td>
<td></td>
</tr>
<tr>
<td>CYB 720</td>
<td>Communication in Cybersecurity</td>
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Digital Forensics Emphasis

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>CYB 725</td>
<td>Computer Forensics and Investigations</td>
</tr>
<tr>
<td>CYB 730</td>
<td>Computer Criminology</td>
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<tr>
<td>CYB 735</td>
<td>Network Forensics</td>
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Capstone Courses

<table>
<thead>
<tr>
<th>Code</th>
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</thead>
<tbody>
<tr>
<td>CYB 789</td>
<td>Cybersecurity Pre Capstone</td>
</tr>
<tr>
<td>CYB 790</td>
<td>Cybersecurity Capstone</td>
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</tbody>
</table>

Total Credits 34

Cyber Response

<table>
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<tr>
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<td>CYB 720</td>
<td>Communication in Cybersecurity</td>
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Cyber Response Emphasis (Defense, Incident & Attack Response) 9
### CYB 740
Incident Response and Remediation

### CYB 745
Secure Operating Systems

### CYB 750
Offensive Security & Threat Management

**Capstone Courses**

<table>
<thead>
<tr>
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<tbody>
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<tr>
<td>CYB 790</td>
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**Total Credits**

34

### Governance & Leadership

**Code** | **Title** | **Credits**
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**Core Courses** &nbsp; 21

<table>
<thead>
<tr>
<th>Code</th>
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</thead>
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**Governance & Leadership Emphasis (Communication, Management, Policy, Compliance)** &nbsp; 9

<table>
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<tr>
<td>CYB 755</td>
<td>Security Administration</td>
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<td>CYB 760</td>
<td>Cybersecurity Leadership and Team Dynamics</td>
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<tr>
<td>CYB 765</td>
<td>Cybersecurity Management</td>
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**Capstone Courses** &nbsp; 4

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**Total Credits**

34

### Security Architecture

**Code** | **Title** | **Credits**
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**Core Courses** &nbsp; 21

<table>
<thead>
<tr>
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<th>Title</th>
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<tbody>
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<td>Communication in Cybersecurity</td>
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**Security Architecture Emphasis** &nbsp; 12

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<td>Security Architecture</td>
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<td>CYB 775</td>
<td>Applied Cryptography</td>
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<td>CYB 780</td>
<td>Software Security</td>
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<td>CYB 785</td>
<td>Cyber Physical System Security</td>
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**Capstone Courses** &nbsp; 4

<table>
<thead>
<tr>
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<tbody>
<tr>
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</table>

**Total Credits**

37

### Master of Science in Data Science

The University of Wisconsin - Green Bay, the University of Wisconsin – Eau Claire, the University of Wisconsin - La Crosse, the University of Wisconsin – Oshkosh, the University of Wisconsin – Stevens Point, and the University of Wisconsin – Superior in collaboration with the University of Wisconsin – Extension are offering a Master’s of Science in Data Science. This master’s program is entirely online and will teach you how to harness the power...
of big data using the latest tools and analytical methods. The program focuses on how to clean, organize, analyze, and interpret structured and unstructured data, deriving knowledge and communicating your discoveries clearly to stakeholders. It is a 12-course, 36 credit program and is taught by expert faculty.

This program will prepare you to how to realize value from big data and make better decisions. The insight gained could help organizations public, private or non-profit in enhancing customer engagement, optimizing operations, identifying and preventing fraud, and generating new sources of revenue among others. The program offerings are relevant for virtually any industry- health care, retail, marketing, manufacturing, transportation, communication, education, insurance, finance, security, law enforcement, and more.

**Admission Requirements**

- Baccalaureate degree from a regionally accredited institution
- 3.0 grade point average. Applicants with a GPA of less than 3.0 may be considered for provisional admission.
- UW System application form (apply.wisconsin.edu (https://apply.wisconsin.edu/))
- $56.00 application fee
- Prerequisite courses: Recent coursework in elementary statistics, introductory computer programming and introduction to databases. Relevant work experience can be considered in lieu of this coursework. Contact the Chair of the MS in Data Science Program for details.
- Official transcripts from colleges and universities previously attended*
- Official transcripts from colleges and universities previously attended
- If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. The University of Wisconsin-Green Bay retains the right to request additional official transcripts from all/or additional postsecondary institutions of higher learning attended by an applicant.
- A personal statement of up to 1,000 words describing the reasons behind your decision to pursue this degree and what you believe you will bring to the data science field. Space for the personal statement is included in the online application.
- Resume
- MSDS Questionnaire (http://uwgreenbay.ca1.qualtrics.com/jfe/form/SV_43pAC2VwLpZ3sJ7): Applicants must complete this questionnaire
- International students also will need to provide the following documentation:
  - A test of English proficiency (TOEFL or IELTS)
  - Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)). UW-Green Bay recommends one of the following evaluation services:
    - Educational Credential Evaluators (ECE (http://www.ece.org/))
    - World Education Services (WES (http://www.wes.org/))
- Please note that this program is entirely online. International students are welcome to apply for and enroll in an online program. However, they are unable to apply for an F-1 or J-1 visa based on enrollment in this program.

*Official electronic transcripts must be sent to UWGB Admissions at uwgb@uwgb.edu directly from the institution that issued the transcript.

**The Data Science letter of evaluation is an electronic form the applicant initiates and sends to two references. The references must complete the form and email directly to the Office of Graduate Studies: gradstu@uwgb.edu. Information on this process will be provided to the applicant after the UW System application has been received. Traditional letters of recommendation are not required.

**Degree Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>DS 700</td>
<td>Foundations of Data Science</td>
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</tr>
<tr>
<td>DS 705</td>
<td>Statistical Methods</td>
<td>3</td>
</tr>
<tr>
<td>DS 710</td>
<td>Programming for Data Science</td>
<td>3</td>
</tr>
<tr>
<td>DS 715</td>
<td>Data Warehousing</td>
<td>3</td>
</tr>
<tr>
<td>DS 730</td>
<td>Big Data: High-Performance Computing</td>
<td>3</td>
</tr>
<tr>
<td>DS 735</td>
<td>Communicating About Data</td>
<td>3</td>
</tr>
<tr>
<td>DS 740</td>
<td>Data Mining</td>
<td>3</td>
</tr>
<tr>
<td>DS 745</td>
<td>Visualization and Unstructured Data Analysis</td>
<td>3</td>
</tr>
<tr>
<td>DS 760</td>
<td>Ethics of Data Science</td>
<td>3</td>
</tr>
<tr>
<td>DS 775</td>
<td>Prescriptive Analytics</td>
<td>3</td>
</tr>
<tr>
<td>DS 780</td>
<td>Data Science and Strategic Decision Making</td>
<td>3</td>
</tr>
</tbody>
</table>
Program to Degree

1. The candidate applies to the Master of Science in Data Science program by submitting the appropriate application materials.
2. The candidate is admitted to the Master of Science in Data Science program by the University of Wisconsin-Green Bay program Chair.
3. The student fulfills the degree requirements for the program.
4. The student is awarded a Master of Science in Data Science degree from the University of Wisconsin-Green Bay.

Faculty

The Master of Science in Data Science program is a collaboration between UW Extended Campus and six UW System campuses - UW-Eau Claire, UW-Green Bay, UW-La Crosse, UW-Oshkosh, UW-Stevens Point, and UW-Superior. All courses in this online program are developed and taught by University of Wisconsin Data Science faculty. To learn more about the faculty, please visit:

https://datasciencedegree.wisconsin.edu/data-science-faculty/

Master of Science in Environmental Science and Policy

Program Overview

The University of Wisconsin-Green Bay’s Environmental Science and Policy (ES&P) program provides outstanding professional training for students with interest in the scientific and/or public policy aspects of today’s environmental challenges. The curriculum prepares graduates for positions in scientific, technical, and administrative organizations and agencies. The program’s core focuses on the identification and analysis of environmental issues, and on developing innovative interdisciplinary approaches and solutions to problems. Students pursuing the M.S. should first seek to select one of three Degree Options that best matches their current needs and future professional ambitions: Thesis, Internship, or Course-Based.

The ES&P program also offers four Areas of Emphasis within each Degree Option: Ecosystems Studies, Environmental Technology and Analysis, Environmental Policy and Administration, and a Personal Program of Study. While all Areas of Emphasis seek to integrate the sciences with policy and administration, students choose to specialize in one area depending on career interests. Each emphasis has a practical orientation that engages the student in real-world problems and issues, emphasizing still sets necessary for solving critical environmental challenges. Although one emphasis option is the Personal Program of Study, our M.S. degree allows for and encourages students to design their own program around a core of required courses, regardless of their Area of Emphasis.

Our Master of Science degree fits the needs of both part-time and full-time students, and may be completed following either a thesis or non-thesis (Internship or Course-Based) degree plan. Most graduate courses in the program are offered at other times convenient for working individuals. Also, students benefit from the mix of perspectives and experiences held by the various participants in a course: Full-time students gain from the practical knowledge of working professionals, who are in turn challenged by the current theoretical knowledge of those with recent undergraduate degrees. Students like our small class sizes and the close association with faculty. Full-time students with all prerequisites often complete the program in two years, while part-time students usually take three to five.

Our program features faculty who are widely published in the professional literature, active in externally funded research, and committed to excellence in teaching. The faculty associated with the program firmly believe that environmental policy must be based on good science, but also that environmental science is ineffective unless it can be translated into sound policy decisions. The UW-Green Bay Environmental Science and Policy Graduate Program is closely connected with national, state, and local agencies, providing students with opportunities to become engaged with, and contribute to, meaningful scientific research and policy formulation. Indeed, many graduates of the program are now professionals in these agencies. The University offers modern and well-equipped facilities that support research and study in the areas of environmental science and policy. Office and laboratory computers throughout campus enable access to advanced geographic information system (GIS), statistical, and modeling software.

Field sites available for research include five University-managed natural areas, and a permanent UW-Green Bay forest research site in northern Wisconsin (Wabikon Forest Dynamics Plot), which is managed by the U.S. Forest Service as part of the Smithsonian Institution’s Global Earth Observatory Network. UW-Green Bay researchers have established successful ongoing collaborations with regional governmental agencies and conservation organizations, including the U.S. Fish and Wildlife Service, U.S. Forest Service, U.S. National Park Service, U.S. Environmental Protection Agency, Wisconsin Department of Natural Resources, U.S. Department of Agriculture, U.S. Geological Survey, The Nature Conservancy, and NEW Water (formerly Green Bay Metropolitan Sewerage District), as well as local governments and regional businesses and industries.

The UW-Green Bay Cofrin Library collection is strong in all areas of environmental studies, but particularly so in environmental policy and administration. The library provides easy access to many pertinent journals for ES&P students, and interlibrary loans are readily accessible from the broader UW System when sources are not available locally.
Switching Between Thesis, Internship and Course-Based Options

Students wishing to switch between Thesis, Internship, and Course-Based Options must amend their GR forms accordingly and, pending committee approval, can apply earned credits interchangeably toward degree completion. However, all course substitutions are subject to the approval of the Graduate Committee, Environmental Science & Policy (ES&P) Graduate Program Chair, and Associate Vice Chancellor for Graduate Studies. All other requirements must meet the specifications highlighted above under the “Thesis-Option”, “Internship-Option” or “Course-Based Option” catalog sections.

Accelerated Bachelor/Master Program

Credits earned from undergraduate courses cannot be directly applied toward the graduate degree. However, the UW-Green Bay Accelerated Bachelor/Master Program in Environmental Science and Policy provides a mechanism for exceptional students to begin working on their Master’s Degree during their last year of completing their Bachelor’s degree in either Environmental Science or Environmental Policy and Planning. The goal of the Accelerated Program is to encourage high performing students in the above undergraduate programs to continue their graduate studies at UW-Green Bay. Undergraduate students are encouraged to discuss the Accelerated Program with the Environmental Science & Policy Program Chair (or other program advisors) before achieving senior status.

Admission Requirements

Students wishing to enter the Environmental Science and Policy (ES&P) graduate program may apply at any time. However, applications are reviewed by the Admissions Committee once in the fall and once in the spring semester only. Priorities for research and teaching assistantships are given to students who apply by October 1 (for enrollment the following spring semester), and March 1 (for fall semester enrollment). All students are encouraged to gain a better understanding of the culture and educational environment at UW-Green Bay by visiting the campus. Graduate School staff can help arrange meetings with potential advisors, attend a graduate class, meet with other graduate students, and tour our facilities.

Minimum admission requirements for the UW-Green Bay Environmental Science & Policy Master’s Degree Program:

- A baccalaureate degree from an accredited institution.
- A 3.0 GPA (on a 4.0 scale) for the final two years of study.
- Completion of an undergraduate introductory statistics course, or equivalent.
- Two letters of recommendation or evaluation:
  - Preferred: One letter from a faculty advisor, and one from an employer.
  - Alternate option: Two letters from faculty advisors.
- A 200-300 word Statement of Interest in the program. In a cover letter, applicants may describe their qualifications, scientific interests, research experiences, and potential faculty advisors (if seeking the Thesis Option)
- Selection of desired Degree Option (Thesis, Internship, or Course-Based)
  - Students interested in the Thesis Option need to speak with and identify in the Statement of Interest an advisor willing to supervise the thesis at the time of application.
  - Students interested in the Internship and Course-Based Options must contact the Chair of the ES&P Graduate Program regarding internship opportunities, expectations, and program details at the time of application.
- Graduate Record Examination scores are NOT required for application to the Environmental Science and Policy Graduate Program.
- As a proof of English proficiency, international students are required to submit a minimum TOEFL iBT score of 79, or a minimum IELTS score of 6.5 overall band (from a test date within two years). TOEFL scores must be submitted electronically via ETS. IELTS unofficial scores can be emailed to gradstu@uwgb.edu. The Office of Graduate Studies will verify official scores through the IELTS website.

Note that each Area of Emphasis (Ecosystems Studies, Environmental Technology and Analysis, Public Policy and Administration, and the Personal Program of Study) requires different skills and preparation. Therefore, prerequisite courses appropriate to the Area of Emphasis are required for admission.

Each applicant’s prior academic background is evaluated by the program’s Admissions Committee. Applicants who do not meet the minimum requirements may be admitted if their academic record and letters of reference indicate potential for successful completion of the program. However, these students will likely be admitted on a “provisional” basis, and could have additional requirements as part of their academic plan in order to compensate for missing course or program prerequisites. Individuals with a bachelor’s degree who wish to enroll in graduate courses without pursuing a degree may enroll as special students. Undergraduate students currently enrolled in UWGB Environmental Science & Policy programs may earn undergraduate and graduate credit concurrently (see the Accelerated Program (p. 27) page).

Thesis Option

The Thesis Option is designed for students who wish to pursue advanced research opportunities in the broad realm of environmental science and policy or related disciplines. This option should be considered by students whose career goals will ultimately require formal and dedicated research training from a hypothesis-driven framework. Students will consult with their Major Advisor and Thesis Committee to determine a specific Area of Emphasis once
the Thesis Option has been selected. Note students are initially admitted to the Environmental Science & Policy (ES&P) Program under the Course-Based Degree Option unless an advisor from the ES&P graduate faculty has agreed to supervise the student's thesis. Students are encouraged to contact the ES&P Program Chair to assist in this process. Internship and Course-Based Option students may switch to the Thesis Option if a project develops through on-campus interactions and an ES&P graduate faculty member agrees to advise that student.

Thesis Option (31 total credits)
All Thesis Option students accepted into the Environmental Science and Policy program are required to successfully complete the following set of core courses. Those who lack appropriate prerequisites may need to take additional courses to strengthen their background before taking a core class. Electives counting toward the degree are selected from the student’s Area of Emphasis for a minimum of 16 credits. Selected elective courses must be unduplicated from the program’s Core Requirements, and are in addition to thesis credits (see Registration for Thesis Credit below). Thesis students should enroll for a minimum of six thesis credits (ENV S&P 799) that coincide with major research activities, including writing and thesis defense preparation.

Students must select and complete an Area of Emphasis: (p. 61)
- Ecosystems Studies
- Environmental Policy and Administration
- Environmental Technology and Analysis
- Personal Program of Study

Progress to Degree:
1. Selection of the Thesis Committee (p. 53)
2. Thesis Proposal (p. 53)
3. Registration for Thesis Credit (p. 53)
4. Thesis Defense (p. 54)
5. Thesis Document Preparation (p. 54)
6. Thesis Document Deposition (p. 54)

Selection of the Thesis Committee
The student submits an Official Declaration of Master's Degree (GR-1 Form) to the Office of Graduate Studies no later than the end of the semester in which the first six graduate credits are completed. This confirms the student’s area of emphasis in the program, their intention to pursue a thesis program plan, and pairs a student with a major professor/thesis adviser. Thesis students should begin to develop a thesis committee and thesis proposal in collaboration with their major professor.

