

Dual-Listed Courses

Dual-listed courses are offered to undergraduate and graduate students at the same day and time.

Developing a Dual-listed Course

Dual-listed courses are distinguished from undergraduate and graduate work with slash numbers. For example, Biology 310/510 is a dual-listed course in which an undergraduate student could receive undergraduate credit (BIO 310), or a graduate student could receive graduate credit (BIO 510).

- Students cannot enroll in both at the same time, and must specifically enroll in the graduate option for the graduate credit to be identified on a graduate transcript. A graduate record must exist for a student to enroll in graduate courses. For undergraduates wanting to take graduate courses, please see Graduate Special (<http://catalog.uwgb.edu/graduate/general-information/academic-rules-regulations/graduatespecial/>) for details.
- The undergraduate version must always be at the 300- or 400-level, and the graduate version is always at the 500- or 600-level.
- The course numbers should always match. For example, dual listing SOC WORK 305 and SOC WORK 540 is not acceptable.
- Courses must always be in the same discipline. For example, dual-listing PSYCH 435 and SOC WORK 727 is not acceptable.

Guidelines

For students to earn graduate credit, standards outlined in the syllabi should require the student's experience to be qualitatively more challenging than the undergraduate student experience.

- Graduate students must have deeper and broader intellectual contact with topics and methods in their field. To earn graduate credit, the student must perform coursework that derives from expectations unique to graduate-level work.
- Graduate programs determine the specific requirements placed on the number of dual-listed courses allowed to be earned toward the masters degree. However, dual-listed courses can only account for half or less of all credits earned.
- Prerequisites must be inclusive to graduate students; for example, the prerequisites cannot require undergraduate courses without adding a provision of "graduate standing" for those who did not complete undergraduate coursework at UW-Green Bay.

Graduate-level Learning Outcomes

Dual-listed courses must distinguish the difference between the undergraduate and graduate expectations in the course syllabus. The graduate course should build on knowledge already gained and expected of applicants entering a graduate degree program. Things faculty consider when developing a cross-listed course include, but are not limited to:

- Demonstrating advanced methodology, higher sophistication (i.e. depth of language use), or application of skills and information beyond what is typical of a bachelor's degree in the same discipline.
- Requiring students to demonstrate higher-order synthesis and analysis in the discipline.
- Requiring a stronger emphasis on the literature of the discipline and/or active engagement with the latest research and scholarly activity.
- Expecting more work time outside of the scheduled class periods of the graduate students than of the undergraduate students.
- Learning outcomes are set to a higher standard.
- Requiring lengthier assignments and presentation of research with advanced demonstration of knowledge.
- Additional requirements as determined by the program.