Thesis Option students should select a Thesis Committee as early as possible (i.e., during the first or second semester). The Committee is responsible for supervising the student’s program of study and should: 1) guide the student in selection of elective courses, 2) determine whether the student has developed and implemented a research project with the necessary rigor, and 3) make certain that the student’s project is consistent with the degree and interdisciplinary context of the subject area. Thesis Committees must have at least three members, with at least two faculty from accredited universities, and where the Major Advisor is an ES&P graduate faculty member. Committee members from outside an accredited university should have a PhD or M.S. with significant work experience. Any exception to these guidelines must be approved by the ES&P Program Chair. If, during the student’s course of study, he or she wishes to change committee members or advisors, the student must explain why the change is necessary or desirable. If the change is acceptable to both outgoing and incoming Committee members, the student must notify the Office of Graduate Studies in writing.

Thesis Proposal
Thesis Option students are expected to develop a thesis proposal with the committee’s assistance. The thesis proposal is a formal document that provides an overview of the planned study. It must include an explanation of the research problem, issue, or situation to be addressed, its relevance or application, and the methods and resources that will be used in completing the project. On or before the successful completion of twenty-one credits of course work, the student prepares the proposal, using the Guidelines for Preparing the Proposal provided by the Office of Graduate Studies. A copy of the Guidelines and Approval of Thesis or Project Proposal (GR-2 Form) are available on the Office of Graduate Studies website www.uwgb.edu/graduate/ (http://www.uwgb.edu/graduate/). The thesis proposal must be successfully defended to the graduate committee in both oral and written formats. Once approved, a copy of the approved proposal and the signed GR-2 Form are sent to the Associate Vice Chancellor for Graduate Studies for final approval and inclusion in the student’s official file. Approval of the thesis proposal places the student into candidacy for the degree.

Registration for Thesis Credit
Thesis Option students must take a minimum of 6 thesis credits in addition to the program core and electives. Students may only register for thesis credits with an approved proposal on file. Enrollment for thesis credits may be for one to six credits per term and may be spread over several terms as appropriate. A student must be registered for a minimum of one thesis credit or the thesis continuation course (ES&P 693) during the term in which a thesis defense is scheduled.
Thesis Defense

The thesis defense is an open event attended by the candidate's graduate committee and other interested individuals. The defense helps the committee to judge whether the student has adequately understood and seriously attempted to solve a significant problem. To schedule the thesis defense, the student must file the Request for Thesis Defense/Project Presentation (GR-3 Form) with the Office of Graduate Studies at least one week in advance of the proposed date. After a satisfactory defense, the student will initiate the Approval of Thesis Defense or Project Presentation (GR-4 Form) to seek committee approval and signatures for the student's records. A dissenting signature must be accompanied by an explanation from the dissenting member. A candidate is considered to have passed his or her thesis defense only after all issues have been resolved and the completed GR-4 Form is returned to the Office of Graduate Studies.

Thesis Document Preparation

The thesis is a formal document and must be prepared to conform to UW-Green Bay library requirements and graduate program standards. In preparing the thesis document, students should carefully follow the Style and Format Requirements for the Master of Science Thesis. Guidelines can be found under the Student Resources (https://www.uwgb.edu/graduate/students/thesis-project/) web page. It is the student's responsibility to prepare and present the final document in an acceptable format. Several writers' guides and style manuals are available for guidance.

Thesis Document Deposition

1. Upon satisfactory completion of the thesis defense, the candidate is required to supply the Office of Graduate Studies with one bound copy of their thesis. A digital copy will also be archived in the Cofrin Library and posted to the library website. A properly formatted title page and one signed Grant of Permission and Copyright form is required for archiving purposes.
2. The Office of Graduate Studies will review the thesis for style and formatting. The Associate Vice Chancellor for Graduate Studies will sign the title page or return the document for further revisions.
3. When the thesis is approved, the Office of Graduate Studies will arrange for the manuscript to be printed and bound. The candidate is responsible for thesis printing, binding and shipping costs. These fees must be paid (by check or cash) to the Office of Graduate Studies prior to binding. If the candidate wishes, additional bound copies can be ordered at the same per copy cost.
4. Diplomas are not awarded until all degree requirements are met. This includes certification by the Associate Vice Chancellor for Graduate Studies that the thesis conforms to all UW-Green Bay library requirements, that the graduate program standard thesis defense has taken place and that the candidate has paid their thesis related fees.
5. Upon satisfactory complete of the thesis defense, the student files the Approval of Thesis Defense or Project Presentation (GR-4 Form) with the Office of Graduate Studies seeking all committee member signatures. The student then has 20 calendar days after the last day of final exams to submit their final thesis/project document to the Office of Graduate Studies and 42 calendar days after the last day of final exams for all other graduation requirements to be completed and verified.

Internship Option

The Internship-Based Option M.S. is designed for students whose career goals require postgraduate education and conceptual training in environmental science and policy and related fields, but not formal research experience or training. The Internship Option is appropriate for students seeking applied experience in the field or laboratory, generally outside of the university setting. Examples of students that should consider this option include those seeking to blend environmental science and policy with sustainable business applications, outreach and education, policy development and environmental regulation, promotion of clinical environmental health and regulation of environmental contaminants, environmental consulting, invasive species management, ecosystem restoration or landscape design.

Internship Option graduate students are expected to locate, pursue and complete an internship in a setting most aligned with their future career goals. The internship must incorporate a significant independent project to complement coursework. Examples of hosts for internship-based projects include local business, federal agencies (Fish and Wildlife Service, Geological Survey) or non-profit organizations. Internship Option students are encouraged to explore various internship opportunities, internship partners, and expected project outcomes with the ES&P Graduate Program Chair.

Internship Option (34 total credits)

Internship Option students accepted into the Environmental Science and Policy program are required to successfully complete the following set of core courses. Those who lack appropriate prerequisites may need to take additional courses to strengthen their background before taking a core class. Electives counting toward the degree can be selected from the selected area of emphasis (e.g., Ecosystem Studies, Environmental Technology and Analysis) for a minimum of 16 credits. Selected elective courses must be unduplicated from the program's Core Requirements and in addition to internship credits. Internship Option students should enroll for a minimum of 6 internship credits that coincide with internship activities. Successful completion of the internship, committee approval of achieved internship objectives and outcomes, and a successful public oral defense of the internship experience will result in the awarding of the Master's of Science degree.

Students must select and complete an Area of Emphasis: (p. 61)

- Ecosystems Studies
- Environmental Policy and Administration
Progress to Degree:

1. Selection of the Internship Committee (p. 55)
2. Internship Proposal (p. 55)
3. Registration for Internship Credit (p. 55)
4. Internship Project Defense (p. 55)
5. Internship Document Preparation (p. 55)
6. Internship Document Deposition (p. 56)

Selection of the Internship Committee

The student submits an Official Declaration of Master’s Degree (GR-1 Form) to the Office of Graduate Studies no later than the end of the semester in which the first six graduate credits are completed. This confirms the student’s area of emphasis and their intention to pursue the internship option.

Environmental Science and Policy Internship Option students should select a committee during the first or second semester. The internship committee is responsible for supervising the student’s program of study and should: 1) guide the student in selection of courses, 2) determine whether the student has selected or completed an internship with the appropriate rigor, and 3) make certain that the student’s internship is consistent with the degree and confronts the disciplinary dimensions of the subject area. The Internship Option committee is expected to consist of three individuals: the main internship supervisor (external or internal to UWGB), one member of the ES&P graduate faculty, and the Chair of the ES&P Graduate Program.

Internship Proposal

Internship-Based Option students are expected to develop a proposal with the committee’s assistance. The internship proposal is a formal document that provides an overview of the planned project. It must include an explanation of the problem, issue, or situation to be addressed, its relevance or application, and the methods and resources that will be used in completing the project. On or before the successful completion of twenty-one credits of coursework, the student prepares the proposal, using the Guidelines for Preparing the Proposal provided by the Office of Graduate Studies. A copy of the Guidelines and Approval of Thesis or Project Proposal (GR-2 Form) are available on the Office of Graduate Studies website www.uwgb.edu/graduate (http://www.uwgb.edu/graduate/). The internship proposal must be successfully defended to the graduate committee in both oral and written formats. Once approved, a copy of the approved proposal and the signed GR-2 Form are sent to the Associate Vice Chancellor for Graduate Studies for final approval and inclusion in the student’s official file. Approval of the thesis proposal places the student into candidacy for the degree.

Registration for Internship Credit

Internship Option students must take a minimum of six internship credits in addition to the program core and electives. Students may only register for internship credits with an approved project proposal on file. Ideally, the duration of an internship should be part-time (10-20 hours per week) for a full academic calendar year or full time (30-40 hours per week) during a single summer semester. Enrollment for internship credits should not exceed three credits per semester during the regular academic year or six credits for a summer long internship.

Internship Project Defense

Successful completion of the Internship Option M.S. involves two essential requirements. First, the student must satisfactorily complete a public-presentation of the internship project to be attended by the candidate’s graduate committee and other interested individuals. The defense permits the committee to ascertain whether the student has adequately processed course requirements and has meaningfully achieved the goals of the project-based internship. To schedule the internship defense, the student must file the Request for Thesis Defense/Project Presentation (GR-3 Form) with the Office of Graduate Studies at least one week in advance of the proposed date. The internship project defense should be scheduled during one of the academic terms unless other specific arrangements are acceptable to all parties. After a satisfactory defense, the student will initiate the Approval of Thesis Defense or Project Presentation (GR-4 Form) to seek committee approval and signatures for the student’s records. Second, students must complete a final report to be reviewed by the committee before the defense. After a satisfactory defense of both oral and written materials, the major professor and committee members sign the form and return it to the Office of Graduate Studies. A dissenting signature must be accompanied by an explanation from the dissenting member. A candidate is considered to have passed his or her internship defense only after all issues have been resolved and the completed GR-4 Form is returned to the Office of Graduate Studies.

Internship Document Preparation

The internship project (i.e., technical report, website, multimedia tool, public outreach and educational documents, data analysis, etc.) should be converted into a formal document that conforms with UW-Green Bay library requirements and graduate program standards. In preparing the internship project document, students should attempt to follow the Style and Format Requirements for the Master’s of Science Thesis (https://www.uwgb.edu/graduate/students/thesis-project/). The student is responsible for working with the Office of Graduate Studies to prepare and present the final document.
in an acceptable format. Several writers’ guides and style manuals are commercially available. Students should also carefully follow the guidelines provided by the internship committee.

**Internship Document Deposition**

1. Upon satisfactory completion of the internship project defense, the candidate is required to supply two copies of their internship document, including two copies of any audio/visual components and one additional copy of a title page and abstract, to the Office of Graduate Studies. After the major professor signs the approved document, the Associate Vice Chancellor for Graduate Studies reviews and signs the internship document or returns it for further revision. Two copies of the final document are forwarded with a binding fee collected from the student, to the UW-Green Bay library as a permanent record of the student’s scholarly or creative activity. If the candidate wishes, additional copies provided by the student may be bound at the same per copy fee, payable to UW-Green Bay.

2. Diplomas are not awarded until all degree requirements are met. This includes certification by the Associate Vice Chancellor for Graduate Studies that the successfully defended internship document conforms to all UW-Green Bay library requirements and graduate program standards. Upon satisfactory completion of the thesis defense, the student files the Approval of Thesis Defense or Project Presentation (GR-4 Form) with the Office of Graduate Studies seeking all committee member signatures. The student then has 20 calendar days after the last day of final exams to submit their final thesis/project document to the Office of Graduate Studies and 42 calendar days after the last day of final exams for all other graduation requirements to be completed and verified.

3. The final format of the internship report is reviewed through the Office of Graduate Studies. The student submits to the Office of Graduate Studies the required number of thesis copies for final approval and deposition in University library.

4. Degree is awarded and graduate receives diploma.

**Course-Based Option**

The Course-Based Option is designed to be the most flexible pathway towards earning the Environmental Science and Policy Master’s Degree. This option is particularly appropriate for professionals who are already employed in primary or secondary education (e.g., high school biology) or applied environmental science or public policy fields. A Master’s degree obtained via the Course-Based Option will be particularly valuable for individuals interested in teaching opportunities at the community college level; development of advanced skills in environmental consulting, geographic information technology, environmental data analysis, etc.; and a deeper understanding of environmental policy and policy implementation. Course-Based Option students may further wish to build a more competitive foundation for pursuing related careers in business sustainability, ecological restoration and various medical fields.

**Course-Based Option (37 total credits)**

Course-Based students must fulfill the following core requirements. Electives counting toward the degree may be selected from any area of emphasis for a minimum of 17 credits. Course-Based students may also seek to further personalize their degree in the areas of education, business, engineering or mathematics. Thus, Course-Based students may substitute a maximum of 6 elective credits (i.e., two 3 credit classes) from other University of Wisconsin – Green Bay campus programs. Elective course substitutions must be approved by the ES&P Graduate Chair and the courses cannot be duplicated from the program’s Core Requirement. There is no formal defense or written exam required to earn the Master’s of Science degree under this option. However, Course-Based students are encouraged to seek elective credits through independent research or internship opportunities with graduate faculty.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>ENV &amp;P 701</td>
<td>Perspectives in Environmental Science and Policy</td>
<td>9</td>
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<tr>
<td><strong>Choose one of the following repeatable courses (2 credits)</strong></td>
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<tr>
<td>ENV &amp;P 715</td>
<td>Seminar in Ecology and Evolution</td>
<td></td>
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<tr>
<td>or ENV &amp;P 795</td>
<td>Special Topics</td>
<td></td>
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<tr>
<td><strong>Environmental Science</strong></td>
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<td></td>
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<tr>
<td>ENV &amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<tr>
<td>or ENV &amp;P 767</td>
<td>Environmental Technology and Analysis</td>
<td></td>
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<tr>
<td><strong>Public Policy</strong></td>
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<tr>
<td>ENV &amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<tr>
<td>or ENV &amp;P 752</td>
<td>Environmental Policy and Administration</td>
<td></td>
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<tr>
<td><strong>Required Core:</strong></td>
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<td>3</td>
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<tr>
<td>ENV &amp;P 763</td>
<td>Capstone in Environmental Science and Policy</td>
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<td><strong>One additional seminar credit:</strong></td>
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<tr>
<td>ENV &amp;P 715</td>
<td>Seminar in Ecology and Evolution</td>
<td></td>
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<tr>
<td>ENV &amp;P 795</td>
<td>Special Topics</td>
<td></td>
</tr>
<tr>
<td><strong>One of the following quantitative courses:</strong></td>
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<td>3-4</td>
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<tr>
<td>ENV &amp;P 755</td>
<td>Environmental Data Analysis</td>
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</table>
or ENV S&P 760 Social Research Methods

One additional environmental science course (not already used in the core):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
</tr>
<tr>
<td>ENV S&amp;P 743</td>
<td>Landscape Ecology</td>
</tr>
<tr>
<td>ENV S&amp;P 767</td>
<td>Environmental Technology and Analysis</td>
</tr>
</tbody>
</table>

Elective requirements:

Choose at least 17 credits from any of the program emphases

Total Credits: 36-37

1. Students may select from any of the approved courses for the M.S. Environmental Science and Policy Areas of Emphasis (p. 61)

Students pursuing the Course-Based Option are not required to form a committee of advisors. However, Course-Based Option students are encouraged to speak with the ES&P Graduate Chair (or any other member of the ES&P graduate faculty) for development of the course-based program.

Progress to Degree

1. The candidate is admitted to the ES&P graduate program.
2. The student submits an Official Declaration of Master’s Degree (GR-1 Form) to the Office of Graduate Studies no later than the end of the semester in which the first six graduate credits are completed. This confirms the student intention to pursue the Course-Based Option and alerts the ES&P Graduate Chair of this decision.
3. The Course-Based student completes 37 credit hours, 9 credits from the program core and 28 elective credits from any area of emphasis.
4. The student registers to graduate and the degree is awarded and graduate receives diploma.

Area of Emphasis (p. 61)

One of the primary goals of the Environmental Science and Policy (ES&P) graduate program is to prepare technically competent and creative individuals for advanced professional positions in the public or private sectors. Individuals pursuing such career objectives will focus on course work in the emphases of Ecosystems Studies or Environmental Technology and Analysis. Another objective of the ES&P graduate program is to prepare highly skilled and imaginative individuals for management and policy-making positions in government, nonprofit organizations and the private sector. Individuals with such career objectives will focus on environmental policy course work in the emphasis of Environmental Policy and Administration. Students will be prepared to deal with a variety of environmental problems and to pursue further graduate work in this or related areas. An additional option is to develop a “personal program of study” fitting to the specific career interests of the student. In addition to the general core requirements described above, students will select a program of study from one of the areas of emphasis described below.

Requirements

Area of emphases and credit loads are described in detail below (credits are unduplicated by the program core). Note that some undergraduate courses are cross-listed as graduate courses and require only graduate status to enroll. It is strongly recommended that a student speak with the professor assigned to the course prior to enrolling to ensure that the student is adequately prepared to succeed in the course. Personal programs of study must conform to Environmental Science and Policy program guidelines and be approved in advance by the student’s graduate committee, the Environmental Science and Policy program chair, and the Associate Vice Chancellor for Graduate Studies.

- Ecosystems Studies
- Environmental Policy and Administration
- Environmental Technology and Analysis
- Personal Program of Study

Faculty

Bandara, Dhanamalee, Assistant Professor, Natural and Applied Sciences (Mathematics). B.S. University of Peradeniya; M.S., Ph.D. Texas Tech University

Chen, Franklin, Associate Professor, Natural and Applied Sciences (Chemistry). B.A. (1970) National Taiwan University (Taiwan); Ph.D. (1977) Princeton University.

Fields of interest: organic contaminant remediation; rock erosion effects (tidal wave and bubble implosion effects on rock surfaces); mesoporous materials with gas phase contaminant adsorption properties; polymeric electrolytes with potential industrial applications; sonochemistry that may enhance catalytic ability.


Fields of interest: dynamical systems; mathematical modeling of biological and physical systems; cliff swallow-house sparrow species dynamics.

Deuerling, Kelly, Assistant Professor, Natural and Applied Sciences (Geoscience). B.S. University of Florida; M.S. Ohio State University; Ph.D. University of Florida

Fields of interest: groundwater-surface water interaction, chemical weathering across climates; water-rock interaction, effects of anthropogenic practices on surface and groundwaters.


Fields of interest: soil ecology; plant-soil microbial interactions; soil microbial ecology; ecosystem carbon cycling; plant ecology; invasive species; restoration ecology.


Fields of interest: inventory, monitoring and assessment techniques for terrestrial and wetland invertebrates, taxonomy, and conservation of spiders and ground-dwelling arthropods.


Fields of interest: nonpoint pollution; soil management; watershed management, groundwater, contaminant fate and transport; vadose zone processes; community environmental monitoring.


Fields of interest: fisheries biology and ecology with emphasis on ecosystems of the Great Lakes region; mating systems and early life history dynamics of fishes; behavioral ecology and species interactions; population/community ecology; landscape ecology; conservation biology; dynamic evolutionary processes that lead to adaptation.


Fields of interest: Fungal ecology and evolution, Microbial diversity and function, Conservation Biology, Population Genetics, Phylogenetics.

Gunn, Stefan, Assistant Professor, Natural and Applied Sciences (Engineering). B.S. University of Lome; B.S. Bellevue University; M.S., Ph.D. Ohio State University

Fields of interest: waste management; stormwater management; nonpoint source pollution; farm system modeling; environmental fate and treatment of anthropogenic chemicals


Fields of interest: state and local government; urban politics; brownfield redevelopment; public management and budgeting; public policy

Holly, Michael, Assistant Professor, Natural and Applied Sciences (Biology). B.S. Michigan State University; M.S., Ph.D. UW-Madison

Fields of interest: agricultural waste management; stormwater management; nonpoint source pollution; farm system modeling; environmental fate and treatment of anthropogenic chemicals


Fields of interest: terrestrial ecology and conservation biology; ecological indicators; bird population dynamics; population monitoring; landscape ecology; conservation design residential development; disease ecology; black bear ecology; evolutionary ecology.


Fields of interest: synthesis of conjugated polymers and small molecules for use in organic electronics.


Fields of interest: waste management; recycling, pollution prevention, renewable energy, water and waste water treatment.

Fields of interest: fluid inclusion in minerals; water-rock interaction in sedimentary rock; groundwater contamination; karst geology and hydrogeology; stratigraphy of Paleozoic sedimentary rocks.


Fields of interest: nano scale communication systems, wireless communication and positioning systems, emerging and sustainable technologies.

Malone, Shawn, Assistant Professor, Natural and Applied Sciences (Geoscience). Ph.D. University of Iowa

Fields of interest: tectonic processes; whole rock petrography and geochemistry; heavy mineral analysis to sandstone provenance.

Malysheva, Tetyana. Assistant Professor, Natural and Applied Sciences (Math). B.S., M.S. Computer Sciences, National Technical University of Ukraine “KPI”, Ph.D., M.A. Mathematics, University of Oklahoma; Ph.D. Physical and Mathematical Sciences - Computational Mathematics, Institute of Mathematics of the National Academy of Sciences of Ukraine.

Fields of interest: theory and applications of partial differential equations, numerical analysis, control of distributed parameter systems, continuum mechanics, inverse problems.


Fields of interest: human anatomy and physiology, comparative vertebrate anatomy, and evolutionary biology.


Fields of interest: climate change; the effects of climate change on natural resources; climate related decision making; long-range climate outlooks and their uses; science education.


Fields of interest: Theoretical issues in missing data, applied environmental and neurological data analyses, teaching all levels of statistics.


Fields of interest: water resources management; drinking water quality; anti-environmentalism; water and waste water infrastructure; rural environmental planning.

Stahleber, Karen, Assistant Professor, Natural and Applied Sciences (Biology). B.A. Middlebury College; Ph.D. University of California Santa Barbara.

Fields of interest: natural ecosystem restoration; connections among species diversity in plant communities; ecosystem processess and human management.


Fields of interest: natural resource and environmental economics; quantitative methods; nonmarket valuation methodology; economics of recreation and leisure; cost-benefit analysis, regional economics, fisheries economics, value of nonconsumptive resource usage.


Fields of interest: general water remediation; environmental separations; ion exchange processes; removal of heavy metals, chromates, phosphates, and nitrates from water.

Wefferling, Kier, Assistant Professor, Natural and Applied Sciences (Biology). B.S., Ph.D. UW-Milwaukee


Fields of interest: American Government and Politics; Political Behavior; Campaigns and Elections; Political Psychology; Voting Behavior; Political Participation; Statistics; Research Design and Methodology.

Fields of interest: environmental law, environmental justice, civil rights, wildlife smuggling, international organizations.


Fields of interest: conservation biology, plant-animal interactions, restoration ecology, plant population ecology, ornithology; pollination ecology of rare plants, butterfly conservation and monitoring, population genetics of rare plants, invasive wetland plants, conservation of native bees.


Fields of interest: development of photocatalytic and catalytic methods for degradation of environmentally relevant compounds; development of enhancement of experimental methods (including sensors) for the analysis of environmental samples.

Emeriti Faculty


Fields of interest: water resources, fluid mechanics, hydrology and related applications of engineering to society and technology; regional water quality and associated land management and flood plain management; resource management.


Fields of interest: animal and wetland ecology; management of coastal areas; wildlife management; ecological risk assessment.


Fields of interest: American politics and government; public policy analysis; Congress; environmental policy and politics in the U.S.; sustainable communities; politics of nuclear waste disposal; business and environmental policy; environmental information disclosure.


Fields of interest: nature of climatic change, air pollution meteorology; applications of paleoclimatic reconstruction techniques to Glacial-age evidence; environmental implications of current climatic changes; quaternary climatology; geology.


Fields of interest: geographic information systems; aerial photo interpretation; coastal management; conservation design of landscapes; environmental impact.


Fields of interest: ecology of aquatic communities including nutrient studies in the phytoplankton of freshwater lakes; eutrophication of lakes; ecological effects of nutrient enrichment and water quality deterioration; limnology.


Fields of interest: environmental policy and law; policy implementation and formation; federal-state relationships in environmental programs; public administration; intergovernmental relations; public policy.


Fields of interest: environmental geology; stratigraphic analysis; sedimentary geology; applications of geology to land use problems; ground water resources.


Fields of interest: application of mathematical models to environmental problems such as solid waste management and water quality management; ecosystem risk assessment and graph-theoretic approaches to the study of ecosystem stressors.

Adjunct Faculty

Carrozzino-Lyon, Amy, Research Specialist

Fields of interest: community ecology of Lake Michigan fishes, invasive species interactions, habitat classification and utilization by fish, and remote sensing.


Fields of interest: wetland ecology, evolutionary and behavioral ecology of aquatic invertebrate and zooplankton.


Fields of interest: impacts of anthropogenic activities and exotic invasions on aquatic ecosystem; changes in the Green Bay ecosystem following zebra mussel invasion; evaluating the changes in macroinvertebrate community structure downstream following dam removal.

Robinson, Patrick, Co-Director & Environmental Studies Specialist, UWEX Environmental Resources Center; Affiliate Cofrin Center for Biodiversity. B.S. (1994), M.S. (1996) UW-Green Bay; Ph.D. (2011) UW-Madison

Fields of interest: fresh water estuaries, wetlands, integration of social science into ecological research and management.

Warwick, Jessica, Lecturer, Biology

Webb, Kenneth, Associate Researcher

M.S. in Environmental Science and Policy

Area of Emphasis

One of the primary goals of the Environmental Science and Policy (ES&P) graduate program is to prepare technically competent and creative individuals for positions in the public or private sectors. Individuals with such career objectives will focus on environmental science course work in the emphases of Ecosystems Studies or Environmental Technology and Analysis. Another objective of the ES&P graduate program is to prepare highly skilled and imaginative individuals for management and policy-making positions in government, nonprofit organizations and the private sector. Individuals with such career objectives will focus on environmental policy course work in the emphasis of Environmental Policy and Administration. Students will be prepared to deal with a variety of environmental problems and to pursue further graduate work in similar or related areas. A fourth option is to develop a “personal program of study” more fitting to the career interest of the student. In addition to the general core requirements described above, students will select a program of study from one of the areas of emphasis described below.

Areas of Emphasis and Requirements

Area of emphases and credit loads are described in detail below (credits are unduplicated by the program core). Note that some undergraduate courses are cross-listed as graduate courses and require only graduate status to enroll. It is strongly recommended that a student speak with the professor assigned to the course prior to enrolling to ensure that the student is adequately prepared to succeed in the course. Personal programs of study must conform to Environmental Science and Policy program guidelines and be approved in advance by the student’s graduate committee, the Environmental Science and Policy program chair, and the Associate Vice Chancellor for Graduate Studies. These programs must include the entire 18-credit program core requirements, at least one 3-4 credit quantitative course ENV S&P 755 or ENV S&P 760 and include a minimum of 34 total credits. It is possible, even necessary depending on area requirements, that students will include one or two four-credit statistics courses in their academic program. In those cases, only seven credits would be needed in one semester which could be satisfied by ENV S&P 715 or ENV S&P 795, or an independent study or internship. If a regular course is selected, the academic program would include a total of 36 credits.

Students must complete requirements in one of the following areas of emphasis:

• Ecosystems Studies
• Environmental Policy and Administration
• Environmental Technology and Analysis
• Personal Program of Study

Ecosystems Studies

Students who select the Ecosystems Studies emphasis may study general features of ecosystems such as nutrient regeneration, productivity, or trophic relationships. They may also focus on specific questions related to endangered species, predation and competition. Natural, managed, and disturbed ecosystems are examined in classroom and field activities. Studies on aquatic systems take advantage of the University's location on Green Bay, participation in the University of Wisconsin Sea Grant Program, and the on-campus Cofrin Center for Biodiversity. The University’s proximity to large areas of northern forests and the Door County Peninsula provides convenient locations for the study of diverse ecosystems. The Ecosystems Studies area of emphasis prepares students to:
• design and conduct scientific investigations;
• collect, evaluate, and interpret data;
• make responsible decisions to implement appropriate technologies and strategies to solve environmental problems; and
• effectively communicate the results of environmental studies to other scientists, decision makers and the general public.

Graduates typically work as scientists, environmental specialists, or project managers with industry, commercial laboratories, engineering firms, or government agencies, where their work involves analysis, research, consulting, compliance, or enforcement. Students who pursue the Ecosystems Studies area of emphasis are expected to have completed biology courses beyond introductory courses, typically the equivalent to a minor or major in biology (taken elsewhere or prior to entrance). These courses should include an ecology course.

**Ecosystems Studies**

**Emphasis Prerequisites**

Students who pursue the Ecosystems Studies area of emphasis are expected to have completed biology courses beyond introductory courses, typically the equivalent to a minor or major in biology (taken elsewhere or prior to entrance). These courses should include an ecology course.

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>General Core Requirements</strong></td>
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<tr>
<td>ENV S&amp;P 701</td>
<td>Perspectives in Environmental Science and Policy</td>
<td>9</td>
</tr>
<tr>
<td><strong>Choose one of the following repeatable courses (2 credits)</strong></td>
<td></td>
<td></td>
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<tr>
<td>ENV S&amp;P 715</td>
<td>Seminar in Ecology and Evolution</td>
<td></td>
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<tr>
<td>or ENV S&amp;P 795</td>
<td>Special Topics</td>
<td></td>
</tr>
<tr>
<td><strong>Environmental Science</strong></td>
<td></td>
<td></td>
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<tr>
<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<tr>
<td>or ENV S&amp;P 767</td>
<td>Environmental Technology and Analysis</td>
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<td><strong>Public Policy</strong></td>
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<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<tr>
<td>or ENV S&amp;P 752</td>
<td>Environmental Policy and Administration</td>
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<tr>
<td><strong>Required Quantitative Course</strong></td>
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<td>ENV S&amp;P 755</td>
<td>Environmental Data Analysis</td>
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<td><strong>Choose one of the following required ecology courses:</strong></td>
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<tr>
<td>ENV SCI 669</td>
<td>Conservation Biology</td>
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<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<tr>
<td>ENV S&amp;P 743</td>
<td>Landscape Ecology</td>
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<tr>
<td><strong>Additional Courses - complete 9 credits</strong></td>
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<tr>
<td>Choose any combination from the courses listed here or above.</td>
<td>9</td>
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<tr>
<td><strong>Biology:</strong></td>
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<tr>
<td>BIOLOGY 510</td>
<td>Plant Biodiversity</td>
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<td>BIOLOGY 511</td>
<td>Plant Physiology</td>
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<tr>
<td>BIOLOGY 512</td>
<td>Mycology</td>
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<td>BIOLOGY 520</td>
<td>Field Botany</td>
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<td>BIOLOGY 522</td>
<td>Environmental Microbiology</td>
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<td>BIOLOGY 542</td>
<td>Ornithology</td>
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<td>BIOLOGY 543</td>
<td>Mammalogy</td>
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<td>Entomology</td>
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<td>BIOLOGY 557</td>
<td>Marine Biology</td>
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<td>BIOLOGY 601</td>
<td>Fish and Wildlife Population Dynamics</td>
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<td>ENV SCI 520</td>
<td>The Soil Environment</td>
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<td>ENV SCI 603</td>
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**Environmental Policy and Planning**

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<tr>
<td>PU EN AF 522</td>
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<td>Global Environmental Politics and Policy</td>
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<td>PU EN AF 615</td>
<td>Public and Nonprofit Budgeting</td>
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<tr>
<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<tr>
<td>ENV S&amp;P 752</td>
<td>Environmental Policy and Administration</td>
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**Math and Statistics**

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<td>ENV S&amp;P 760</td>
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<td>MATH 529</td>
<td>Applied Regression Analysis</td>
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<td>MATH 630</td>
<td>Design of Experiments</td>
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**Seminar and Special Topics**

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<td>ENV S&amp;P 715</td>
<td>Seminar in Ecology and Evolution</td>
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<td>ENV S&amp;P 795</td>
<td>Special Topics</td>
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<tr>
<td>ENV S&amp;P 702</td>
<td>Stable Isotopes in the Environment</td>
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**Internship or Thesis Option**

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<td>ENV S&amp;P 763</td>
<td>Capstone in Environmental Science and Policy</td>
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<tr>
<td>&amp; ENV S&amp;P 797</td>
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<tr>
<td>or ENV S&amp;P 799</td>
<td>Thesis</td>
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</table>

**Total Credits**

31-34

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**Environmental Policy and Administration**

Students who select the Environmental Policy and Administration emphasis may study the characteristics and operation of government institutions; organizational policy, design and evaluation; and substantive policies in regulation, environmental protection, science and technology, and energy and natural resources. Courses emphasize environmental problem analysis and planning, policy analysis and formulation, environmental law and implementation, program evaluation, statistical analysis and the application of social science research methods to environmental issues. Studies benefit from interaction with the Center for Public Affairs and the Cofrin Center for Biodiversity.

The Environmental Policy and Administration area of emphasis prepares students to:

- identify and analyze policy-relevant problems of major importance;
- collect, assess, and interpret policy-relevant data;
- design, evaluate, and implement strategies and programs for addressing such problems; and
- effectively communicate the results of policy analyses and evaluations to diverse audiences, including environmental scientists, policy makers, and the general public.

Graduates typically enter governmental agencies at the national, state or local level, or nonprofit organizations, where their work involves policy analysis, planning, or administration. Some prefer positions in legislative bodies, environmental organizations, or industry where administrative or analytical work is combined with politics, public relations, education or advocacy.

**Emphasis Prerequisites**

Students who pursue Environmental Policy and Administration come from a variety of undergraduate backgrounds such as economics, engineering, environmental planning, environmental policy, political science, public administration, sociology, or more traditional science disciplines. The appropriate undergraduate course preparation is dictated by the prerequisites for the courses to be included in a program of study and the thesis topic area. It would normally be expected that students would have the equivalent of one year of undergraduate course work in political science, public administration, or economics.

**General Core Requirements**

<table>
<thead>
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<tr>
<td>ENV S&amp;P 701</td>
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**Choose one of the following repeatable courses (2 credits)**

<table>
<thead>
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<th>Title</th>
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<tbody>
<tr>
<td>ENV S&amp;P 715</td>
<td>Seminar in Ecology and Evolution</td>
</tr>
<tr>
<td>or ENV S&amp;P 795</td>
<td>Special Topics</td>
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**Environmental Science**

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<tr>
<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<td>Course Code</td>
<td>Course Title</td>
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<tr>
<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<tr>
<td>or ENV S&amp;P 752</td>
<td>Environmental Policy and Administration</td>
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<td>Required Courses - complete 6 credits:</td>
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<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<td>ENV S&amp;P 752</td>
<td>Environmental Policy and Administration</td>
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<tr>
<td>ENV S&amp;P 760</td>
<td>Social Research Methods</td>
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<td>Administrative Organizations and Processes - complete 3 credits:</td>
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<td>POL SCI 610</td>
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<td>PU EN AF 578</td>
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<tr>
<td>PU EN AF 579</td>
<td>Natural Resource Policy, Law, and Administration</td>
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<td>PU EN AF 615</td>
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<td>Public Policy - choose 3 credits:</td>
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<td>ECON 612</td>
<td>Economics of Sustainability</td>
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<td>POL SCI 516</td>
<td>Congress: Politics and Policy</td>
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<td>PU EN AF 506</td>
<td>Regulatory Policy and Administration</td>
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<td>PU EN AF 551</td>
<td>Water Resources Policy and Management</td>
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<tr>
<td>PU EN AF 579</td>
<td>Natural Resource Policy, Law, and Administration</td>
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<td>PU EN AF 580</td>
<td>Global Environmental Politics and Policy</td>
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<td>PU EN AF 608</td>
<td>Public Policy Analysis</td>
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<td>Additional Courses</td>
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<td>Select any combination from the courses listed here or above.</td>
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<td>Research Methods:</td>
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<tr>
<td>ENV S&amp;P 755</td>
<td>Environmental Data Analysis</td>
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<tr>
<td>MATH 630</td>
<td>Design of Experiments</td>
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<td>PU EN AF 653</td>
<td>Cost Benefit Analysis</td>
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<td>Environmental Science</td>
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<td>ENV S&amp;P 724</td>
<td>Hazardous and Toxic Materials</td>
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<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<td>ENV S&amp;P 743</td>
<td>Landscape Ecology</td>
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<td>ENV S&amp;P 767</td>
<td>Environmental Technology and Analysis</td>
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<td>ENV SCI 505</td>
<td>Environmental Systems</td>
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<td>ENV SCI 518</td>
<td>Pollution Control</td>
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<td>ENV SCI 523</td>
<td>Pollution Prevention</td>
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<tr>
<td>ENV SCI 660</td>
<td>Resource Management Strategy</td>
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<tr>
<td>ENV SCI 633</td>
<td>Ground Water: Resources and Regulations</td>
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<td>Environmental Planning and Geographic Information Systems:</td>
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<td>PU EN AF 650</td>
<td>Advanced Geographic Information Systems</td>
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<td>Seminar and Special Topics:</td>
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<td>Seminar in Ecology and Evolution</td>
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<tr>
<td>ENV S&amp;P 795</td>
<td>Special Topics</td>
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<td>Internship or Thesis Option:</td>
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<tr>
<td>ENV S&amp;P 763</td>
<td>Capstone in Environmental Science and Policy</td>
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<tr>
<td>&amp; ENV S&amp;P 797</td>
<td>and Internship</td>
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<tr>
<td>or ENV S&amp;P 799</td>
<td>Thesis</td>
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<tr>
<td>Total Credits</td>
<td>31-34</td>
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</table>
Environmental Technology and Analysis

Students who select the Environmental Technology and Analysis emphasis may study concepts of: environmental modeling and remediation; municipal, industrial, and agricultural waste transformation, utilization and disposal; alternative energy systems and energy efficiency; or chemical, biological and geological aspects of ground or surface water systems. Students may be involved with evaluating alternative technologies and strategies for effective planning and policy implementation for the future. Principles and techniques of quantitative and qualitative analysis are applied to problems of supply, distribution, and utilization of natural resources and to the optimization of treatment and management costs in the context of public agencies, consulting firms and industries.

The Environmental Technology and Analysis area of emphasis prepares students to:

- design and conduct scientific investigations;
- collect, evaluate, and interpret data;
- make responsible decisions to implement appropriate technologies and strategies to solve environmental problems; and
- effectively communicate the results of environmental studies to other scientists, decision makers and the general public.

Graduates typically work as scientists, environmental specialists, or project managers with industry, commercial laboratories, engineering firms, or government agencies, where their work involves analysis, research, consulting, compliance, or enforcement.

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credits</th>
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<tr>
<td>ENV S&amp;P 701</td>
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<tr>
<td>or ENV S&amp;P 795</td>
<td>Special Topics</td>
<td></td>
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<td><strong>Environmental Science</strong></td>
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<td></td>
</tr>
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<td>ENV S&amp;P 740</td>
<td>Ecology and Management of Ecosystems</td>
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<tr>
<td>or ENV S&amp;P 767</td>
<td>Environmental Technology and Analysis</td>
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<td><strong>Public Policy</strong></td>
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<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<td>Environmental Policy and Administration</td>
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<td>CHEM 522</td>
<td>Thermydynamics and Kinetics Laboratory</td>
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<tr>
<td>CHEM 530</td>
<td>Biochemistry</td>
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<tr>
<td>CHEM 531</td>
<td>Biochemistry Laboratory</td>
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<td>CHEM 602</td>
<td>Advanced Organic Chemistry</td>
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<td>CHEM 603</td>
<td>Advanced Organic Chemistry Laboratory</td>
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<td>CHEM 613</td>
<td>Instrumental Analysis</td>
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<td>ENV SCI 505</td>
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<td>ENV SCI 518</td>
<td>Pollution Control</td>
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<td>ENV SCI 520</td>
<td>The Soil Environment</td>
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<td>ENV SCI 523</td>
<td>Pollution Prevention</td>
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<td>ENV SCI 530</td>
<td>Hydrology</td>
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<td>ENV SCI 535</td>
<td>Water and Waste Water Treatment</td>
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<td>ENV SCI 615</td>
<td>Solar and Alternate Energy Systems</td>
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<td>Hydrogeology</td>
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<td>Resource Management Strategy</td>
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<td>Ground Water: Resources and Regulations</td>
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<tr>
<td>ENV SCI 664</td>
<td>Atmospheric Pollution and Abatement</td>
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ENV S&P 724  Hazardous and Toxic Materials
ENV S&P 740  Ecology and Management of Ecosystems
ENV S&P 767  Environmental Technology and Analysis
ENV SCI 621  Geoscience Field Trip
GEOSCI 670  Glacial Geology & Landscapes

Environmental Policy and Planning:
PU EN AF 551  Water Resources Policy and Management
PU EN AF 578  Environmental Law
PU EN AF 580  Global Environmental Politics and Policy
PU EN AF 615  Public and Nonprofit Budgeting
ENV S&P 713  Environmental & Natural Resource Economics
ENV S&P 752  Environmental Policy and Administration

Math and Statistics
ENV S&P 760  Social Research Methods
MATH 529  Applied Regression Analysis
MATH 630  Design of Experiments

Seminar and Special Topics:
ENV S&P 715  Seminar in Ecology and Evolution
ENV S&P 795  Special Topics
ENV S&P 702  Stable Isotopes in the Environment

Internship or Thesis Option:
ENV S&P 763 & ENV S&P 797  Capstone in Environmental Science and Policy and Internship
or ENV S&P 799  Thesis

Total Credits 31-34

Personal Program of Study

Personal programs of study must conform to Environmental Science and Policy program guidelines and be approved in advance by the student's graduate committee, the Environmental Science and Policy program chair, and the Associate Vice Chancellor for Graduate Studies. These programs must include the entire 18-credit program core requirements, at least one 3-4 credit quantitative course ENV S&P 755 or ENV S&P 760 and include a minimum of 34 total credits.

It is possible, even necessary depending on area requirements, that students will include one or two four-credit statistics courses in their academic program. In those cases, only seven credits would be needed in one semester which could be satisfied by ENV S&P 715 or ENV S&P 795, or an independent study or internship. If a regular course is selected, the academic program would include a total of 36 credits.

<table>
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<tr>
<th>Code</th>
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</thead>
<tbody>
<tr>
<td>ENV S&amp;P 701</td>
<td>Perspectives in Environmental Science and Policy</td>
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<td>or ENV S&amp;P 795</td>
<td>Special Topics</td>
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<tr>
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<td>Ecology and Management of Ecosystems</td>
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<tr>
<td>or ENV S&amp;P 767</td>
<td>Environmental Technology and Analysis</td>
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<tr>
<td>ENV S&amp;P 713</td>
<td>Environmental &amp; Natural Resource Economics</td>
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<td>or ENV S&amp;P 752</td>
<td>Environmental Policy and Administration</td>
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<tr>
<td>ENV S&amp;P 755</td>
<td>Environmental Data Analysis</td>
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<tr>
<td>or ENV S&amp;P 760</td>
<td>Social Research Methods</td>
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</table>

Pre-approved individual courses: 13
Personal programs of study must conform to Environmental Science and Policy program guidelines and be approved in advance by the student's graduate committee, the Environmental Science and Policy program chair, and the Associate Vice Chancellor for Graduate Studies.

Internship or Thesis Option:             6-9
ENV S&P 763 & ENV S&P 797
or ENV S&P 799
Capstone in Environmental Science and Policy
and Internship
Thesis

Total Credits            31-34

1 If ENV S&P 755 is completed, only 12 additional credits of pre-approved coursework is required.

Master of Science in Health & Wellness Management

The Master of Science degree in Health and Wellness Management program will equip students with the competencies required to successfully promote and advance the health and well-being of defined groups of people, to effectively lead wellness programs and to conduct research in the discipline. The degree is designed to prepare professionals to assume senior leadership positions in the wellness management field and is unique from other programs in that it has an increased emphasis on management and leadership competency development and focuses on all dimensions of personal and organizational wellness. Over the past 30 years, wellness has developed into a primary business strategy as these programs, when managed effectively, have documented successes in addressing key business issues such as health care cost containment, productivity, absenteeism, and risk management. The program features a multidisciplinary curriculum that draws on psychology, health, nursing/healthcare, communication and management sciences.

Admission Requirements

Each applicant's prior academic work and experience will be evaluated prior to admission. Applicants are expected to have college-level writing, oral communication and computer skills. Students who show exceptional promise but lack the minimal prerequisites may be admitted provisionally. Applicants are not required to take the GRE for admission.

To apply, you will need:

- Baccalaureate degree from a regionally accredited institution
- 3.0 grade point average. Applicants with a GPA of less than 3.0 may be considered for provisional admission.
- UW System application form (apply.wisconsin.edu (https://apply.wisconsin.edu/))
- $56.00 application fee
- Official transcripts from all colleges and universities previously attended*
- Prerequisite baccalaureate coursework or the equivalent in the following:
  - Personal Health
  - Anatomy & Physiology or Human Biology
  - Introduction to Psychology
  - Elementary Statistics
- A personal statement of up to 1,000 words describing your decision to pursue this degree and what you believe you will bring to the Health and Wellness field. Space for the personal statement is included in the online application.
- Resume: your resume may be uploaded as part of your application or can be emailed to gradstu@uwgb.edu
  - The Health and Wellness Management letter of evaluation (https://www.uwgb.edu/UWGCMS/media/graduate/files/pdf/Letter-of-Evaluation-(M-S-in-Health-and-Wellness-Management).pdf) is an electronic form the applicant initiates and sends to two references. The references must complete the form and email directly to the Office of Graduate Studies: gradstu@uwgb.edu (gradstud@uwgb.edu). Information on this process will be provided to the applicant after the UW System application has been received. Traditional letters of recommendation are not required.
- International students will also need to provide the following documentation:
  - A test of English proficiency (TOEFL or IELTS)
  - Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)). UW-Green Bay recommends one of the following evaluation services:
    - Educational Credential Evaluators (ECE) http://www.ece.org/
    - World Education Services (WES) http://www.wes.org/
- Please note that this program is entirely online. International students are welcome to apply for and enroll in an online program. However, they are unable to apply for an F-1 or J-1 visa based on enrollment in this program.

*Official electronic transcripts must be sent to UWGB Admissions at uwgb@uwgb.edu directly from the institution that issued the transcript.
The MS in Health & Wellness Management letter of evaluation is an electronic form the applicant initiates and sends to two references. The references must complete the form and email directly to the Office of Graduate Studies: gradstu@uwgb.edu. Information on this process will be provided to the applicant after the UW System application has been received. Traditional letters of recommendation are not required.

Degree Requirements

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<td>Contemporary Health and Wellness Perspectives</td>
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<td>HWM 705</td>
<td>Strategic Management for Wellness Managers</td>
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<td>HWM 710</td>
<td>Research Methods for Wellness Programs</td>
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<td>HWM 715</td>
<td>Persuasion Skills for Wellness Managers</td>
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<tr>
<td>HWM 720</td>
<td>Exercise and Nutrition in Health and Disease</td>
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<td>HWM 730</td>
<td>Biopsychosocial Aspects of Health</td>
<td>3</td>
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<td>HWM 740</td>
<td>Health Systems and Policy for Wellness Managers</td>
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<td>HWM 750</td>
<td>Planning and Evaluation for Wellness Managers</td>
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<td>HWM 760</td>
<td>Wellness Law</td>
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<td>HWM 770</td>
<td>Behavior and Development in Organizations</td>
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<tr>
<td>HWM 780</td>
<td>Best Practices and Emerging Issues in Wellness</td>
<td>3</td>
</tr>
<tr>
<td>HWM 790</td>
<td>Health and Wellness Management Capstone Course</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits: 36

Progress to Degree

Steps Toward the Degree

1. The candidate applies to the Master Health and Wellness Management program by submitting an application, all required application materials to the University of Wisconsin-Green Bay.
2. The candidate is admitted to the Master of Health and Wellness Management program by the program Chair.
3. The student fulfills the degree requirements for the program.
4. The student is awarded a Master of Health and Wellness Management degree from the University of Wisconsin-Green Bay.

Faculty

Dr. Christine Vandenhouten PhD, RN, APHN-BC, CPH, Associate Professor and Academic Director of the Master of Science in Health and Wellness Management program. BSN (1986) Marian University, Fond du Lac, WI; MSN (1991) University of Wisconsin-Oshkosh; Ph.D. (2008) Marquette University, Milwaukee, WI.


Dr. T. Heather Herdman PhD, RN, Associate Professor, Nursing. B.S.N. (1988), University of South Carolina, Columbia; M.S.N. (1991), and Ph.D. (1995), Boston College

Fields of interest: clinical reasoning, nursing diagnosis, patient safety and outcomes, leadership, integrative health care, cultural competence

Master of Science in Management

The University of Wisconsin-Green Bay’s Master’s of Management program is an innovative, advanced study of the management process and its outcomes. The program, offered through UW-Green Bay’s Austin E. Cofrin School of Business, prepares effective leaders and strategic decision-makers for the region’s businesses, nonprofit organizations, and government agencies.

The program has two tracks – the first is specifically geared towards students in the undergraduate accounting program at University of Wisconsin-Green Bay with a quantitative focus. This “Analytics for Accountants” track allows accounting students to begin taking graduate classes while in the undergraduate program. The second “General” track is well-suited for students desiring a well-rounded management education but does not require a prior business degree.

Students in the program are managers from a variety of organizations, both large and small, as well as individuals who wish to enter the management profession. This program provides students, with the knowledge and critical thinking skills needed to lead and succeed in complex and dynamic organizations. Students who have experienced success in the workplace find that additional education enhances their professional profile and affords new professional opportunities. The program develops leaders who will take on new management challenges and make a positive difference in their workplace and community.
Leadership, innovation, strategic thinking, sustainable stewardship, global thinking and effective communication are the program's cornerstones. Students experience an exciting array of courses in marketing strategy, data science and decision making, leadership, managing sustainable and responsible organizations and human resources practices. Critical thinking and problem-solving is emphasized through the program's content and pedagogy, which incorporates both theoretical and applied approaches to developing the skills for life-long learning.

The Master's of Management is created with students' needs in mind. Students have the convenience of small classes and the opportunity to work closely with dedicated faculty who will challenge students to perform at the highest levels. All instructors are experienced teachers with doctorate degrees or industry experts with decades of experience. They also have wide-ranging community involvement and professional and international experience.

Convenient scheduling is one of the program’s key features. Many graduate students work full time and pursue their graduate studies on a part-time basis. Master's of Management courses are offered in the evening or online. While the program is structured to accommodate part-time students, those seeking full-time education are also served.

Students can complete the program within 12-18 months.

**Admission Requirements**

All courses are taught under the assumption that students have the necessary background and preparation to succeed in the program. A well-prepared student enters the program with an understanding of and an undergraduate competency level in management, marketing, finance, accounting, and statistics. Students can demonstrate their competency by completing undergraduate or foundation courses in the five areas or by passing competency exams. The program adviser will review these options with prospective students to ascertain the student's level of competency.

Admission requirements for the Master's of Management program closely follow the University-wide policy for admission to graduate programs. These requirements include:

- A bachelor’s degree from an accredited institution.
- A 3.0 grade point average on a 4.0 scale.
- International applicants (https://www.uwgb.edu/graduate/international-students/overview/) must be prepared to provide evidence of English Proficiency. A minimum score of 79 iBT (or 550 on the PBT) on the Test of English as a Foreign Language (TOEFL) is required. For a complete list of alternatives to the TOEFL exam, please contact the Office of Graduate Studies. International applicants must also provide a course by course Evaluation of Foreign Credentials from Educational Credential Evaluators (ECE) for an application to be considered. International applicants who meet English Proficiency and academic admission requirements will be admitted, but must also show evidence of financial resources adequate to provide for their educational expenses before an I-20 will be provided.

Applicants who do not meet the 3.0 grade point average requirement or who have other deficiencies may be admitted on a provisional basis.

**Required Application Material**

- A completed application form (https://apply.wisconsin.edu/) and the current fee.
- A 200-300 word statement describing principal areas of academic interest, capabilities, experience, and reasons for pursuing the M.S. degree.
- Resume: your resume may be uploaded as part of your application or can be emailed to gradstu@uwgb.edu
- Official undergraduate and graduate transcripts from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. NOTE: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.
  - Electronic transcripts can be sent to: uwgb@uwgb.edu (uwgb@uwgb.edu)
  - Hard copy transcripts can be mailed to:
    - UW-Green Bay
    - Office of Graduate Studies
    - 2420 Nicolet Drive
    - Green Bay, WI 54311

- International students will also need to provide the following documentation:
  a. A test of English proficiency (TOEFL or IELTS)
  b. Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)). UW-Green Bay recommends one of the following evaluation services:
    - World Education Services (WES) http://www.wes.org/
    - Educational Credential Evaluators (ECE) http://www.ece.org/
  - Three letters of evaluation (https://www.uwgb.edu/UWGBCMS/media/management/files/Letter-of-Evaluation-MS-in-Management.pdf) from persons who can assess the prospective student's academic potential. Applicants must fill out the first two sections of the form, save, and send to each
Special Track for Accounting Undergraduate Students

The Analytics for Accountants track follows the admission procedures and guidelines for Accounting undergraduate admissions as well as for the Master’s of Management program.

Special Students

Persons holding a bachelor’s or higher-level degree who wish to enroll in courses but do not want to pursue a Master’s of Management degree may enroll as special students. Graduate credit will be awarded provided that the student registers in graduate-level courses as a graduate special student and pays appropriate fees.

Degree Requirements

The 31-credit curriculum consists of a graduate core of six required courses (18 credits) and then a choice between two tracks—Track A is especially suited for accounting undergraduate students with a focus on the quantitative and analytics aspects of business and Track B is a general management track better suited for students without a business background. A four-credit, hands-on professional project is the capstone of the program’s academic experience for both tracks.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td>Management Core</td>
<td></td>
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<tr>
<td>HRM 669</td>
<td>Performance Management and Job Analysis</td>
<td></td>
</tr>
<tr>
<td>MGMT 570</td>
<td>Data Science for Managers</td>
<td></td>
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<tr>
<td>MGMT 730</td>
<td>Leading the Self</td>
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<tr>
<td>MGMT 759</td>
<td>Sustainable Management</td>
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<tr>
<td>MGMT 780</td>
<td>Advanced Project Management</td>
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<tr>
<td>MKTG 745</td>
<td>Business and Marketing Strategy</td>
<td></td>
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<tr>
<td></td>
<td>Capstone Experience</td>
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<tr>
<td>MGMT 796</td>
<td>Professional Project</td>
<td></td>
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<tr>
<td></td>
<td>Track A: Analytics for Accountants</td>
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<tr>
<td>FIN 646</td>
<td>Advanced Corporation Finance</td>
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<tr>
<td>MKTG 624</td>
<td>Research Methods</td>
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<tr>
<td>BUS ADM 635</td>
<td>Foundations of Strategic Information Management</td>
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<td></td>
<td>Track B: General</td>
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<tr>
<td>BUS ADM 636</td>
<td>Analysis &amp; Design of Business Information Systems</td>
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<tr>
<td>ENTRP 573</td>
<td>Entrepreneurial Finance</td>
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<tr>
<td>ENTRP 685</td>
<td>New Venture Acceleration</td>
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The Dual Degree program with Kedge, allows students to graduate from both UWGB and Kedge Business School in France. Detailed information can be found here: https://www.uwgb.edu/management/study-abroad-france/bordeaux-degree-partnership/

Dual Degree with KEDGE BS

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<tr>
<th>Code</th>
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<tr>
<td></td>
<td>Management Core</td>
<td></td>
</tr>
<tr>
<td>FIN 646</td>
<td>Advanced Corporation Finance</td>
<td></td>
</tr>
<tr>
<td>HRM 669</td>
<td>Performance Management and Job Analysis</td>
<td></td>
</tr>
<tr>
<td>MGMT 730</td>
<td>Leading the Self</td>
<td></td>
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<tr>
<td>MGMT 759</td>
<td>Sustainable Management</td>
<td></td>
</tr>
<tr>
<td>MGMT 780</td>
<td>Advanced Project Management</td>
<td></td>
</tr>
<tr>
<td>MGMT 798</td>
<td>Independent Study</td>
<td></td>
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Complete one of the following at KEDGE BS Bordeaux Campus: 1

<table>
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<tr>
<th>Track</th>
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<tbody>
<tr>
<td>Finance Track</td>
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<tr>
<td>Global Management Track</td>
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<tr>
<td>Marketing Track</td>
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<tr>
<td>Purchasing &amp; Supply Chain Track</td>
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</tbody>
</table>

Total Credits: 31

1 Successful completion must include a Master Thesis and Grand Oral defense graded by KEDGE BS (https://student.kedge.edu/)

Progress to Degree

Steps Toward the Degree

Track A: Analytics for Accountants

- The candidate is admitted to the undergraduate Accounting program and graduate program.
- After at least 15 credits, the student registers for MGMT 796.
- In consultation with the program adviser, an Official Declaration of Master's Degree (GR-1 Form) is filed by the student indicating they are completing Track A: Analytics for Accountants.
- The student files an Application for Graduation with the Registrar’s Office through the Student Information System (SIS). The application must be completed and submitted to the Office of the Registrar prior to November 1 for fall semester graduates, and April 1 for spring and summer semester graduates.
- Upon successful completion of professional project course, the instructor will enter grade in SIS.
- Graduate receives diploma.

Track B: General

- The candidate is admitted to the graduate program.
- After at least 15 credits, the student registers for MGMT 796.
- In consultation with the program adviser, an Official Declaration of Master's Degree (GR-1 Form) is filed by the student indicating they are completing Track B: General.
- The student files an Application for Graduation with the Registrar’s Office through the Student Information System (SIS). The application must be completed and submitted to the Office of the Registrar prior to November 1 for fall semester graduates, and April 1 for spring and summer semester graduates.
- Upon successful completion of professional project course, the instructor will enter grade in SIS.
- Graduate receives diploma.

Faculty


Interests: Teaching interests include introduction to management information systems, e-commerce, business statistics, database management systems, and web development. Research interests include internet information privacy and security, internet trust, e-commerce, and data mining.

Chandna, Vallari, Associate Professor of Management and Chair, Master’s of Management Program. Law degree, BA.LL.B-Honors (2007) RSTMN University, M.B.A in Organizational Behavior and Human Resources (2011) University of North Texas, Ph.D., Organizational theory (2016) University of North Texas.

Interests: Digital entrepreneurship, new organizational forms (temporary organizations), degrowth, sustainability, individual and organizational issues in start-ups, and inter-organizational relationships

Clarke, Heather, Assistant Professor of Human Resources, Ph.D., Memorial University

Gurtu, Amulya, Associate Professor of Supply Chain Management. M.S in engineering (1995), Bhopal university; MBA ( 2007) Western University; Phd In Industrial engineering (2014) Ryerson University, Toronto (Canada)

Interests: Optimizing supply chains, global operations and offshore outsourcing

Kauth, Ryan, Lecturer, Entrepreneurship.
Murphy, Dianne, Assistant Professor, Organizational Behavior, B.S (1993) St.Norbert College; MBA (2008), University of Wisconsin-Milwaukee; PhD , Organizations and Strategic Management (2017), University of Wisconsin-Milwaukee

Interests: Diversity, Entrepreneurship, Culture, Mentoring, Identity, International Business

Newaz, Md. Tarique, Assistant Professor of Marketing, M.A. in English Literature (2003), Jahangirnagar University, Bangladesh, MBA Marketing (2006), University of Dhaka, MS in Marketing Research (2015) Southern Illinois University, PhD (ABD) in Marketing, Texas Tech University


Interests: Teaching interests include leadership development, human resource management, organizational behavior, and team building. Research interests include motivational processes, performance management, goal orientation, and the impact of technology on learning. Member: Society for Industrial/Organizational Psychology, and American Psychological Association.


Interests: Teaching interests include Marketing, Marketing research, Advertising, and Services marketing. Research interests include consumer behavior, advertising, services marketing and social marketing.


Interests: financial and investment policies of firms, geographic and industrial diversification strategies, mergers & acquisitions, and earnings management

Tiwari, Praneet, Lecturer, Data Science. Bachelors Degree in Engineering- Computer Science (2006), RSTMN University, M.S. Computer Science with a specialization in Data Analysis and Management, (2010) University of North Texas

1. Master of Science in Nursing Leadership and Management

The MSN Leadership and Management is intended for RNs holding a bachelor’s degree in nursing. This master’s degree provides advanced coursework in leadership and management to improve care at multiple levels across the continuum of health care settings. The curriculum will provide students with knowledge and skills to improve outcomes in areas of quality processes, cost savings, and patient satisfaction. Core content within the curriculum includes leadership, fiscal management, evaluative methods, information systems, health care policy, communication, and organizational behavior. Didactic and practicum courses will comprise the curriculum. Practicum experiences will be arranged with health care facilities in students’ geographic areas. More information, admission requirements, required application materials and applications can be can be found on the UW-Green Bay Graduate Studies website.

The curriculum consists of 13 graduate-level courses delivered via a part-time model. Students can complete the program in 6 terms over two years taking two courses each term. Alternatively, they can progress taking one or two classes per term and complete the program over three or four years. (Consult with a Nursing Adviser.) Degree completion requirements include 34 credits of coursework including 9 credits of practicum/project (378 hours). Practicum experiences will be arranged with health care facilities close to students’ homes or work sites. The final practicum includes a master’s leadership project identified in collaboration with a health care setting. Master’s projects will be presented to peers, local stakeholders, and the student’s project committee and summarized in a professional poster.

The MSN Leadership and Management program prepares the graduates to:

1. Integrate knowledge of sciences and humanities as a basis for leadership and nursing practice.
2. Apply concepts of organizational and systems leadership indecision making in the health care environment.
3. Enact a nurse leader role in safety and quality improvement in the health care environment.
4. Apply research evidence in nursing leadership and practice to enhance care and improve outcomes of nursing.
5. Utilize informatics and health care technologies to enhance care and outcomes of nursing.
6. Intervene at the systems level through policy, fiscal management, and advocacy to influence the health care environment.
7. Communicate and collaborate as a member and leader of inter professional teams to optimize health care delivery.
8. Analyze the role of nurse leader to reduce health disparities and promote population health.
9. Evaluate personal growth as a professional nurse leader.
10. Influence health care outcomes through master's level nursing practice, cognizant of environmental sustainability.

The MSN Leadership and Management Program Outcomes and curriculum are aligned with the American Association of Colleges of Nursing (AACN) Essentials of Masters Education (2011); American Organization of Nurse Leaders (AONL) Competencies (2015); Institute of Healthcare Improvement
(IHI) Quadruple Aim; Quality and Safety Standards in Nursing Education (QSEN); Quantum Leadership Principles; and the University of Wisconsin - Green Bay Institutional Learning Outcomes.

**Admission Requirements**

Admission requirements for the MSN Leadership and Management program closely follow the University-wide policy for admission to graduate programs. The requirements include:

- A 3.0 grade point average (measured on a 4.0 scale) or higher on a Bachelor of Science in Nursing degree transcript from a program accredited by a professional nursing organization (e.g., National League for Nursing Accrediting Commission [NLNAC] or Commission on Collegiate Nursing Education [CCNE]).

- Evidence of receiving a grade of “C” or better in a college-level inferential statistics course within the past 5 years. An inferential statistics course is available online from UW-Green Bay for potential applicants.

- No entrance exams required (e.g., GRE, MAT).

Required application materials for the MSN Leadership and Management program. Submit the following to the UW-Green Bay Graduate Office:

- Complete and submit the UW System application (https://apply.wisconsin.edu/) which will be forwarded to UW-Green Bay Graduate Studies.

- Application deadlines: Students interested in beginning fall semester – Priority Deadline is preceding March 1 with Final Deadline of July 1. Students interested in beginning spring semester – Priority Deadline is preceding October 1 with Final Deadline of December 1.

- A 200-300 written statement describing academic interest in leadership & management, nursing strengths and capabilities, knowledge of online technology (computer use, online course work, etc.), reasons for pursuing a MSN degree, and description of where you see yourself in five years.

- Official transcripts from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. NOTE: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.

- An additional requirement for your application is the Letters of Evaluation. The MSN Program requires two letters of evaluation from persons who can assess your academic potential. Applicants must fill out the first two sections of the form, save, and send to each evaluator. Each evaluator must fill out the remaining sections and send directly to the Office of Graduate Studies email, gradstu@uwgb.edu, or mail to:

  UW-Green Bay  
  Office of Graduate Studies  
  2420 Nicolet Drive  
  Green Bay, WI 54311  


  Please note that Letters of Evaluation will not be accepted from the applicant. The forms must be sent to us directly from the evaluator.

- Curriculum vitae or resume: This may be uploaded as a part of your application or can be emailed to gradstu@uwgb.edu

- Copy of current, unencumbered U.S. RN license

- A professional photo of yourself or one of you at your job will be required upon admission to the MSN program. UWGB will use the photo for education and marketing purposes.

**International Students**

In addition to the application materials listed above, international students will also need to provide the following documentation:

- A test of English proficiency (TOEFL or IELTS)

- Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org (http://www.naces.org/)). UW-Green Bay recommends one of the following evaluation services:
  - World Education Services (WES) http://www.wes.org/
  - Educational Credential Evaluators (ECE) http://www.ece.org/

Upon admission to the program, you will need to provide the following to the coordinator of the MSN Leadership and Management:

- Professional photo of yourself or one of you at your job (headshot) will be required upon admission to the MSN program. UWGB will use the photo for education and marketing purposes.
International Students

International students should visit, http://www.uwgb.edu/graduate/international/, for additional information on the following requirements.

- Evidence of English Proficiency (such as a TOEFL score).
- Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (www.naces.org).
  UW-Green Bay recommends World Education Services (WES) or Educational Credential Evaluators (ECE).

Special Students

Persons holding a bachelor’s or higher-level degree who wish to enroll in courses but do not want to pursue a MSN in Leadership and Management degree may enroll as special students. Graduate credit will be awarded provided that the student registers in graduate-level courses as a graduate special student and pays appropriate fees.

Degree Requirements

The 34-credit curriculum consists of 13 graduate courses. Students in the program are required to earn a grade of “B” or better in all required courses. The program is delivered via a part-time model. Students can complete the program in 6 semesters (fall I, spring I, summer I, fall II, spring II, summer II) with two courses offered each semester. A master’s professional project is the capstone of the program’s academic experience. The master’s leadership project is in lieu of a thesis.

Three practicum/project courses (9 credits) are required and in total amount to 378 practicum hours.

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<thead>
<tr>
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<th>Title</th>
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<tr>
<td>NURSING 734</td>
<td>Evaluation and Evidence-Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 737</td>
<td>Leadership in Complex Systems</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 741</td>
<td>Theories of Organizational Behavior and Nursing Leadership</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 745</td>
<td>Health Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 750</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 755</td>
<td>Program Planning for Population Health</td>
<td>2</td>
</tr>
<tr>
<td>NURSING 760</td>
<td>Informatics for Nursing Leaders</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 770</td>
<td>Practicum I: Leadership and Management Practices - Quality and Safety</td>
<td>2</td>
</tr>
<tr>
<td>NURSING 772</td>
<td>Practicum II: Leadership and Management Practices - Change, Culture and Communication</td>
<td>2</td>
</tr>
<tr>
<td>NURSING 774</td>
<td>Practicum III: Transition to Leadership and Management Roles</td>
<td>2</td>
</tr>
<tr>
<td>NURSING 780</td>
<td>Financial Management for Nurses</td>
<td>3</td>
</tr>
<tr>
<td>NURSING 785</td>
<td>Environmental Sustainability for Nurse Leaders</td>
<td>2</td>
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Complete 3 credits of NURSING 790

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<tr>
<th>Code</th>
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<tbody>
<tr>
<td>NURSING 790</td>
<td>MSN Leadership Project</td>
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</table>

Total Credits 34

Progress to Degree

Steps Toward the Degree

1. Applicant is admitted to the MSN graduate program.
2. Students successfully complete all MSN courses, according to policies of the Graduate Studies Office.
3. The MSN student develops a leadership project proposal with his or her MSN Project Chair (UW Green Bay MSN faculty member and N790 Leadership Project instructor). Leadership projects are usually completed in the MSN practicum sites during the final year of the MSN program and practicum courses.
4. After approval of the MSN student's project proposal by his or her Project Committee (comprised of the Project Chair, the practicum site mentor and a project content expert), the MSN student designs and implements the project. Project data and outcomes are also analyzed by the MSN student. The Project Committee guides the student through these processes.

5. The MSN student prepares and presents a professional project summary and scholarly poster to his or her Project Committee, interested practicum or project site individuals, and MSN student peers. Additional project dissemination is optional.

6. After the Project Committee approves successful completion and presentation of the professional project, the MSN student applies for conferral of the MSN degree to the Registrar’s Office through the Student Information System (SIS).

7. The MSN degree is awarded and the MSN graduate receives his or her diploma. Graduating MSN students (in a cohort model) are encouraged to participate in the May graduation ceremonies, usually completing the final practicum and courses in the following summer semester, with actual diplomas received upon completion of these courses in August.

Faculty/Advisors

Gajeski, Sharon, Senior Nursing Adviser, B.S.N., University of Wisconsin-Green Bay; M.S.N., University of Wisconsin-Oshkosh.

Hale, Marguerite (Margie), Associate Lecturer, Nursing, B.S.N., University of Wisconsin-Green Bay; M.S.N./M.B.A., Grand Canyon University, Phoenix, AZ.

Fields of Interest: enhancing students’ understanding and application of business principles in nursing practice, based on her current role as a hospital Chief Nursing Officer.

Hovarter, Rebecca, Senior Lecturer (with faculty status), Nursing. B.S.N., University of Wisconsin-Green Bay; M.S.N. and DNP, University of Minnesota-Twin Cities, MN.

Fields of interest: public health, health equity, social determinants of health

Reilly, Janet, Associate Professor, Nursing. B.S.N., Alverno College, Milwaukee, WI; M.S.N., Concordia University, Milwaukee, WI; D.N.P., Case Western Reserve University, Cleveland, OH.

Fields of interest: emotional intelligence/leadership styles, community/public health, technology/online teaching/learning, nurse practitioner practice.

Tyczkowski, Brenda, Associate Professor, Nursing. B.S.N., University of Wisconsin-Green Bay; M.S.N., University of Wisconsin-Oshkosh; D.N.P., Kansas University Medical Center, Kansas City, KS.

Fields of interest: patient advocacy, organizational change, emotional intelligence/leadership styles, quality of care issues in nursing homes.

Vandenbouten, Christine, Associate Professor, Nursing. B.S.N., Marian College, Fond du Lac, WI; M.S.N., University of Wisconsin-Oshkosh; Ph.D., Marquette University, Milwaukee, WI.

Fields of interest: assessment and evaluation methods, emotional intelligence/leadership styles, community/public health, global health.

Master of Science in Nutrition and Integrated Health

The University of Wisconsin-Green Bay’s Master of Science in Nutrition and Integrated Health program provides an evidence-based education to prepare the next generation of nutrition experts. Dietary and lifestyle factors are at the heart of prevention and treatment of the major chronic diseases prevalent within our local and global populations, and professionals are needed to provide integrated nutrition and lifestyle medicine to help individuals and communities reclaim their health. Food systems and nutrition-related health problems are increasingly complex and require nutrition experts with more interdisciplinary and functional nutrition knowledge to be effective members of healthcare teams in clinical settings, and to address community, public health and food system challenges.

Our program has two tracks:

1. Master of Science Track:
   This route is for those interested in continuing and enhancing their education by obtaining a master's degree in nutrition and integrated health. This track is designed for persons who have a bachelor’s degree and are interested in obtaining an advanced degree in nutrition. This track is also designed for those who already have their RDN credential and are interested in enhancing their nutrition/dietetics knowledge and skills with a master's degree. This track launches Fall 2021.

2. Combined RDN and Master of Science Track:
   This route is for those interested in completing a master’s program and the integrated supervised experiential learning that culminates in earning a master’s degree and eligibility to take the Commission on Dietetic Registration Examination for Dietitians to obtain the RDN credential. This track is planned to launch in Fall of 2022, after successful accreditation through The Accreditation Council for Education in Nutrition and Dietetics (ACEND).*

*The Accreditation Council for Education in Nutrition and Dietetics (ACEND) released the Future Education Model Accreditation Standards for programs in nutrition and dietetics (see www.eatrightpro.org/FutureModel). These accreditation standards integrate
didactic coursework with supervised experiential learning in a competency-based curriculum designed to prepare nutrition and dietetics practitioners for future practice.

The University of Wisconsin-Green Bay demonstrated its leadership in education by submitting an application to be part of the third cohort of programs to be accredited by ACEND under these new standards. Our eligibility application was accepted by ACEND and we are in the candidacy application and review process for our proposed Future Education Model Master of Science in Nutrition and Integrated Health program in nutrition and dietetics. The combined RD/MS program track is not accepting applications at this time but will do so upon successful completion of the candidacy application process when the program receives accreditation from ACEND.

Please see the program webpage, https://www.uwgb.edu/nutrition-and-integrated-health/ for up-to-date information concerning all aspects of the Master of Science in Nutrition and Integrated Health.

Admission Requirements

A maximum of 24 students will be admitted into the program each year.

Each student’s prior academic background is evaluated by the University of Wisconsin – Green Bay program Chair. Students who show exceptional promise but lack the minimal prerequisites may be admitted provisionally. Applicants are not required to take the GRE for admission.

Minimum Admission to the Master of Science in Nutrition and Integrated Health program requires:

- A baccalaureate degree from an accredited institution
- A minimum of a 3.0 grade point average (GPA) based on a 4.0 scale.
- Prerequisite coursework with a grade of C or better in:
  - Biology with a lab
  - General Chemistry I with a lab
  - General Chemistry II with a lab
  - Organic Chemistry or Bio-Organic Chemistry with a lab
  - Biochemistry or Nutritional Biochemistry
  - Human Anatomy and Physiology with a lab
  - General or Introductory Psychology
  - Human Nutrition*
  - Introductory Statistics
  - Microbiology with a lab
  - Genetics/Human Genetics*
  - Food Science/Food Chemistry with a lab*

*Upon admission into the master’s program, up to two of these courses may be taken in the first year.

Required Application Material

1. UW System application form (apply.wisconsin.edu (https://apply.wisconsin.edu/))
2. $56.00 application fee
3. Official Transcripts from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. NOTE: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.
   a. Electronic transcripts can be sent to: uwgb@uwgb.edu (uwgb@uwgb.edu)
   b. Hard copy transcripts can be mailed to:
      UW-Green Bay Admissions
      2420 Nicolet Drive
      Green Bay, WI 54311
4. Two letters of evaluation or recommendation letter with at least one letter from an academic reference. Each reference letter must come directly from the reference and be sent directly to the Office of Graduate Studies email, gradstu@uwgb.edu
5. Resume: please include all work and volunteer experiences. Your resume may be uploaded as part of your application or can be emailed to gradstu@uwgb.edu
6. Personal Statement: (maximum of 1000 words). Please describe your professional goals, interest in the nutrition field and interest in pursuing a graduate degree. There is space for your statement on your application or it can be emailed to gradstu@uwgb.edu

International students (https://www.uwgb.edu/graduate/international-students/overview/) will also need to provide the following documentation:
• A test of English proficiency (TOEFL or IELTS)
• Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES
• UW-Green Bay recommends one of the following evaluation services:
  • Educational Credential Evaluators (ECE) http://www.ece.org/
  • World Education Services (WES) http://www.wes.org/

Steps to Apply:
1. Complete the UWGB online Graduate Application form and pay the $56 application fee
2. Send Official transcripts to the UWGB Admissions office
3. Submit two letters of evaluation or recommendation letters
4. Submit a personal statement (if not included with your application)
5. Submit a resume or CV (if not included with your application)

Degree Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUT SCI 750</td>
<td>Micronutrient Metabolism Across the Lifespan</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 621</td>
<td>Community and Public Health Nutrition</td>
<td>4</td>
</tr>
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<td>NUT SCI 685</td>
<td>Medical Nutrition Therapy I: An Integrative and Functional Approach</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 627</td>
<td>Nutrigenomics and Advanced Nutrient Metabolism</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 686</td>
<td>Medical Nutrition Therapy II: An Integrative and Functional Approach</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 787</td>
<td>Advanced Nutrition Assessment and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 712</td>
<td>Culinary Medicine</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 753</td>
<td>Biostatistics and Research Methods</td>
<td>4</td>
</tr>
<tr>
<td>NUT SCI 754</td>
<td>Nutritional Epidemiology</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 799</td>
<td>Capstone Project, Thesis</td>
<td>3</td>
</tr>
<tr>
<td>NUT SCI 796</td>
<td>Special Topics in Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Total Credits</td>
<td></td>
<td>38</td>
</tr>
</tbody>
</table>

Progress to Degree
1. Prospective student submits an admission application and is recommended for admission.
2. Applicant is admitted to the Nutrition and Integrated Health graduate program.
3. The student develops a Capstone project or thesis which is defined in consultation with the program faculty and adviser.
4. The student files an Application for Graduation with the Registrar’s Office through the Student Information System (SIS). The application must be completed and submitted to the Office of the Registrar in the fall semester for spring and summer semester graduates.
5. Upon successful completion of the Capstone project or thesis and all other graduation requirements, the degree is awarded and graduate receives diploma.

Faculty
Le Zhu, PhD, RDN

Dr. Zhu instructs courses in areas of Food Science, Community Nutrition, and Ethnic Studies, and serves as the faculty adviser for UWGB-Food Recovery Network student organization. Her research revolves around food chemistry such as iron fortification and bioavailability studies. She is also involved in Public Health research, examining various tools to help promote healthy donations to food pantries as one piece of the puzzle in alleviating food insecurity.

Sara Wagner, MS, RDN

Sara Wagner, MS, RDN, is the director of the undergraduate dietetics program at the University of Wisconsin Green Bay, where she teaches courses in medical nutrition therapy and foodservice. Ms. Wagner teaches using cutting-edge research, encouraging students to elevate the role of the nutrition professional by providing personalized and evidence-based care. Wagner is currently researching self-care practices and markers of well-being in dietetic professionals.
Heather Masters, MS, RDN, CD

Heather Masters, MS, RDN, CD coordinates the scheduling of all supervised experiential learning rotation sites with Registered Dietitians within the community ensuring all program curriculum meet the standards of the Accreditation Council for Education in Nutrition & Dietetics (ACEND) as well as remains relevant to prepare our interns to be competitive entry-level professionals. An essential portion of Heather’s role includes intern recruitment, advisement, evaluation and counseling in coordination with our Registered Dietitian Preceptors and University Faculty and Staff.

Heather’s has extensive experience with behavior change counseling in relation to wellness, sports nutrition, weight and chronic disease management demonstrated while practicing within the clinical outpatient setting as well as during her work as a Registered Dietitian and Certified Personal Trainer in the health and fitness field.

Heather’s nutrition philosophy focuses on integrative nutrition and wellness promoting quality nutrition in addition to maintaining health through functional movement.

Debra Pearson, PhD, RDN

Debra Pearson is an Associate Professor and the Chair of the Master of Science in Nutrition and Integrated Health Program at UW-Green Bay, and Adjunct Associate Professor at Medical College of Wisconsin. She received her PhD in Nutritional Sciences from the University of California-Davis. Her fields of interest include nutrigenomics, phytochemicals and heart disease, the effect of agricultural practices on the nutrient profile of foods and she is currently doing research on vitamin D, omega-3 fats and ovarian cancer. She teaches courses in nutrigenomics, advanced nutrient metabolism, life cycle nutrition, biochemistry and culinary medicine. She is passionate about moving the dietetics profession forward in delivering evidence-based integrative, dietary and lifestyle nutrition medicine to improve human health.

Master of Science in Sport, Exercise, and Performance Psychology

The master’s program in Sport, Exercise, and Performance Psychology at UW Green Bay was designed to fulfill the needs of students who would like to have a master’s degree as their final degree as well as those who would like to pursue a doctoral degree in the future. Here are the main features of the program:

- It has two tracks:
  - Applied (https://www.uwgb.edu/sport-exercise-and-performance-psychology/program-overview/applied-track/): Prepares students to work with applied sport and performance psychology or exercise psychology, providing the foundation courses to become Certified Mental Performance Consultants® (https://appliedsportpsych.org/certification/) (CMPC).
- The learning outcomes (https://www.uwgb.edu/sport-exercise-and-performance-psychology/program-overview/learning-outcomes/) are in line with the knowledge areas and tasks identified by the Association for Applied Sport Psychology (https://appliedsportpsych.org/certification/certification-program-candidate-handbook/) (AASP) as central for competent work in SEPP.
- The program is housed in the Psychology Department (https://www.uwgb.edu/psychology/), which has multiple faculty (https://www.uwgb.edu/psychology/faculty-staff/) specialized in various areas: counseling psychology, developmental psychology, neuroscience, aging, school psychology, social psychology, health psychology, etc. Students may, for example, choose a thesis advisor in one of these areas, if it relates to their specific interest in SEPP.

Admission Requirements

A maximum of 20 students will be admitted to the program each year. While we may admit part-time students, priority will be given to full-time students. Applicants must have a cumulative GPA of 3.0 or higher to apply, although applicants with a GPA lower than 3.0 may be admitted under probation. In such case, the student will need to maintain a GPA of 3.0 or higher during their first 9 credits in the program.

The following documents will be needed to complete the application:

- **Official Transcripts** from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international university for one or fewer semesters. NOTE: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.
- **Statement of interest** (max. 1000 words) answering the prompt: "Describe your professional goals within the field of sport, exercise, and performance psychology that you hope to attain, what you have done to pursue them thus far, and how you believe that UWGB’s master’s program in Sport, Exercise, and Performance Psychology can help you to reach them." Please also indicate in your statement which track you would like to pursue. Students on the thesis track should also indicate two options of advisors that they would prefer to work with on their theses.
- **At least two letters of recommendation** (preferably completed by at least one faculty member). Applicants are required to provide the name and contact information of two individuals who can speak directly to the applicant’s potential success in a graduate program. When you complete the application, please make sure you have their names and contact information. You will need to send the SEPP Evaluation Form (https://www.uwgb.edu/UGWBCMS/media/Sport-Exercise-and-Performance-Psychology/Letter-of-Evaluation-(M-S-in-Sport,-Exercise,-Performance-Psychology).pdf) to these individuals, so they can complete the form and send it, together with your letter of recommendation, to the Office of
Graduate Studies (gradstu@uwgb.edu). It is the responsibility of the applicant to ensure that their references have completed and submitted the SEPP Evaluation Form and letter of recommendation by the application deadline.

- **Resume** including experiences relevant to sport, exercise, performance, psychology, research, and other related activities.
- **International students** must follow the standard procedures for international students application, which includes taking an English proficiency test (TOEFL or IELTS), submitting course by course transcript evaluations for any institution attended outside of the U.S.

**Deadlines**

Review of completed applications (including letters of recommendation) will begin on the priority date of **February 1st**. Applications will continue to be reviewed if there are still available spots in the program, up to **June 1st**. Incomplete applications will not be reviewed.

**Degree Requirements (p. 79)**

Students must complete requirements in one of the following areas of emphasis:

- Applied Track (p. 79)
- Thesis Track (p. 80)

**Progress to Degree**

Steps toward the Degree

1. Student applicant is admitted to the master’s program.
2. Student will complete the **Official Declaration of Master's Degree** (GR-1 Form) indicating degree track of study.
3. In Year 1, student completes 21 credits (including 3 credits in the summer) of core coursework.
   a. Student chooses the thesis and/or applied track to pursue for their second year of coursework and experiences.
4. In Year 2, student completes 18 credits of coursework, including 6 credits in Thesis or Internship for two semesters along with 12 credits of (two) core courses and (two) elective courses
   a. Thesis track: Student successfully completes and defends a thesis project.
   b. Applied track: Student successfully completes internship experiences and defends an applied project
5. Upon successful completion of the thesis/applied project, the student files the **Approval of Thesis Defense or Project Presentation** (GR-4 Form) with the Office of Graduate Studies seeking committee member signatures.
6. Degree is awarded and graduate receives diploma.

**Faculty**

The faculty in the M.S. in Sport, Exercise, and Performance Psychology (SEPP) represent a wide range of teaching, practice, and research experiences. The faculty offers students opportunities to apply what they learn in SEPP internships to become a Certified Mental Performance Consultant® and in SEPP research to prepare for further doctoral studies. Contact information and biographies for faculty and staff are available on the program website: [https://www.uwgb.edu/sport-exercise-and-performance-psychology/faculty-staff/](https://www.uwgb.edu/sport-exercise-and-performance-psychology/faculty-staff/).

**M.S. in Sport, Exercise, and Performance Psychology**

Students must complete requirements in one of the following areas of emphasis:

- Applied Track
- Thesis Track

**Applied Track**

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>PSYCH 605</td>
<td>Applied Psychological Statistics</td>
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<tr>
<td>PSYCH 610</td>
<td>Empathic Listening Skills</td>
<td></td>
</tr>
<tr>
<td>PSYCH 621</td>
<td>Theories of Sport, Exercise, and Performance Psychology</td>
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</tr>
<tr>
<td>PSYCH 627</td>
<td>Professional Ethics in Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYCH 700</td>
<td>Applied Psychological Research Methods</td>
<td></td>
</tr>
<tr>
<td>PSYCH 721</td>
<td>Applied Sport and Performance Psychology</td>
<td></td>
</tr>
<tr>
<td>PSYCH 730</td>
<td>Sport Sociology</td>
<td></td>
</tr>
<tr>
<td>PSYCH 738</td>
<td>Psychology of Injury</td>
<td></td>
</tr>
<tr>
<td>PSYCH 740</td>
<td>Multicultural Psychology</td>
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</tr>
<tr>
<td>Code</td>
<td>Title</td>
<td>Credits</td>
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<tr>
<td>----------</td>
<td>------------------------------------------------------------</td>
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</tr>
<tr>
<td>PSYCH 787</td>
<td>Internship I</td>
<td></td>
</tr>
<tr>
<td>PSYCH 788</td>
<td>Internship II</td>
<td></td>
</tr>
<tr>
<td>Choose 2 electives:</td>
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<tr>
<td>HWM 750</td>
<td>Planning and Evaluation for Wellness Managers</td>
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</tr>
<tr>
<td>MGMT 730</td>
<td>Leading the Self</td>
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<tr>
<td>PSYCH 629</td>
<td>Theories of Personality</td>
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<td>PSYCH 635</td>
<td>Abnormal Psychology</td>
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<tr>
<td>PU EN AF 615</td>
<td>Public and Nonprofit Budgeting</td>
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<tr>
<td>SOC WORK 727</td>
<td>Psychopathology for Clinical Social Work</td>
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<tr>
<td>SOC WORK 767</td>
<td>Assessing Mental Health and Substance Use in Practice</td>
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**Total Credits** 39

**Thesis Track**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
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<tr>
<td>PSYCH 605</td>
<td>Applied Psychological Statistics</td>
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</tr>
<tr>
<td>PSYCH 610</td>
<td>Empathic Listening Skills</td>
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</tr>
<tr>
<td>PSYCH 621</td>
<td>Theories of Sport, Exercise, and Performance Psychology</td>
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<tr>
<td>PSYCH 627</td>
<td>Professional Ethics in Psychology</td>
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<tr>
<td>PSYCH 700</td>
<td>Applied Psychological Research Methods</td>
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<td>PSYCH 721</td>
<td>Applied Sport and Performance Psychology</td>
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<tr>
<td>PSYCH 740</td>
<td>Multicultural Psychology</td>
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<tr>
<td>PSYCH 730</td>
<td>Sport Sociology</td>
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<td>PSYCH 738</td>
<td>Psychology of Injury</td>
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<tr>
<td>PSYCH 781</td>
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<tr>
<td>PSYCH 782</td>
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<tr>
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<tr>
<td>HWM 740</td>
<td>Health Systems and Policy for Wellness Managers</td>
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</tr>
<tr>
<td>HWM 750</td>
<td>Planning and Evaluation for Wellness Managers</td>
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</tr>
<tr>
<td>MGMT 730</td>
<td>Leading the Self</td>
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</tr>
<tr>
<td>PSYCH 629</td>
<td>Theories of Personality</td>
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<td>PSYCH 787</td>
<td>Internship I</td>
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<td>PSYCH 788</td>
<td>Internship II</td>
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<td>PU EN AF 615</td>
<td>Public and Nonprofit Budgeting</td>
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<tr>
<td>SOC WORK 727</td>
<td>Psychopathology for Clinical Social Work</td>
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</tr>
<tr>
<td>SOC WORK 767</td>
<td>Assessing Mental Health and Substance Use in Practice</td>
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</tbody>
</table>

**Total Credits** 39

**Master of Science in Sustainable Management**

The University of Wisconsin-Green Bay, the University of Wisconsin-Oshkosh, the University of Wisconsin-Parkside, the University of Wisconsin-Stout and the University of Wisconsin-Superior have collaborated to offer an online master’s degree program in Sustainable Management. The master’s degree in Sustainable Management is appropriate for students with an existing bachelor’s degree in a range of disciplines and the desire to continue their education in this developing field. The interdisciplinary nature of this degree encourages students to examine sustainability from different perspectives and the curriculum ensures that students gain a comprehensive understanding of the ways in which changing human activities affect our natural, social and economic environments.
Admission Requirements

Each student’s prior academic background is evaluated by the Chair at the University of Wisconsin-Green Bay. Students with a GPA of 3.0 or greater will be admitted to the program. Students with a GPA above 2.5 may be considered for provisional admission by an Admissions Committee consisting of representatives from all the participating campuses, although additional verification of academic record and potential could be requested.

- A bachelor’s degree in any discipline from a regionally or nationally accredited university and a minimum grade point average (GPA) of 3.0. 
  Students with a GPA less than 3.0 may be considered for a provisional admission and should connect with Student Services for more information.
- UW System application form (apply.wisconsin.edu (https://apply.wisconsin.edu/))
- $56.00 application fee
- Official transcripts from all postsecondary institutions of higher learning from which 9 or more credits have been attempted are required. If you attended less than 9 credits you do not have to send an official transcript unless the courses completed were pre-requisites for the program. Study abroad transcripts are not required if a student attended an international University for one or fewer semesters. NOTE: If you attended UW-Green Bay you do not have to send UW-Green Bay transcripts.*
- Resume: your resume may be uploaded as part of your application or can be emailed to gradstu@uwgb.edu
- Two letters of evaluation (https://www.uwgb.edu/UWGBCMS/media/graduate/files/pdf/Letter-of-Evaluation-(M-S-in-Sustainable-Management).pdf)** or letters of recommendation (can be professional or academic).
- A personal statement of up to 1,000 words describing the reasons behind your decision to pursue this degree, your short- and long-term career goals, and the value you believe you will add to the learning experience of your fellow students. Space for the personal statement is included in the online application.
- International students will also need to provide the following documentation:
  - A test of English proficiency (TOEFL or IELTS)
  - Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (https://www.naces.org/). UW-Green Bay recommends one of the following evaluation services:
    - Educational Credential Evaluators (ECE) (http://www.ece.org)
    - World Education Services (WES)

*Official electronic transcripts must be sent to UWGB Admissions at uwgb@uwgb.edu directly from the institution that issued the transcript.
**Letters of evaluation are to be initiated by the applicant and sent to two references. The reference must complete the form and email directly to the Office of Graduate Studies: gradstu@uwgb.edu. Traditional letters of recommendation are not required, but will be accepted directly from the reference.

Degree Requirements

Students who are adequately prepared when they enter the program may earn the degree by satisfactorily completing a minimum of 34 credits of course work, which includes 1 credit for a capstone preparation course and 3 credits for a capstone project. Those who lack appropriate prerequisites may need to take additional courses to strengthen their backgrounds. Credits earned in undergraduate courses cannot be applied toward the graduate degree in Sustainable Management.

All students in the Sustainable Management program are required to complete a core curriculum of 24 credits, the capstone preparation course and the capstone course. The remaining 6 credits can be selected from a group of specialty track electives based on the student’s areas of interest.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Core Curriculum</td>
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<tr>
<td>SMGT 700</td>
<td>Cultural and Historical Foundations of Sustainability</td>
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<tr>
<td>SMGT 710</td>
<td>The Natural Environment</td>
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<td>SMGT 720</td>
<td>Applied Research and the Triple Bottom Line</td>
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<tr>
<td>SMGT 730</td>
<td>Policy, Law and the Ethics of Sustainability</td>
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<tr>
<td>SMGT 740</td>
<td>Economics of Sustainability</td>
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<tr>
<td>SMGT 750</td>
<td>The Built Environment</td>
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<tr>
<td>SMGT 760</td>
<td>Geopolitical Systems: Decision Making for Sustainability on the Local, State and National Level</td>
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<tr>
<td>SMGT 770</td>
<td>Leading Sustainable Organizations</td>
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<tr>
<td>Speciality Electives - choose two of the following courses:</td>
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<tr>
<td>SMGT 699</td>
<td>Travel Course</td>
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<tr>
<td>SMGT 780</td>
<td>Corporate Social Responsibility</td>
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<tr>
<td>SMGT 782</td>
<td>Supply Chain Management</td>
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<td>SMGT 784</td>
<td>Sustainable Water Management</td>
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<td>SMGT 785</td>
<td>Waste Management and Resource Recovery</td>
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<tr>
<td>SMGT 786</td>
<td>Climate Change</td>
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- Additional notes or special requirements may apply for international students.
Capstone Experience

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<tr>
<th>Course</th>
<th>Description</th>
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<tbody>
<tr>
<td>SMGT 790</td>
<td>Capstone Preparation Course</td>
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<tr>
<td>SMGT 792</td>
<td>Capstone Project</td>
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</table>

Total Credits: 34

Progress to Degree

Steps Toward the Degree

1. The candidate applies to the Master of Sustainable Management program by submitting an application, official transcripts, resume, statement of intent and two letters of reference to the University of Wisconsin-Green Bay.
2. The candidate is admitted to the Master of Sustainable Management program by the program Chair.
3. The student fulfills the degree requirements for the program.
4. The student is awarded a Master of Sustainable Management degree from the University of Wisconsin-Green Bay.

Faculty/Advisers

**Chandna, Vallari**, Assistant Professor, Business Administration (Management). BA.LL.B-Hons (2007); MBA. (2011) University of North Texas; Ph.D. (2016) University of North Texas.

*Fields of Interest:* Teaching interests include Organizational Behavior, Strategic Management, Entrepreneurship, Business Policy (capstone), Leadership and Human Resources Management. Research interests include virtual entrepreneurship, new organizational forms (temporary organizations), degrowth, sustainability, individual and organizational issues in start-ups, and inter-organizational relationships. Currently a Board Member for Southwest Academy of Management serving as a Representative-at-Large. (EMBI) and Track Chair for the upcoming International Conference on Entrepreneurship & Family Business (ICEFB).

**Holly, Michael**, Assistant Professor, College of Science and Technology (Environmental Engineering Technology). Academic Director, Master of Science in Sustainable Management (SMGT) B.S. Michigan State University; M.S., Ph.D. UW-Madison

*Fields of Interest:* Agricultural waste management; stormwater management; nonpoint source pollution; farm system modeling; environmental fate and treatment of anthropogenic chemicals.


*Fields of Interest:* Teaching interests include environmental law and policy; global environmental politics; natural resources; constitutional law; and global politics. Research interests include environmental law at the U.S. Court of Appeals; wildlife smuggling; environmental justice; environmental policy, particularly endangered species and water policy; and policy analysis.

Master of Social Work

The MSW program prepares students for advanced practice social work in a variety of fields of practice. The curriculum is founded on the program’s mission and goals and emphasizes social justice advocacy, leadership, and social work with, and on behalf of, vulnerable families. The program offers a full-time curriculum which can be completed in two calendar years for students entering at the Generalist level or one year for students entering at the Specialized level. A part-time program is also available which can be completed in nine semesters for students entering at the Generalist level or five semesters for students entering at the Specialized level. A key element of the program is the opportunity for students to integrate and apply their classroom learning in a field internship setting.

Admission Requirements

The program seeks applicants who have demonstrated academic potential for graduate study, readiness and suitability for advanced-level social work, and who are able to articulate a commitment to social work. In addition, the program seeks applicants with demonstrated human services experience and sensitivity to multi-cultural practice, social justice, and leadership/advocacy.

Required Qualifications

To be considered for admission to the MSW program, the following criteria must be met:

1. An undergraduate degree from a regionally accredited university by the time classes start.
2. A 3.0 grade point average (GPA), measured on a 4.0 scale. GPA is based on the last 60 credits taken in bachelor’s degree studies or graduate level course work. Consistent with Graduate Studies policy, students from schools not using a grading system will be evaluated on an individual basis. Students who do not meet the 3.0 GPA requirement or who have other deficiencies may be admitted on a provisional basis. Provisionally admitted students who receive at least a B grade in courses totaling nine credits of graduate work, after acceptance, will be fully admitted.
3. An academic background in the liberal arts with completion of a minimum of 12 credits in the social sciences. Examples include coursework within or across the following disciplines: psychology, sociology, anthropology, economics and political science.

4. A total of four prerequisite courses are required and include one course from each of the following areas: Biological Life Sciences, Lifespan Development, Statistics, and Research Methods. Students without a BSW degree who are applying for admission to the Generalist Program must have completed all prerequisites prior to the start of the program. Students who have a BSW degree are considered to have met all four prerequisites.

5. International students must provide evidence of English proficiency. Please see the Graduate Studies website for more information.


Preferred Qualifications

In addition to meeting the required admissions qualifications noted above, applicants with the following qualifications will be given preference for admission.

1. Demonstrated post-high school human services-related experience. Examples include paid employment, volunteer work, and internships.

2. Written communication that demonstrates clear and succinct conceptualization of ideas, application of critical thinking, the ability to coherently communicate and organize ideas, and the ability to write using correct grammar, spelling and syntax.

3. Commitment to social justice, advocacy, and multicultural practice on behalf of vulnerable and oppressed populations.

The Graduate Record Examination (GRE) is not required.

Additional Admission Information

The MSW program admits students once per year. Applications and specific instructions for submission are posted on the MSW program website in August with applications due on or before December 1. Applicants are encouraged to review the MSW program website for specific admission dates, fees, and application submission requirements.

Degree Requirements

For program applicants who do not have a Bachelor of Social Work degree, 54 credits are required for graduation. This includes a 26-credit two-semester Generalist curriculum (fall and spring), and a 28-credit three-semester Specialized curriculum (summer, fall and spring). Applicants with a BSW degree may receive advanced standing status in the MSW Program if they meet one of the following two options described below. While the specialized curriculum and program-specific requirements are 28 credits for advanced standing students, in order to earn the MSW all students must complete a minimum of 30 credits at the graduate level.

Part-Time Option

Students entering the Generalist Program complete the part-time option in four years. Students entering with advanced standing complete the part-time option in two years.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
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<td>SOC WORK 701</td>
<td>Contemporary Social Work Ethics</td>
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<tr>
<td>SOC WORK 702</td>
<td>Generalist Practice I</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 704</td>
<td>Generalist Practice II</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 707</td>
<td>Human Behavior and the Social Environment</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 711</td>
<td>Foundations of Social Welfare</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 712</td>
<td>Field I</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 713</td>
<td>Seminar I</td>
<td></td>
</tr>
<tr>
<td>SOC WORK 714</td>
<td>Field II</td>
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</tr>
<tr>
<td>SOC WORK 715</td>
<td>Seminar II</td>
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Specialized Curriculum Requirements:

<table>
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<tr>
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<tbody>
<tr>
<td>SOC WORK 716</td>
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<td>SOC WORK 717</td>
<td>Seminar III</td>
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<td>SOC WORK 718</td>
<td>Field IV</td>
</tr>
<tr>
<td>SOC WORK 719</td>
<td>Capstone Seminar</td>
</tr>
<tr>
<td>SOC WORK 720</td>
<td>Diversity, Social Justice &amp; Advocacy</td>
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</tbody>
</table>
SOC WORK 721  Advanced Practice: Multi-Level Family Systems
SOC WORK 728  Advanced Policy: Leadership, Advocacy and Practice
SOC WORK 731  Research for MSW Practice

Electives (Choose six credits from the following list):

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>SOC WORK 596</td>
<td>SPECIAL TOPICS</td>
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<td>SOC WORK 683</td>
<td>SELECTED TOPICS</td>
</tr>
<tr>
<td>SOC WORK 699</td>
<td>Travel Course</td>
</tr>
<tr>
<td>SOC WORK 701</td>
<td>Contemporary Social Work Ethics (This is a required course for foundation students; an elective for advanced standing students.)</td>
</tr>
<tr>
<td>SOC WORK 722</td>
<td>Social Work Management &amp; Supervision in the Social Services</td>
</tr>
<tr>
<td>SOC WORK 727</td>
<td>Psychopathology for Clinical Social Work</td>
</tr>
<tr>
<td>SOC WORK 735</td>
<td>Emerging Issues in Child Welfare</td>
</tr>
<tr>
<td>SOC WORK 737</td>
<td>Crisis Intervention</td>
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<td>SOC WORK 747</td>
<td>Clinical Theories for Mental Health Practice</td>
</tr>
<tr>
<td>SOC WORK 749</td>
<td>Contemporary Interventions in Social Work Practice</td>
</tr>
<tr>
<td>SOC WORK 751</td>
<td>Social Work Practice in Schools</td>
</tr>
<tr>
<td>SOC WORK 753</td>
<td>Strengths-Based Leadership and Supervision</td>
</tr>
<tr>
<td>SOC WORK 757</td>
<td>Social Work Practice in the Criminal Justice System</td>
</tr>
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<td>Overview of Wisconsin DPI School Social Work Standards</td>
</tr>
<tr>
<td>SOC WORK 767</td>
<td>Assessing Mental Health and Substance Use in Practice</td>
</tr>
<tr>
<td>SOC WORK 777</td>
<td>Forensic Social Work: Policy and Practice</td>
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<td>SOC WORK 795</td>
<td>Special Topics</td>
</tr>
<tr>
<td>SOC WORK 798</td>
<td>Independent Study</td>
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<tr>
<td>EDUC 552</td>
<td>Social and Family Influences on Development and Learning</td>
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<tr>
<td>MGMT 589</td>
<td>Organizational Behavior</td>
</tr>
<tr>
<td>PSYCH 544</td>
<td>Dying, Death, and Loss</td>
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<tr>
<td>PU EN AF 615</td>
<td>Public and Nonprofit Budgeting</td>
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</table>

Advanced requirement: Portfolio Project

Total Credits 28-54

---

1 Generalist Curriculum Requirements may be met if one of the following criterion is met:

**OPTION ONE:** BSW degree from a baccalaureate social work program accredited by the Council on Social Work Education (CSWE) or those recognized by the International Social Work Degree Recognition and Evaluation Service. BSW degree must be obtained within seven years of the year of admission to the UW-Green Bay MSW program.

**OPTION TWO:** Must meet all three of the following criteria:
1. BSW degree from a CSWE-accredited program,
2. Current Wisconsin Social Work certification (training certificate excluded), and
3. Post-BSW social work practice experience equivalent to three full-time years (approximately 6,240 hours). Work experience must be obtained within 10 years of the year of admission to the MSW Program.

Applicants are responsible for providing evidence of meeting the criteria in Option Two.

---

**Progress to Degree**

**Steps Toward the Degree**

1. Prospective student submits an admission application and is recommended for admission.
2. Applicant is admitted to the Master of Social Work graduate program.
3. The student develops a Capstone project which is defined in consultation with the program faculty and adviser.
4. The student files an Application for Graduation with the Registrar’s Office through the Student Information System (SIS). The application must be completed and submitted to the Office of the Registrar in the fall semester for spring and summer semester graduates.
5. Upon successful completion of the Capstone project the instructor files the Approval of Thesis Defense or Project Presentation (GR-4 Form) with the Office of Graduate Studies.
6. Degree is awarded and graduate receives diploma.
Curriculum Guide

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
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<td>SOC WORK 702</td>
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<td>SOC WORK 711</td>
<td>Foundations of Social Welfare</td>
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<td>Spring</td>
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<td>SOC WORK 701</td>
<td>Contemporary Social Work Ethics</td>
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<td>SOC WORK 704</td>
<td>Generalist Practice II</td>
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<td>SOC WORK 707</td>
<td>Human Behavior and the Social Environment</td>
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<td>SOC WORK 728</td>
<td>Advanced Policy: Leadership, Advocacy and Practice</td>
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<td>Seminar III</td>
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<td>SOC WORK 720</td>
<td>Diversity, Social Justice &amp; Advocacy</td>
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<td>SOC WORK 721</td>
<td>Advanced Practice: Multi-Level Family Systems</td>
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<td>SOC WORK 718</td>
<td>Field IV</td>
<td>4</td>
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<td>SOC WORK 719</td>
<td>Capstone Seminar</td>
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<td>SOC WORK 731</td>
<td>Research for MSW Practice</td>
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<td>Elective</td>
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<td>3</td>
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<tr>
<td>Total Credits</td>
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</table>

Faculty

Faculty members in the MSW Program represent a wide range of teaching, practice, and research experiences. Contact information and biographies for faculty and staff are available on the program website at: https://www.uwgb.edu/social-work/faculty-staff/

Certificate Programs

The Registrar’s office transcribes certificates earned on an academic record when a student completes a degree. The Registrar’s office does not transcribe a certificate on the academic record for students who do not earn a degree, but who complete a series of classes that are a part of a certificate program. Typically academic departments are responsible for printing and awarding a certificate of completion.
• Data Science Certificate (p. 86)
• Emergency Management, Planning and Administration Certificate (p. 86)
• Nursing Leadership/Management Certificate (p. 87)
• School Social Work Certificate (p. 87)
• Sustainability & Wellbeing Certificate (p. 88)

Data Science Certificate

The Graduate Certificate in Data Science will serve as an additional and early credential for MS-DS degree-seeking students as well as a freestanding certificate program for non-degree (i.e. certificate-only) students who may or may not elect to pursue the full MS-DS degree following completion of the certificate.

This program will help working professionals like management analysts, computer and information research scientists, statisticians, database administrators, computer systems analysts, market research analysts, marketing specialists and others who require increased competency in this specialty area.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
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<tr>
<td>DS 700</td>
<td>Foundations of Data Science</td>
<td>3</td>
</tr>
<tr>
<td>DS 710</td>
<td>Programming for Data Science</td>
<td>3</td>
</tr>
<tr>
<td>DS 715</td>
<td>Data Warehousing</td>
<td>3</td>
</tr>
<tr>
<td>DS 735</td>
<td>Communicating About Data</td>
<td>3</td>
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<tr>
<td>DS 740</td>
<td>Data Mining</td>
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</table>

Emergency Management, Planning and Administration Certificate

The University of Wisconsin-Green Bay’s Emergency Management on-line certificate program for graduate and undergraduate credit is the first of its kind in the state of Wisconsin.

The program responds to and anticipates challenges as varied and fresh as today’s headlines. Emergencies resulting in catastrophic loss of life, property and resources are unfortunate facts of life, worldwide. Some believe the risk of hazardous events will only increase, a consequence of mankind’s growing ability to alter the environment, more numerous and increasingly severe weather events, the rise of global terrorism, and the ability of viruses and contagious diseases to spread rapidly in an interconnected world.

As a result, today’s emergency managers need to be well educated, prepared and informed. Federal officials have recommended there be a college-credit emergency management program in every state. There is general consensus the field is evolving into a professional area requiring advanced education.

Impacts from a disaster can be lessened when businesses, emergency personnel and governments put well-designed plans into action. Such planning requires skills in budgeting, administration, management and emergency operation procedures.

What Will You Learn?

The UW-Green Bay Certificate in Emergency Management, Planning and Administration provides coursework in:

• Mitigation
• Strategic Planning
• Responding
• Recovery from natural and man-made disasters

The certificate program is made up of five three-credit courses:

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credits</th>
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</thead>
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<tr>
<td>PU EN AF 535</td>
<td>Principles and Practices of Emergency Management</td>
<td>3</td>
</tr>
<tr>
<td>PU EN AF 536</td>
<td>Strategic Emergency Preparedness, Planning and Implementation</td>
<td>3</td>
</tr>
<tr>
<td>PU EN AF 537</td>
<td>Disaster Response Operations and Management</td>
<td>3</td>
</tr>
<tr>
<td>PU EN AF 538</td>
<td>Disaster Recovery</td>
<td>3</td>
</tr>
</tbody>
</table>
Courses are taught by university faculty members and knowledgeable professionals from the community.

Who Should Enroll?

The courses offered in the Emergency Management, Planning and Administration program are designed for those already in the profession as well as those pursuing an interest in the field. This includes:

- Public safety personnel (emergency management, airport personnel, fire and police)
- General public-sector managers responsible for emergency management
- Industrial emergency responders (fire and hazardous materials)
- Institutional emergency planners (schools, hospitals and prisons)
- Business continuity planners (banking, manufacturing, insurance and corporations)
- Individuals from nonprofit agencies

How Long Will It Take To Complete The Certificate?

The certificate can be completed in two years.

Admission Requirements

Graduate credit can be earned if you are a holder of a baccalaureate degree from an accredited institution. If you are a non-degree seeking student, all you have to do is go to [www.uwgb.edu/em](https://www.uwgb.edu/emergency-management/) and fill out the registration form. We do not need your transcripts.

If you are a degree-seeking student, you will need to follow the admissions process. Instructions are on our website at [www.uwgb.edu/em](https://www.uwgb.edu/emergency-management/).

**Nursing Leadership/Management Certificate**

The complexity and constant changes in today's healthcare environment require transformational leadership knowledge and skills to enable nurses in leadership or management roles to be successful. The UW-Green Bay Nursing Certificate in Leadership/Management prepares registered nurses (RNs) for these challenges in settings across the healthcare spectrum.

The UW-Green Bay Nursing Leadership/Management certificate is available for BSN-prepared RNs in any healthcare setting who are seeking leadership or management positions or who are already working as a nurse leader or manager and want to enhance their skills. Students seeking the certificate complete four graduate courses, one each semester, that can seamlessly transfer into the MSN leadership and management degree.

What Will You Learn?

- Strategies to motivate and lead staff
- Financial management and Excel budgeting
- Effects of legislative, economic, and policy on nursing and healthcare
- Advances in nursing informatics

Upon completion of the following four courses, the student will receive the Nursing Leadership/Management certificate.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>NURSING 741</td>
<td>Theories of Organizational Behavior and Nursing Leadership</td>
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</tr>
<tr>
<td>NURSING 745</td>
<td>Health Economics and Policy</td>
<td>3</td>
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<tr>
<td>NURSING 760</td>
<td>Informatics for Nursing Leaders</td>
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<tr>
<td>NURSING 780</td>
<td>Financial Management for Nurses</td>
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<tr>
<td>Total Credits</td>
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</table>

**School Social Work Certificate**

The UW-Green Bay School Social Work Certificate prepares social workers to apply for licensure with the state of Wisconsin Department of Public Instruction and obtain employment in a K-12 Wisconsin school.
The certificate is available for practitioners who hold an MSW degree and are seeking school social work licensure and current MSW students emphasizing in school social work as part of their graduate degree.

For more information about the School Social Work Certificate, visit the MSW website at https://www.uwgb.edu/msw/certificates/.

<table>
<thead>
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<tr>
<td>EDUC 695</td>
<td>Special Topics (The Exceptional Individual)</td>
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<td>SOC WORK 751</td>
<td>Social Work Practice in Schools</td>
<td>2</td>
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<tr>
<td>SOC WORK 761</td>
<td>Overview of Wisconsin DPI School Social Work Standards</td>
<td>2</td>
</tr>
<tr>
<td>SOC WORK 762</td>
<td>Wisconsin DPI School Social Work Standards Practicum</td>
<td>3</td>
</tr>
<tr>
<td>SOC WORK 767</td>
<td>Assessing Mental Health and Substance Use in Practice</td>
<td>3</td>
</tr>
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</table>

Act 31 workshop

Total Credits 12

Sustainability & Wellbeing Certificate

This certificate is focused on principles of sustainability related to wellbeing. The curriculum includes the fundamentals of sustainability and wellbeing, behavior and development of organizations and principles of corporate social responsibility. This certificate consists of four courses, three credits each.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>HWM 700</td>
<td>Contemporary Health and Wellness Perspectives</td>
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</tr>
<tr>
<td>HWM 770</td>
<td>Behavior and Development in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 750</td>
<td>The Built Environment</td>
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</tr>
<tr>
<td>SMGT 780</td>
<td>Corporate Social Responsibility</td>
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</table>

Total Credits 12

Faculty Members

A

Rebecca Abler; Professor; Ph.D., Virginia Polytechnic Institute and State University

Riaz Ahmed; Assistant Professor; Ph.D., University of South Carolina

Tanim Ahsan; Assistant Professor; Ph.D., Marquette University

Tohoro F Akakpo; Associate Professor; Ph.D., Michigan State University*

Patricia A Albers; Senior Lecturer; M.B.A., University of Wisconsin - Oshkosh

Michael Alexander; Professor; D.M.A., University of Wisconsin - Madison

Ali AlQahtani; Assistant Professor; Ph.D., Louisana Tech University

Iftekhar Anam; Assistant Professor; Ph.D., University of Memphis

John Arendt; Lecturer; M.S., University of Wisconsin - Green Bay

Scott A Ashmann; Professor; Ph.D., Michigan State University*

Dana Atwood; Associate Professor; Ph.D., Western Michigan University

Andrew W Austin; Associate Professor; Ph.D., University of Tennessee

B

Mandeep Bakshi; Associate Professor; Ph.D., Panjab University (India)

Dhanamalee Bandara; Assistant Professor; Ph.D., Texas Tech University

Gaurav Bansal; Professor; Ph.D., University of Wisconsin - Milwaukee*
Carl A Battaglia; Senior Lecturer; Ph.D., University of Wisconsin - Madison
Paul Belanger; Lecturer; Ph.D., Deakin University
Nolan Bennett; Assistant Professor; Ph.D., Cornell University
Jeffrey A Benzow; Associate Professor; M.F.A., University of Wisconsin - Milwaukee
Devin Bickner; Associate Professor; Ph.D., Iowa State University
Mary D Bina; Senior Lecturer; B.F.A., University of Wisconsin - Milwaukee
Caroline S Boswell; Associate Professor; Ph.D., Brown University
Alexander Bozzo; Lecturer; Ph.D., Marquette University
Forrest W Brooks; Lecturer; M.S., University of Wisconsin - Milwaukee
Douglas Brusich; Assistant Professor; Ph.D., University of Iowa
Sadie Buboltz; Assistant Professor; D.A.T., University of Idaho
Katie M Burke; Lecturer; Ph.D., University of Iowa
Katie R Burke; Lecturer; M.B.A., University of Wisconsin - LaCrosse
Kathleen C Burns; Professor; Ph.D., University of Massachusetts

C

Thomas Campbell; Associate Professor; Ph.D., Southern Illinois University
Denise A Carlson-Gardner; Lecturer; B.F.A., University of Wisconsin - Stevens Point
Bryan James Carr; Associate Professor; Ph.D., University of Oklahoma
Julialicia Case; Assistant Professor; Ph.D., University of Cincinnati
Mario Chacon; Assistant Professor; Ph.D., Cornell University
Vallari Chandna; Associate Professor; Ph.D., University of North Texas
Franklin M Chen; Associate Professor; Ph.D., Princeton University*
Shara Cherniak; Lecturer
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